

AUTOMOTIVE AXLES LIMITED

13th December 2021

The BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai - 400 001
Scrip Code: 505010

National Stock Exchange Limited
Exchange Plaza, Plot No. C/1, G- Block
Bandra (E)
Mumbai - 400 051
Scrip Code: AUTOAXLES

Attn: Listing Department

Dear Sir/Madam,

Sub: Notice to shareholders w.r.t Common and Simplified Norms for processing Investor's service

In accordance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we have communicated to our respective shareholder on 10th December 2021 for Common and Simplified Norms for processing Investor's service as per SEBI Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021.

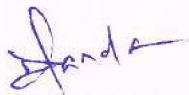
Sample copy of the communication issued to the shareholders has been attached herewith.

You are kindly requested to take the same on record.

Thanking you,

Yours Truly,

For Automotive Axles Limited


Debadas Panda
Company Secretary



Encl: As Above



Regd. Office & Mysuru Unit :

Hootagalli Industrial Area, Off Hunsur Road, Mysuru – 570 018, Karnataka, India

Telephone : 91-821-719 7500, Fax : 91-821-2402451

Email : sec@autoaxle.com, Website : www.autoaxle.com

CIN : L51909KA1981PLC004198

ISO 9001:2015 / IATF 16949 : 2016, EMS : ISO : 14001:2015 & OHSAS : ISO : 45001 : 2018



AUTOMOTIVE AXLES LIMITED

CIN: L51909KA1981PLC004198

Regd. Office: Hootagalli Industrial Area, Off Hunsur Road, Mysuru, Karnataka – 570 018

Telephone: 91-821-7197500, Fax: 91-821-2402451

Email: sec@autoaxle.com Website: www.autoaxle.com

AXL/KYC UPATION/SLNO:

Date: 10-12-2021

Jt1:

Jt2:

Dear Shareholder

Folio No:

No. of Shares:

Ref: **Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing Investor's service**

Sub: **Documents required from Investors holding shares in Physical mode**

We are in receipt of aforesaid circular from SEBI on Common and Simplified Norms for processing investor's service request by Registrar and Transfer Agent (RTA) and norms for furnishing PAN, KYC details and Nomination. Pursuant to circular, we are requesting to Investors holding shares in physical mode, to furnish the following mandatory documents to our RTA:

- 1) Valid PAN including of Joint Shareholders duly linked with Aadhaar and KYC details.
- 2) Nomination (If shares are held in single name) and Specimen Signature
- 3) Postal Address with Pin code, Email id and Mobile Number
- 4) Bank Account details (Bank Name, Branch, Bank Account No, IFSC Code and MICR code)

Investors holding shares in physical mode are required to furnish all above details immediately from the date of issue of aforesaid SEBI Circular, failing which all such physical folios shall stand frozen with effect from April 1, 2023, by the RTA of the Company. Where valid PAN (linked with Aadhaar) is/are not valid/registered as on the notified cut-off date of March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes (CBDT), such Folios shall stand frozen with effect from April 1, 2022. Investors shall be eligible for dividend amount only through electronic mode upon complying above stated requirements.

Since, you are holding shares in physical form, and to keep your portfolio in active status, you are requested to send us duly completed attached forms immediately by enclosing self-attested proofs as mentioned over there in the respective forms, with date of attestation.

S.N.	Particulars	Status as per RTA / Company records	Furnish details in
1.	PAN	Registered / Please provide	Form No. ISR-1
2.	Address	Registered / Please provide	
3.	Email address	Registered / Please provide	
4.	Mobile Number	Registered / Please provide	
5.	Bank account details	Registered / Please provide	
6.	Nomination details	Registered / Please provide	Form No. SH13
7.	Specimen Signature	Registered / Please provide	Form No. ISR-2

Further also take a note that Securities held in physical form which stand frozen till 31-12-2025, shall be referred by RTA and the Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

Thanking you,
For AUTOMOTIVE AXLES LIMITED
S/D
DEBADAS PANDA
Company Secretary

Encl: Copies of Forms ISR-1, Form ISR-2, & Form SH-13