

NOTICE OF THE BOARD MEETING

Date: 06/07/2020

The Department of Corporate Services,

BSE Limited

P J Towers, Dalal Street,

Mumbai-400001.

Dear Sir/Madam,

Subject:-Notice of Board Meeting to be held on 13/07/2020.

Notice is hereby given that next meeting of the Board of Directors of **Rithwik Facility Management Services Limited** will be held on Monday the 13th July 2020 at 12:00 P.M at the Registered office of the Company at RR Tower III, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai -600 032 to transact the business listed below.

1. Approval and adoption of Annual Accounts for the year ending 31st March, 2020 and
2. Taking note of circular resolution passed from previous board meeting.

You are requested to take the same on your records.

Yours Truly,

(By order of the Board)

For **RITHWIK FACILITY MANAGEMENT SERVICES LIMITED**



(S Jayapandi)

Company Secretary

M.No.A21909

