



## HFCL Limited

8, Commercial Complex, Masjid Moth, Greater Kailash - II,  
New Delhi - 110048, India

Tel : (+91 11) 3520 9400, 3520 9500 Fax : (+91 11) 3520 9525

Web : [www.hfcl.com](http://www.hfcl.com)

Email : [secretarial@hfcl.com](mailto:secretarial@hfcl.com)

**HFCL/SEC/23-24/Online  
September 01, 2023**

**The BSE Ltd.**

1<sup>st</sup> Floor, New Trading Wing, Rotunda Building  
Phiroze Jeejeebhoy Towers, Dalal Street, Fort  
Mumbai - 400001

[corp.relations@bseindia.com](mailto:corp.relations@bseindia.com)

Security Code No.: 500183

**The National Stock Exchange of India Ltd.**

Exchange Plaza, 5<sup>th</sup> Floor, C - 1, Block G  
Bandra - Kurla Complex, Bandra (E)  
Mumbai - 400051

[cmist@nse.co.in](mailto:cmist@nse.co.in)

Security Code No.: HFCL

**Subject: Outcome of the meeting of the Board of Directors held on September 01, 2023.**

Time of Commencement: 04:00 P.M.

Time of Conclusion: 04:50 P.M.

Dear Sir(s)/ Madam,

We would like to inform all our stakeholders that the Board of Directors, at its meeting held today, has, *inter-alia*, considered and approved the following:

**Annual General Meeting:**

It is informed that the **36<sup>th</sup> Annual General Meeting ("AGM")** of the members of the Company is scheduled to be held on **Saturday, the 30<sup>th</sup> day of September, 2023 at 11.00 A.M. (IST)** /through Video Conferencing / Other Audio Visual Means ("VC"/"OAVM") Facility, in compliance of General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020, 02/2021 dated January 13, 2021, 19/2021 dated December 8, 2021, 21/2021 dated December 14, 2021, 2/2022 dated May 5, 2022, and 10/2022 dated December 28, 2022 issued by the Ministry of Corporate Affairs ("MCA") (collectively referred to as the '**MCA Circulars**') and the circulars issued by the Securities and Exchange Board of India ('**SEBI**') vide its Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 and SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 05, 2023, (collectively referred to as the '**SEBI Circulars**'), permitting the holding of the AGM through VC/OAVM, without the physical presence of the members at a common venue.

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI Listing Regulations, the Company is pleased to provide the facility to its members, to cast their votes by electronic means, i.e., remote e-Voting and e-Voting during the AGM, through National Securities Depository Limited (NSDL), on all the resolutions mentioned in the Notice convening 36<sup>th</sup> AGM.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI Listing Regulations, the **Registers of Members and Share Transfer Books** of the Company shall remain closed from **Monday, September 25, 2023 to Saturday, September 30, 2023 (both days inclusive)** for the purpose of AGM and Dividend. Further, the **Record Date** for the purpose of determining the name of members for entitlement of dividend, if declared, at the ensuing AGM of the Company, will be **Saturday, September 23, 2023**.



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The **Cut-off Date** for determining the eligibility to vote by electronic means i.e., remote e-Voting and e-Voting during the AGM is **Saturday, September 23, 2023**. The remote e-Voting facility will be available during following period at <https://www.evoting.nsdl.com>:-

<b>Commencement of remote e-Voting</b>	<b>09:00 A.M. IST on Wednesday, September 27, 2023</b>
<b>End of remote e-Voting</b>	<b>05:00 P.M. IST on Friday, September 29, 2023</b>

In compliance with the provisions of Sections 101 and 136 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014 and in line with the MCA Circulars and the SEBI Circulars, the Notice of the 36<sup>th</sup> AGM along with Annual Report for FY 2022-23 will be sent to the eligible shareholders and all concerned in due course of time, only through electronic mode on the e-mail IDs registered with the Company/ Depositories/ Depository Participants and will also be disseminated on the websites of the Company and the Stock Exchanges i.e. the BSE Limited (BSE) and the National Stock Exchange of India Limited (NSE).

The details such as manner of (i) registering / updating email addresses, (ii) casting vote through remote e-Voting and e-Voting during the AGM and (iii) attending the AGM through VC / OAVM will be set out in the Notice of the AGM.

The Notice of AGM and Annual Report 2022-23 shall be available on the Company's website viz. [www.hfcl.com](http://www.hfcl.com) and website of the Stock Exchanges, i.e. BSE at [www.bseindia.com](http://www.bseindia.com) and NSE at [www.nseindia.com](http://www.nseindia.com). The AGM Notice shall also be available on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

**Mr. Baldev Singh Kashtwal**, Practicing Company Secretary having Membership No. FCS-3616 and CoP No. 3169, having office at 106, 1<sup>st</sup> Floor, Madhuban Tower, A-1, VS Block, Shakarpur Crossing, Delhi – 110092, has been appointed as the **Scrutinizer** by the Board of Directors, to scrutinize remote e-Voting process and e-Voting during the AGM, in a fair and transparent manner.

You are requested to take the above information on records and upload the same on your respective websites.

Thanking you,

Yours faithfully,  
**For HFCL Limited**

**(Manoj Baid)**  
President & Company Secretary