

Date: September 08, 2020

To,
The Secretary,
Listing Department,
The BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400001.

**Scrip Code**: <u>541983</u>

Dear Sir,

Sub: Annual Report for FY 2019-20 and Notice of 20th AGM

Pursuant to applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, please find enclosed herewith 20th Annual Report of the Company for the year 2019-20 and Notice of 20th Annual General Meeting of the Company to be held on Wednesday, 30th September 2020 at 03.00 p.m. The same is also uploaded on the website of the Company at www.innovative.in.

Please take the same on records.

Thanking you,

Yours Faithfully,

For, Innovative Ideals and Services (India) Limited

Maqsood Dabir Shaikh Managing Director

# INNOVATIVE IDEALS & SERVICES (INDIA) LTD.

CIN L64201MH2000PLC129901

# **Notice**

NOTICE is hereby given that 20th Annual General Meeting of the Members of Innovative Ideals and Services (India) Limited will be held on Wednesday, September 30, 2020 at 03.00 PM through video conferencing ("VC")/Other Audio Visual Means (OAVM) to transact the following business: -

# **Ordinary Business:**

# 1. Adoption of Audited Financial Statements

To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2020, together with the Reports of the Board of Directors and the Auditors thereon.

# 2. Appointment of a Director retiring by rotation

To re-appoint **Mrs. Tazyeen Maqsood Shaikh (DIN: 00834590)**, who retires by rotation and being eligible, offers herself for re-appointment as a Director.

# **Special Business:**

# 3. Re-appointment of Mr. Maqsood Dabir Shaikh as Managing Director:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to provisions of Sections 196 and 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013, and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or reenactments thereof, for the time being in force),Mr. Maqsood Dabir Shaikh (DIN: 00834754) be and is hereby re-appointed as Managing Director of the Company for the further period of five years commencing from September 03, 2020 to September 02, 2025.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

# 4. Re-appointment of Mrs. Tazyeen Maqsood Shaikh as a Whole Time Director:

To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to provisions of Sections 196 and 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013, and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modifications or reenactments thereof, for the time being in force), Mrs. Tazyeen Maqsood Shaikh (DIN: 00834590) be and is hereby re-appointed as Whole Time Director of the Company for the further period of five years commencing from **September 03, 2020 to September 02, 2025.** 

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

# By Order of The Board of Directors For Innovative Ideals and Services (India) Limited

#### Magsood Shaikh

Managing Director

Date: September 03, 2020

Place: Mumbai

# Notes

- 1 In view of the situation arising due to COVID-19 global pandemic, the general meetings of the companies shall be conducted as per the guidelines issued by the Ministry of Corporate Affairs (MCA) vide Circular No. 14/2020 dated April 8, 2020, Circular No. 17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 05, 2020. In terms of the said circulars, the 20th AGM of the members will be held through Video Conferencing (VC) or Other Audio-Visual Means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM only. The detailed procedure for participation in the meeting through VC/OAVM is as per note no. 16 and available at the Company's website www.innovative.in.
- 2 Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.
- 3 The helpline number regarding any query / assistance for participation in the AGM through VC/OAVM is 1800225533.
- 4 The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 5 The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
- 6 Pursuant to MCA Circular No. 14/2020 dated April 08, 2020, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate thereat and cast their votes through e-voting.
- 7 In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.innovative.in. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at www.bseindia.com. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. www.evotingindia.com.
- 8 The AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 8, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020.
- 9 Members holding the shares in physical mode are requested to notify immediately the change of their address and bank particulars to the R & T Agent of the Company. In case shares held in dematerialized form, the information regarding change of address and bank particulars should be given to their respective Depository Participant.
- 10 The Register of Members and Share Transfer Books of the Company will remain closed from Thursday, September 24, 2020 to Wednesday, September 30, 2020 (both days inclusive). The Record date/Cut-off date to determine the eligibility of members for the purpose of voting at the 20th Annual General Meeting is Wednesday, September 23, 2020.
- 11 Members seeking any information or clarification on Accounts are requested to send written queries to the Company, at least one week before the date of the meeting. Replies will be provided in respect of such written queries received only at the meeting.
- 12 A person who has acquired the shares and has become a member of the Company after the dispatch of the Notice of the AGM and prior to the Cut-off date i.e. Wednesday, September 23, 2020, shall be entitled to exercise his/her vote either electronically i.e. remote e-voting or e-voting system on the date of the AGM by following the procedure mentioned in this part.
- 13 The Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of contracts or arrangements in which the Directors are interested under Section 189 of the Companies Act, 2013 and all other documents referred to in the Notice will be available for inspection in electronic mode.

#### 14 THE INTRUCTIONS FOR SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:

(i) The voting period begins on Sunday, September 27, 2020 at 9 a.m. and ends on Tuesday, September 29, 2020 at 5:00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of Wednesday, September 23, 2020 may cast their vote electronically. The members will not be able to cast their vote electronically beyond the date and time mentioned above and the remote e-voting module shall be disabled for voting by CDSL thereafter.

(ii) Once the vote on a resolution is cast by the member, he/she shall not be allowed to change it subsequently or cast the vote again. The voting rights of the members shall be in proportion to their share in the paid up equity share capital of the Company as on the Cut-off date i.e. **Wednesday, September 23, 2020.** 

(iii) The Company has appointed CS Vishal Thawani, Practicing Company Secretary (Membership No. ACS: 43938; CP No: 17377, to act as the Scrutinizer for conducting the remote e-voting process as well as the e-voting system on the date of the AGM, in a fair and transparent manner.

- (iv) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (v) The shareholders should log on to the e-voting website www.evotingindia.com.
- (vi) Click on "Shareholders" module.
- (vii) Now enter your User ID:
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

(viii) Next enter the Image Verification as displayed and Click on Login.

(ix) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.

(x) If you are a first time user follow the steps given below:

For Shareholders holding shares in Demat Form and Physical Form		
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders).	
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.	
	If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).	

(xi) After entering these details appropriately, click on "SUBMIT" tab.

(xii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(xiii) Click on the EVSN for the relevant INNOVATIVE IDEALS AND SERVICES (INDIA) LIMITED on which you choose to vote.

# **Notes**

(xiv) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xvi) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xvii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(xviii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

(xix) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xx) Shareholders can also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

(xxi) Note for Non – Individual Shareholders and Custodians:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com or call 1800225533.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call 1800225533.

15 PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:

For members holding shares in Demat mode, members can get their E-mail ID registered by contacting their respective Depository Participant or by email to investors@innovative.in.

16 INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at https://www.evotingindia.com under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.

# Notes

- 2. Shareholders are encouraged to join the Meeting through Laptops for better experience.
- 3. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to ask questions during the meeting may register themselves as a speaker by sending their request in advance at least (7) days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at investors@innovative.in and register themselves as a speaker. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
- 6. Since the AGM will be held through VC/OAVM, the Route Map is not annexed in this Notice.

#### 17 INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
- 2. Only those members/shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- 3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
- 4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 18 The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.innovative.in and on the website of CDSL i.e. www.cdslindia.com within three days of the passing of the Resolutions at the 20th Annual General Meeting of the Company and shall also be communicated to the BSE Limited.

By Order of The Board of Directors For Innovative Ideals and Services (India) Limited

# Maqsood Shaikh

Managing Director

Date: September 03, 2020

Place: Mumbai

# **ANNEXURE TO THE NOTICE:**

#### EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 ("THE ACT")

The following Statements sets out all material facts relating to the Special Business mentioned in the Notice:

#### ITEM No. 3

#### Re-Appointment of Mr. Maqsood Dabir Shaikh as Managing Director of the Company:

The Board of Directors of the Company at its meeting held on September 03, 2020 has subject to approval of members, re-appointed Mr. Maqsood Dabir Shaikh (DIN: 00834754) as a Managing Director, designated as Executive Director cum Promoter, for a further period of 5 (five) years commencing from, September 03, 2020 to September 02, 2025 on terms and conditions including remuneration as recommended by the Nomination and Remuneration Committee (the 'NRC Committee') of the Board and approved by the Board.

A copy of the draft letter of re-appointment for Managing Director, setting out the terms and conditions for re-appointment of Managing Director is available for inspection by the Members at the registered office of the Company during business hours on any working day and is also available on the website of the Company www.innovative.in

It is proposed to seek members' approval for the re-appointment of Managing Director and remuneration payable to Mr. Maqsood Dabir Shaikh as a Managing Director, designated as Executive Director of the Company, in terms of the applicable provisions of the Act.

## ITEM No. 4

#### Re-Appointment of Mrs. Tazyeen Magsood Shaikh as Whole-Time Director of the Company:

The Board of Directors of the Company at its meeting held on September 03, 2020 has, subject to approval of members, re-appointed Mrs. Tazyeen Maqsood Shaikh (DIN: 00834590) as a Whole-Time Director, designated as Executive Director cum Promoter, for a further period of 5 (five) years commencing from, September 03, 2020 to September 02, 2025 on terms and conditions including remuneration as recommended by the Nomination and Remuneration Committee (the 'NRC Committee') of the Board and approved by the Board.

A copy of the draft letter of re-appointment for Whole-Time Director, setting out the terms and conditions for re-appointment of Whole-Time Director is available for inspection by the Members at the registered office of the Company during business hours on any working day and is also available on the website of the Company www.innovative.in

It is proposed to seek members' approval for the re-appointment of Whole-Time Director and remuneration payable to Mrs. Tazyeen Maqsood Shaikh as a Whole-Time Director, designated as Executive Director of the Company, in terms of the applicable provisions of the Act.

Profile of Directors (seeking appointment/re-appointment):

# Mr. Maqsood Dabir Shaikh

Mr. Maqsood Dabir Shaikh, aged 56 years, is the Promoter, Chairman and Managing Director of our Company. He has been a director of our Company since incorporation in the year 2000. He has completed his Diploma in Electronics & Telecom Engineering from TippuShasheed Institute of technology and is a leading light and visionary behind the organisation. He started a small firm Innovative Solutions in the year 1994, which was subsequently incorporated in the year 2000 as Innovative Ideals & Services (I) Pvt. Ltd. During this period, Maqsood Shaikh's focus has been on after sale services, which is the key word in the industry and which many industries tend to ignore. The emphasis is on excellent after sale service which is one of the hallmarks of our Company which in return has contributed towards a sharp and high-paced growth for the company.

## Mrs. Tazyeen Magsood Shaikh

Mrs. Tazyeen Maqsood Shaikh, aged 53 years, is the Promoter, Whole– Time Director of our Company. He has been a director of our Company since incorporation in the year 2000. She has completed her Bachelor of Architecture degree from University of Poona. With her extensive experience in designing and construction with eminent architects like Hafeez Contractors, Iqbal Cheney and builders like Kalpataru Ltd, she is the key person involved in defining product selection, designing & placement for all major projects of our Company. She is also a qualified management professional and is involved in project management.

# **ANNEXURE TO THE NOTICE:**

# DETAILS OF THE DIRECTORS SEEKING APPOINTMENT / RE-APPOINTMENT IN THE 20th ANNUAL GENERAL MEETING OF THE COMPANY PURSUANT TO SEBI LISTING REGULATIONS

Name of Director	Mr. Maqsood Dabir Shaikh	Mrs. Tazyeen Maqsood Shaikh
Terms and conditions of appointment / reappointment	Managing Director	Whole Time Director
Date of Birth	07.03.1964	17.11.1967
Date of first Appointment on Board	06.12.2000	06.12.2000
Relationship with other Directors Inter se	Mrs. Tazyeen Maqsood Shaikh (Wife)	Mr. Maqsood Dabir Shaikh (Husband)
No. of Equity Shares held in the Company	32,41,758 shares	17,27,376 shares
List of other Companies in which Directorships are held	Meditek Lifecare LLP (Designated Partner)	NA
List of committees of Board of Directors (across all other Companies) in which Chairmanship/ Membership is held	Member of Audit Committee in Innovative Ideals and Services (I) Ltd.	Member of Stakeholders Relationship Committee in Innovative Ideals and Services (I) Ltd.
No of Meetings of the Board attended during the FY 2019-20	9 Meetings	9 Meetings
Remuneration drawn in the Company for the FY 2019-20	24,00,000/-	12,00,000/-
Remuneration sought to be paid	Nil	Nil