

इंडियन ऑयल कॉर्पोरेशन लिमिटेड

रजिस्टर्ड ऑफिस : 'इंडियनऑयल भवन',
जी -९, अली यावर जंग मार्ग, बांद्रा (पूर्व), मुंबई - ४०० ०५९.

Indian Oil Corporation Limited

CIN-L23201MH1959GOI011388
Regd. Office : 'IndianOil Bhavan',
G-9, Ali Yavar Jung Marg, Bandra (East), Mumbai - 400 051.
Tel. : 022-26447616 • Fax : 022-26447961
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Secretarial Department

No. SecI/AGM 22-23

27th July 2023

National Stock Exchange of India Ltd. Exchange Plaza, 5 th Floor, Bandra – Kurla Complex, Bandra (E), Mumbai – 400051	BSE Ltd. 1 st Floor, New Trading Ring, P J Tower, Dalal Street, Mumbai – 400001
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Ref: Symbol: IOC; Security Code: 530965; ISIN: INE242A01010

Dear Sir,

Sub : **64th Annual General Meeting of the Company for the year 2022-23**

This is to inform that the 64th Annual General Meeting (**AGM**) of the Company for the year 2022-23 will be held on **Friday, August 25, 2023 at 10:30 am (IST) through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”)**, in compliance with the relevant circulars issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India.

The Integrated Annual Report for the year 2022-23 comprising of the Notice of the AGM, Financial Statements along with Director’s Report, Auditor’s Report and other documents required to be attached thereto, will be sent through email to those members of the Company whose email address is registered with the Company / Depository Participant(s). Further details about the manner of attending the AGM and casting of votes by members are set out in the Notice of the AGM.

The Company is providing remote e-voting facility to all its members to cast their votes on all resolutions as set out in the Notice of AGM. **Remote e-voting period would commence on 9:00 am (IST) on Monday, August 21, 2023 and shall end at 5 pm (IST) on Thursday, August 24, 2023.** During this period only those members of the Company, holding shares either in physical form or in dematerialized form, on the **cut-off date i.e. Friday, August 18, 2023**, shall be entitled to vote.

As intimated earlier vide letter dtd. July 13, 2023, the Company has fixed **Friday, July 28, 2023 as the “Record Date”** for the purpose of determining the eligibility of the members to receive final dividend of Rs. 3.00 per share (i.e. @ 30% on the paid up equity share capital) for the year 2022-23. The dividend, if approved by the members at the AGM, will be paid within the stipulated period of 30 days of its approval.

This is for information and record please.

Thanking you,

Yours faithfully,

For Indian Oil Corporation Limited

(Kamal Kumar Gwalani)
Company Secretary