



# एमएसटीसी लिमिटेड

(भारत सरकार का उपक्रम)

## MSTC LIMITED

(A Govt of India Enterprise)

CIN : L27320WB1964GOI026211

e-assuring  
**INDIA**

MSTC/CS/SE/605

21<sup>st</sup> February, 2025

1. The Dy. Manager (Listing)  
BSE Limited  
PhirozeJeejeebhoy Towers,  
Dalal Street, Mumbai 400 001.  
(Scrip Code: 542597)

2. The Manager, Listing Department  
National Stock Exchange of India Limited  
Exchange Plaza, BandraKurla Complex  
Bandra (E), Mumbai 400 051  
(Scrip Code: MSTCLTD)

Dear Sir/Madam,

**Sub: Change in the Senior Management**

In terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we would like to inform the following change in the Senior Management [defined under Regulation 16(1)(d) of the SEBI(LODR) Regulations, 2015] of the Company:

Sl.No.	Name	Designation	Date of Change (w.e.f.)	Reason of Change
1.	Mrs. Renuka Verma	Chief General Manager (Personnel & Administration)	21.02.2025	Appointment/ Joining

Mrs. Renuka Verma is neither related to any Director nor to any Key Managerial Personnel of the Company.

Brief profile of Mrs. Renuka Verma is enclosed herewith for your information.

Thanking you,

Yours faithfully,  
For MSTC Limited



(Ajay Kumar Rai)  
Company Secretary & Compliance Officer

[www.mstcindia.co.in](http://www.mstcindia.co.in) / [www.mstcecommerce.com](http://www.mstcecommerce.com)

पंजीकृत कार्यालय : प्लॉट सं. सीएफ 18/2 मार्ग सं. 175 एक्शन एरिया 1 सी न्यूटाउन कोलकाता 700156 प.ब.

Regd. Office : Plot No. CF18/2, Street No. 175, Action Area 1C, New Town, Kolkata-700156 W.B.

## Brief Profile of Mrs. Renuka Verma

Name	:	Mrs. Renuka Verma
Date of Birth	:	27/03/1970
e-mail	:	rverma@mstcindia.co.in
Designation	:	Chief General Manager (P&A)
Academic Qualification	:	BA, PGD PM & IR, Certification - Insead General Management Programme
Experience	:	28 years+
Job profile in MSTC	:	<p>Joined MSTC on 21.02.2025 and the Key Responsibility Areas are:</p> <ul style="list-style-type: none"> <li>❖ Formulation and execution of policies, relating to recruitment, training, terms and conditions of employment of personnel, implementation of statutory and other welfare schemes, and effective utilization and discharge of personnel employed in the organization.</li> <li>❖ Advise and assist in development of managerial prowess, prescribe recruitment methods, organise training schemes, supervise administration of welfare programmes distribute personnel for their effective utilization in the organization and resolve problems of All establishment work regarding promotions, timings etc.,</li> <li>❖ Handling matters of disputes, grievances of the employees, Welfare facilities</li> <li>❖ Follow up Govt. guidelines on various subject Investigate into specific problems of indiscipline and inefficiency to evolve and suggest ameliorative measures to management,</li> <li>❖ Establish channels of consultation between labour and employers to minimize misunderstanding. May represent employers in labour conciliation proceedings during disputes,</li> <li>❖ Ensuring effective secured environment in office premises &amp; overseeing estate-related activities, administration-involving management, planning, coordination, monitoring, and execution of administrative activities etc.</li> </ul>

