



15<sup>th</sup> September, 2020

To,  
The Corporate Relationship Manager,  
Department of Corporate Services,  
BSE Ltd. P J Towers,  
Dalal Street, Mumbai - 400001

**Ref : Scrip Code - 540756**

**Sub : Intimation of proposed Board Meeting of the Board of Directors**

Dear Sir,

This is to inform you that pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, a meeting of the Board of Directors of the Company will be held on Wednesday, September 23, 2020 at the Company's Registered Office for consideration of following business:

1. To Appoint Company Secretary and Compliance Officer.
2. Any other item with the approval of the Chairman.

Kindly take note of the same.

Thanking you,  
Yours Faithfully



Jitendra Adhyaru  
Chief Financial Officer

**Kaarya Facilities And Services Ltd.**

Unit No. 115, 1st Floor, Inspire Hub, Situated at Western Heights, JP Road, Opp. Gurudwara,  
4 Bungalows, Andheri (West), Mumbai - 400 058.

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