

July 30, 2020

To The Secretary Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001 Scrip Code: 539658	To The Secretary Listing Department National Stock Exchange of India Limited, Exchange Plaza, 5th Floor, Plot no. C/1, G Block, Bandra Kurla Complex, Bandra(E), Mumbai - 400 051 Scrip Code: TEAMLEASE
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Dear Sir/Madam,

Sub: Dispatch of Notice of Twentieth (20th) Annual General Meeting of TeamLease Services Limited (the Company)

With reference to the captioned subject and in compliance with the General Circular No. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020 and 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs ('MCA circulars'), and SEBI Circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, we hereby inform you that pursuant to Section 101 of the Companies Act, 2013 and other applicable provisions of the Act, the Company has completed as on July 30, 2020, the electronic dispatch of the Notice of Twentieth (20th) Annual General Meeting of the Company dated June 09, 2020 along with the Annual Report for the Financial Year ended March 31, 2020, to those members whose email IDs are registered with the Company/ Depositories, and whose names appear in the Register of members/ List of beneficial owners as on July 24, 2020 (cut-off date).

The Notice of Twentieth (20th) Annual General Meeting of the Company and the Annual Report for the Financial Year ended March 31, 2020 has been uploaded on the website of the Company, the link for which is as below:

<https://www.teamleasegroup.com/2019-20>

Kindly take the above said information on records and oblige.

Thanking You

Yours Faithfully

For **TeamLease Services Limited**




Alaka Chanda

Company Secretary and Compliance Officer