

**ALKEM LABORATORIES LTD.**

Regd. Office : ALKEM HOUSE, Senapati Bapat Marg,
Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

• Phone: +91-22-3982 9999 • Fax: 022-2495 2955
• Email: contact@alkem.com • Website: www.alkemlabs.com
• CIN: L00305MH1973PLC174201

07th November, 2022

The Corporate Relationship Department BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001. <i>Scrip Code: 539523</i>	National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai 400 051. <i>Scrip Symbol: ALKEM</i>
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Dear Sirs,

Sub: Details of the Voting results of the Postal Ballot through Remote E-Voting - Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

In continuation of our letter dated 06th October, 2022 and pursuant to provisions of Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform you that the resolutions as proposed in the Postal Ballot Notice dated 14th September, 2022 has been passed by the Members of the Company with requisite majority.

We are enclosing herewith the details regarding the voting results of the business transacted through Postal Ballot by remote e-voting process in the prescribed format alongwith the Scrutinizer's Report.

The same are also being uploaded on Company's website viz. <https://www.alkemlabs.com/Postal-Ballot.php>

The approval is deemed to have been received on the last date of remote e-voting, i.e. 05th November, 2022.

Kindly take the same on record.

Sincerely,
For **Alkem Laboratories Limited**

Manish Narang
President - Legal, Company Secretary & Compliance Officer

Encl.: a/a

ALKEM LABORATORIES LIMITED

Last Date of Postal Ballot and E- Voting : 05th November, 2022

Total number of shareholders on record date (23rd September, 2022) : 81487

No. of shareholders present in the meeting either in person or through proxy: Not Applicable

Promoters and Promoter Group: 0

Public: 0

No. of shareholders attended the meeting through video conferencing ("VC") / Other Audio Visual Means ("OAVM"): Not Applicable

Promoters and Promoter Group: 0

Public: 0

Resolution Required : (Ordinary)		1 - Appointment of Mr. Srinivas Singh (DIN: 6744441) as a WholeTime Director designated as an Executive Director of the Company for a period of five (5) consecutive years w.e.f. 14th September, 2022 to 13th September, 2027.						
Whether promoter/ promoter group are interested in the agenda/resolution?		Yes						
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes –Against	% of Votes in favour on votes polled	% of Votes against on votes polled
			[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100
Promoter and Promoter Group	E-Voting	68342509	32796694	47.9887	32796694	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		32796694	47.9887	32796694	0	100.0000	0.0000
Public Institutions	E-Voting	23976395	21900938	91.3437	10109769	11791169	46.1614	53.8386
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		21900938	91.3437	10109769	11791169	46.1614	53.8386
Public Non Institutions	E-Voting	27246096	17022209	62.4758	16733642	288567	98.3048	1.6952
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17022209	62.4758	16733642	288567	98.3048	1.6952
Total		119565000	71719841	59.9840	59640105	12079736	83.1571	16.8429

Resolution Required : (Ordinary)			2 - Appointment of Mr. Sarandhar Singh, Vice President - Marketing and Sales to office/ place of profit in the Company.					
Whether promoter/ promoter group are interested in the agenda/resolution?			Yes					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes –Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100	[7]={[5]/[2]}*100
Promoter and Promoter Group	E-Voting	68342509	32796694	47.9887	32796694	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		32796694	47.9887	32796694	0	100.0000	0.0000
Public Institutions	E-Voting	23976395	21900938	91.3437	9583139	12317799	43.7568	56.2432
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		21900938	91.3437	9583139	12317799	43.7568	56.2432
Public Non Institutions	E-Voting	27246096	17022209	62.4758	16733628	288581	98.3047	1.6953
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17022209	62.4758	16733628	288581	98.3047	1.6953
Total		119565000	71719841	59.9840	59113461	12606380	82.4227	17.5773

SCRUTINIZER REPORT

*[Pursuant to Section 110 of the Companies Act, 2013 and
Rule 20 and 22 of Companies (Management and Administration) Rules, 2014]*

To
The Chairman/Company Secretary
Alkem Laboratories Limited
Alkem House, Senapati Bapat Marg
Lower Parel
Mumbai – 400013

Dear Sir,

Sub: Scrutinizer's Report for passing of resolution through Postal Ballot (remote e-voting).

I, CS Mannish L. Ghia, Partner, M/s. Manish Ghia & Associates, Company Secretaries, Mumbai was appointed as Scrutinizer by the Board of Directors of the Company for the purpose of scrutinizing the process of voting through postal ballot ("remote e-voting") in terms of the provisions of Section 110 of the Companies Act, 2013 ('the Act') read with Rule 20 & 22 of the Companies (Management and Administration) Rules, 2014 ('the rules') as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the regulations') in a fair and transparent manner, for passing of the resolutions as mentioned in the Postal Ballot Notice dated 14th September, 2022 ("Notice"), issued by the Company in accordance with General Circular No. 14/2020 dated 08th April, 2020, Circular No. 17/2020 dated 13th April, 2020, Circular No. 22/2020 dated 15th June, 2020, Circular No. 33/2020 dated 28th September, 2020, Circular No. 39/2020 dated 31st December, 2020, Circular No. 02/2021 dated 13th January, 2021, Circular No. 10/2021 dated 23rd June, 2021, Circular No. 20/2021 dated 08th December, 2021 and Circular No. 03/2022 dated 05th May, 2022 respectively, issued by Ministry of Corporate Affairs, Government of India (hereinafter referred to as "MCA Circulars").

1. The Postal Ballot conducted through remote e-voting in terms of MCA Circulars, has been completed and now I submit my report as under:

1.1 The management of the Company is responsible to ensure compliance with the requirements of the Act and Rules made thereunder including the above-mentioned MCA Circulars and the regulations. Our responsibility as Scrutinizer is restricted to make Scrutinizers Report of the votes cast in favor and against the resolution(s) stated in the Notice.



- 1.2 The Company had availed the e-voting platform/facility offered by Central Depository Services (India) Limited (CDSL) for conducting Postal Ballot process through remote e-voting.
- 1.3 The Company on Thursday, 06th October, 2022, completed the dispatch of the Notice only through electronic mode to those members whose e-mail addresses were registered with the Company/Depositories as on the cut-off date being, 23rd September, 2022.
- 1.4 As per applicable provisions of the rules, the Company had published an advertisement about completion of dispatch of Notice as above, provision of remote e-voting facility and other mandated particulars in English Newspaper "Business Standard" and Marathi Newspaper "Mumbai Lakshadeep" on Friday, 07th October, 2022.
- 1.5 The remote e-voting period commenced on Friday, 07th October, 2022, 9:00 a.m. (IST) onwards and ended on Saturday, 05th November, 2022 at 5.00 p.m. (IST).
- 1.6 Votes cast through remote e-voting till 5.00 p.m. on Saturday, 05th November, 2022, being the last date and time fixed by the Company for voting, are considered for my scrutiny.
- 1.7 The e-voting module was disabled by CDSL on Saturday, 05th November, 2022 after 5.00 p.m. and as required under the rules the votes cast under the remote e-voting facility during the Postal Ballot period, were unblocked in the presence of Mr. Vivek Thakur and Ms. Dhruvi Upadhyay who are not in employment with the Company; thereafter the data of remote e-voting was downloaded and the Shareholding was matched/confirmed with the Register of Members of the Company/List of Beneficiaries maintained by the Company/its Registrar and Share Transfer Agents / Depositories as on the cut-off date i.e., Friday, 23rd September, 2022.
- 1.8 The remote e-voting data was scrutinized for verification of votes cast in favor and against the resolution.

2. The summary of the voting through remote e-voting is as follows:

Resolution No.1: Ordinary Resolution

To approve the appointment of Mr. Srinivas Singh (DIN 06744441) as a Whole Time Director designated as an Executive Director of the Company for a period of five (5) consecutive years w.e.f 14th September, 2022 to 13th September, 2027.



(i) Voted in favour of the resolution:

Number of members voted	Number of valid votes cast by them	% of total number of valid votes cast
318	59640105	83.16 %

(ii) Voted against the resolution:

Number of members voted	Number of valid votes cast by them	% of total number of valid votes cast
168	12079736	16.84 %

(iii) Invalid votes:

Number of members whose votes were declared invalid	Number of invalid votes cast by them
0	0

Resolution No.2: Ordinary Resolution

To approve the appointment of Mr. Sarandhar Singh, Vice President – Marketing and Sales to Office/ Place of Profit in the Company.

(i) Voted in favour of the resolution:

Number of members voted	Number of valid votes cast by them	% of total number of valid votes cast
313	59113461	82.42 %

(ii) Voted against the resolution:

Number of members voted	Number of valid votes cast by them	% of total number of valid votes cast
173	12606380	17.58 %

(iii) Invalid votes:

Number of members whose votes were declared invalid	Number of invalid votes cast by them
0	0

Result: We report that the number of votes cast in favour of all the above resolutions exceeds the number of votes cast against it. Accordingly, the ordinary resolutions as contained in the Notice of Postal Ballot dated 14th September, 2022 may be considered as passed with requisite majority.



You may accordingly declare the result of the remote e-voting by Postal Ballot.

**For Manish Ghia & Associates
Company Secretaries
(Unique ID: P2006MH007100)**

Mannish L. Ghia

**CS Mannish L. Ghia
Partner**

**M. No. FCS 6252 C. P. No. 3531
PR 822/2020**



**Date: November 07, 2022
UDIN: F006252D001530335**

Countersigned by

**Chairperson / Authorized Person
Alkem Laboratories Limited**

Date: 7 November, 2022