



4<sup>th</sup> December, 2020

To,  
The Corporate Relationship Manager,  
Department of Corporate Services,  
BSE Ltd. P J Towers,  
Dalal Street, Mumbai – 400001

Ref : Scrip Code - 540756

Sub : Outcome of Board Meeting held on 4<sup>th</sup> December, 2020

Dear Sir,

This is to inform you that the Company's Board has in its meeting held on 4<sup>th</sup> December, 2020 approved the following matter:

1. Considered and approved the Notice of Virtual Annual General Meeting of the company to be held on Tuesday, 29<sup>th</sup> December, 2020 through VC/OOCM and Annual report.
2. Considered and approved the E-voting process including the cut off and Book Closure date for the purpose of Annual General Meeting of the company for the financial year ended 31<sup>st</sup> March, 2020 as follows:

Cut off date	22 <sup>nd</sup> December, 2020
Book closure date	23 <sup>rd</sup> December, 2020 to 29 <sup>th</sup> December, 2020
E-voting dates	26 <sup>th</sup> December, 2020 to 28 <sup>th</sup> December, 2020

3. Approval of Addendum to Directors Report.

The aforesaid meeting of the Board commenced at 4.00 p.m. and concluded at 5.00 p.m.

Kindly take the same on records and acknowledge the receipt.

Thanking you,  
Yours Faithfully

For Kaarya Facilities And Services Limited

  
Vineet Pandey  
Managing Director  
(DIN : 00687215)



**Kaarya Facilities And Services Ltd.**

Unit No. 115, 1st Floor, Inspire Hub, Situated at Western Heights, JP Road, Opp. Gurudwara,  
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