

21, नेताजी सुभाष रोड, कोलकाता - 700 001, (भारत) फोन : (91)(033)2222-5329/5314/5209 ई-मेल : bhavsar.k@balmerlawrie.com

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CIN : L15492WB1924G0I004835

Date: 12th June, 2020

The Secretary,
National Stock Exchange of India Ltd.
Exchange Plaza
Bandra-Kurla Complex
Bandra (E),
Mumbai – 400 051

Ref: SECY/Stock Exchange/2020

The Secretary, BSE Ltd. Phiroze Jeejeebhoy Towers Dalal Street Mumbai- 400001

Company Code: BALMLAWRIE

Company Code: 523319

Dear Sir,

Sub: (a) Intimation of Board Meeting inter-alia for:

- (i) Consideration of Audited Financial Results for the Financial Year ended 31st March, 2020;
- (ii) Recommendation of Dividend, if any
- (b) Closure of Trading Window.

Pursuant to Regulation 29 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we hereby inform that a meeting of the Board of Directors of the Company is scheduled to be held on Wednesday, 24th June, 2020 inter-alia to:

- i) Consider and approve the audited financial results (standalone & consolidated) of the Company for the fourth quarter and Financial Year ended on 31st March 2020 (subject to prior review by the Audit Committee) in terms of Regulation 29(1) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- ii) In terms of Regulation 29(1)(e) & 29(2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 it may be noted that at the abovementioned meeting, the Board of Directors may also consider recommending dividend on the Equity Share Capital of the Company for the financial year ended 31st March, 2020, which subsequently upon declaration by the shareholders at the ensuing Annual General Meeting, would be paid to the shareholders of the Company within 30 days from the date of such declaration.

Further, as per the Company's "Code of Conduct to Regulate, Monitor and Report Trading by Designated Persons and immediate relatives of Designated Persons", framed pursuant to the provisions of SEB (Prohibition of Insider Trading) Regulations, 2015, and with reference to earlier intimation of the Company dated 23rd March, 2020 bearing reference no. SECY/Stock Exchange/ 2020 the "Trading Window" of the Company shall continue to remain closed for "Designated Persons" and "Insider" till 48 hours after the aforesaid Board meeting and the information becomes generally available.

Thanking you,

Yours faithfully,

Balmer Lawrie & Co. Ltd.

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Kavita Bhavsar Company Secretary

पंजीकृत कार्यालय: 21, नेताजी सुभाष रोड, कोलकाता -700 001, (भारत), Registered Office: 21, Netaji Subhas Road, Kolkata - 700 001, (INDIA), Website: www.balmerlawrie.com