

Ref No.: QHTL/Sec/SE/2023-24/39

August 11, 2023

The Manager,
Corporate Services,
BSE Limited,
14th floor, P J Towers, Dalal Street,
Mumbai – 400 001
Ref: Security ID : QUICKHEAL
Security Code: 539678

The Manager,
Corporate Services,
National Stock Exchange of India Limited,
Exchange Plaza, Bandra Kurla Complex,
Bandra (E), Mumbai – 400 051
Symbol: QUICKHEAL
Series : EQ

Dear Sir/Madam,

Sub: - Proceedings of the 28th Annual General Meeting held on Friday, August 11, 2023

Pursuant to Regulation 30 read with Schedule III (Part A)(13) and other applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed the summary of proceedings of the 28th Annual General Meeting of the Company held on Friday, August 11, 2023, through Video Conferencing (VC)/ Other Audio Visual Means (OAVC).

For Quick Heal Technologies Limited

Vinav Agarwal
Compliance Officer
M.No.: A40751

Encl. As above

Fair summary of proceedings of the meeting:

The 28th AGM of the Company was held on Friday, August 11, 2023 at 04.00 pm (IST) through Video Conference ("VC")/Other Audio-Visual Means ("OAVM").

The following directors were present through Video Conference:

- a) Mr. Kailash Katkar - Managing Director.
- b) Mr. Sanjay Katkar – Joint Managing Director
- c) Mr. Amitabha Mukhopadhyay – Independent Director, Chairperson of Audit Committee
- d) Ms. Apurva Joshi - Independent Director, Chairperson of Risk Management Committee, Nomination & Remuneration Committee & Corporate Social Responsibility Committee
- e) Air Marshal (Retd.) Bhushan Gokhale - Independent Director, Chairperson of Stakeholder Relationship Committee

Key Managerial Personnel:

Mr. Vishal Salvi – Chief Executive Officer
Mr. Ankit Maheshwari– Chief Financial Officer
Mr. A. Srinivasa Rao – Head - Legal

In attendance:

- a) Mr. Bheem Chabaria, Representative from M/s. MSKA & Associates, representatives of Statutory Auditors;
- b) Mr. Jayavant B. Bhave, Company Secretaries, Secretarial Auditor and Scrutinizer

Members present: 57 Members attended the meeting virtually in person.

Mr. Richard Stiennon, Independent Director, expressed his inability to attend the AGM due to pre-occupation.

Mr. Shailesh Lakhani, Non-Executive Director, expressed his inability to attend the AGM due to pre-occupation.

The quorum being present, Chairperson, Mr. Kailash Katkar, called the meeting to order. Chairperson briefed the members about operations and performance of the Company during the financial year 2022-23.

Mr. A. Srinivasa Rao, informed the members that pursuant to Sections 171 and 189 of the Companies Act, 2013, Register of Shareholding of Directors and Key Managerial Personnel and Register of Contracts or Arrangements in which Directors are interested, were open for inspection by the Members till the conclusion of the meeting.

Chairperson briefed the members about the operations and performance of the Company. Chairperson gave a detailed presentation on the Company about its journey and operations.

Chairperson requested Mr. A. Srinivasa Rao to read the Notice convening this meeting. However, with the permission of members, the Notice was taken as read.

Chairperson informed the members that, Notice of the AGM along with the Annual Report 2022-23 have already been circulated to all the Members of the Company through electronic mode, which is in compliance with the MCA and SEBI Circulars.

Chairperson requested Mr. Srinivasa Rao to read out resolutions proposed in the Notice.

Ordinary Business:

1. Adoption of Financial Statements
2. To declare Dividend on equity shares
3. Appointment of Mr. Kailash Katkar as a director liable to retire by rotation

Special Business (as Ordinary Resolution)

1. Remuneration to Non-Executive Directors
2. Approval of Remuneration to Mr. Kailash Katkar, Managing Director & CEO
3. Approval of Remuneration to Mr. Sanjay Katkar, Joint Managing Director:

Mr. A. Srinivasa Rao informed that, as per the provisions of the Companies Act, 2013 the Company had provided the facility of remote electronic voting through Link Intime India Pvt. Ltd. to all the shareholders to cast their votes on the items mentioned in the notice of this meeting. The e-voting period was open from August 08, 2023 from 12:01 a.m. till August 10, 2023 at 5:00 p.m. Shareholders who were present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-Voting were allowed to vote through e-Voting system available during the AGM. Members present were also given 15 minutes time for voting after the discussion of agenda items and solving of question/queries.

Chairperson invited members present to ask any question/queries that they may have. The members asked certain questions on the financial performance, operations of the Company, etc. which were replied satisfactorily.

Mr. A. Srinivasa Rao further informed that Mr. Jayavant B Bhave, Practicing Company Secretary had been appointed as Scrutinizer for the purpose of scrutinizing the e-voting process (Remote e-voting and e-voting conducted at the Annual General Meeting) in a fair and transparent manner and ascertaining the requisite majority for passing of resolutions as contained in the notice convening the 28th AGM of the Company held through VC/OAVM. Company Secretary announced that results of e-voting will be declared and submitted to stock exchanges on or before August 16, 2023.

Thanking You,

For Quick Heal Technologies Limited

Vinav Agarwal
Compliance Officer
M.No.: A40751