



# Bengal Tea & Fabrics Limited

CIN. L51909WB1983PLC036542

Registered Office :

Century Towers, 45, Shakespeare Sarani, 4th Floor, Kolkata - 700 017

Telefax : 91-33 2283 6416/6417, e-mail : mail@bengaltea.com

Website : www.bengaltea.com



ISO 22000 : 2018  
ISO 9001 : 2015



CB-045-FSMS  
CB-045-QMS



23<sup>rd</sup> October, 2024

BSE Limited  
Phiroze Jeejeebhoy Towers  
Dalai Street, Mumbai 400 001  
(Scrip Code: 532230)

Dear Sir (s),

**Sub: Resignation of Company Secretary and Compliance Officer of the Company**

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") read with Para A of Part A of Schedule III to the Listing Regulations, we inform that Mrs. Sunita Shah, Company Secretary and Compliance officer of the Company has expressed her intent to resign from the services of the Company with effect from close of business hours on 25<sup>th</sup> October, 2024 due to personal reasons.

Please find attached herewith the brief details as prescribed vide SEBI Circular No. CIR/CFD/CMD/4/2015 dated 09th September, 2015 marked as Annexure – A.

A copy of her resignation letter is also enclosed for your reference and records.

Yours faithfully  
For **Bengal Tea & Fabrics Limited**

**Adarsh Kanoria**  
**Managing Director**  
(DIN: 00027290)



# Bengal Tea & Fabrics Limited

CIN. L51909WB1983PLC036542

Registered Office :

Century Towers, 45, Shakespeare Sarani, 4th Floor, Kolkata - 700 017

Telefax : 91-33 2283 6416/6417, e-mail : mail@bengaltea.com

Website : www.bengaltea.com



ISO 22000 : 2018  
ISO 9001 : 2015



CB-045-FSMS  
CB-045-QMS



## ANNEXURE A

Disclosure required under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read along with SEBI Circular CIR/CFD/CMD/4/2015 dated September 9, 2015

Sl. No.	Details of events that needs to be Information of such event (s)	Information of such event (s)
1.	Reason for change viz. appointment, Resignation	Resignation due to personal reasons by Mrs. Sunita Shah, Company Secretary and Compliance Officer of the Company
2.	Date of Cessation	Close of business hours on 25 <sup>th</sup> October, 2024
3.	Brief profile (in case of appointment)	NA
4.	Disclosure of relationships between directors (in case of appointment of a director)	NA

**SUNITA SHAH**

**99 HAZRA ROAD  
KOLKATA-700 026**

---

**23<sup>rd</sup> October, 2024**

To  
The Managing Director  
Bengal Tea & Fabrics Limited  
Century Towers, 4<sup>th</sup> Floor,  
45. Shakespeare Sarani,  
Kolkata- 700017

**Kind Attention : Shri Adarsh Kanoria**

Dear Sir,

**Sub: Resignation from the post of Company Secretary and Compliance Officer of the Company**

I, Sunita Shah, hereby tender my resignation from the post of Company Secretary and Compliance Officer of the Company due to personal reasons w.e.f. close of business hours on 25<sup>th</sup> October, 2024. I request the Board of Directors to accept my resignation and arrange to submit the necessary forms with the Ministry of Corporate Affairs.


I would like to thank the Company for giving me the opportunity to work with the esteemed organization and the enriching work experience which I gathered. I wish to place on record my appreciation for the cooperation of all my colleagues during my tenure.

Kindly acknowledge receipt.

Thanking you.

Yours faithfully,

  
**Sunita Shah**

Accepted  
  
23/10/24