



INVESTOR SERVICE CENTRE  
ITC Limited  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: Isc/Cert/Issue/48

12th December, 2023

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street, Fort  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Issuance of "Letter of Confirmation" in lieu of Duplicate Share Certificates**

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, read with SEBI Circular No. SEBI / HO / MIRSD / POD-1/P/CIR/2023/70 dated 17<sup>th</sup> May 2023, **please find enclosed a statement providing details of "Letter of Confirmation" issued by the Company to its shareholders on 11th December, 2023 in lieu of Duplicate Share Certificates.**

Yours faithfully,

(T.K. Ghosal)  
Deputy Secretary

Encl.: A/a

COMPANY NAME ITC LIMITED  
 SOURCE INVESTOR SERVICE CENTRE  
 LETTER REF NO ISC/CERT/ISSUE/48  
 ISSUE DATE 12.12.2023

LEDGER FOLIO NO	HOLDER NAME	CERTNO FROM	DISTNO FROM	DISTNO TO	LETTER OF CONFIRMATION NO.	NO. OF SHARES
19/58377	K RADHAKRISHNA SHENOY	000189163	0003912522873	0003912522962	1029	0000000000090
21/00502	MRS LATA BAL VAD	000192344	0003917031454	0003917043813	1022	0000000012360
18/06762	N S RAJALAKSHMI	000254620	0008098931976	0008098934855	1028	0000000002880
01/34254	V A MUNEER AHMED	000155394	0003830802081	0003830802365	1020	0000000000285
13/43289	SHRAMIK MASTURLAL	000101416	0002533409806	0002533409835		0000000000030
13/43289	SHRAMIK MASTURLAL	000249337	0008090103263	0008090103352		0000000000090
13/43289	SHRAMIK MASTURLAL	000035204	0000059961311	0000059961370		0000000000060
13/43289	SHRAMIK MASTURLAL	000177115	0003885419886	0003885419975	1025	0000000000090
02/19199	ASHIS KUMAR BANERJEE	000004952	0000010126581	0000010126900		0000000000320
02/19199	ASHIS KUMAR BANERJEE	000071159	0002508487911	0002508488070		0000000000160
02/19199	ASHIS KUMAR BANERJEE	000232995	0008060943520	0008060943999	1024	0000000000480
13/48101	MATHEW MATHAI	000290252	0008087889884	0008087892763		0000000002880
13/48101	MATHEW MATHAI	000290249	0000054837561	0000054839480		0000000001920
13/48101	MATHEW MATHAI	000290250	0002530847931	0002530848890		0000000000960
13/48101	MATHEW MATHAI	000290251	0003880304756	0003880307635	1026	0000000002880
01/34307	MITA AMIT	000003069	0000004731641	0000004731860		0000000000220
01/34307	MITA AMIT	000069276	0002505790441	0002505790550	1023	0000000000110
07/34173	GAURI GOVANDE	000240738	0008075053052	0008075053141	1027	0000000000090
11/06974	SADHANA PRABHAKAR KULKARNI	000170008	0003868820372	0003868822096	1021	0000000001725



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