



INDONG TEA COMPANY LIMITED

CIN No.: L01122WB1990PLC050506

Sikkim Commerce House. 4/1, Middleton Street. Kolkata - 700 071, India

Phone: 91-33 4006 3601 / 3602

E-mail: indongtea@asiangroup.in

Website: www.indongteaco.com

Garden: P.O. - Matelli. Dist.: Jalpaiguri (W.B.) Pin: 735223. Rly. Station: Chalsa

Date: 23.10.2024

To
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001

Scrip Code: - 543769 (INDONG)

Sub: Minutes of 34th Annual General Meeting of the Company

Dear Sir/ Madam,

The 34th Annual General Meeting of the Members of Indong Tea Company Limited ("the Company") was held on Tuesday, 24th September, 2024 at 11:00 A.M. (Indian Standard Time) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") for the Financial Year 2023-24.

Please find the enclosed Minutes of 34th Annual General Meeting of the Company for your records.

Kindly take the aforesaid information on record and oblige.

Thanking You,

For, Indong Tea Company Limited

Chandan Gupta
Company Secretary cum Compliance Officer



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CERTIFIED TRUE COPY OF MINUTES OF THE 34th ANNUAL GENERAL MEETING OF M/S INDONG TEA COMPANY LIMITED HELD ON TUESDAY, 24TH SEPTEMBER, 2024 AT 11:00 A.M. (IST) THROUGH VIDEO CONFERENCING ("VC") / OTHER AUDIO-VISUAL MEANS ("OAVM") CONCLUDED AT 11:37 A.M.

DIRECTOR`S & KMP PRESENT IN THE MEETING:

- 1) Shri Hariram Garg, Managing Director
- 2) Shri Madanlal Garg, Executive Director
- 3) Shri Rajesh Garg - Non-Executive Director
- 4) Smt. Rama Garg - Non-Executive Women Director
- 5) Shri Akhil Kumar Manglik, Non-Executive Independent Director
- 6) Shri Sushil Kumar Nevatia - Non-Executive Independent Director
- 7) Shri Rajnish Kumar Kansal - Non-Executive Additional Independent Director
- 8) Shri Manoj Kumar Ganguly, Chief Financial Officer
- 9) Shri Chandan Gupta, Company Secretary cum Compliance Officer

INVITEES ATTENDANCE:

- 10) Shri Mahadev Lal Agarwal, Partner of Agarwal Kejriwal & Co, Statutory Auditor
- 11) Ms. Puja Pujari, Secretarial Auditor as well as Scrutinizer

MEMBERS PRESENT:

Total 30 number of members were present at the AGM and the requisite quorum was present throughout the meeting.

CHAIRMAN OF THE MEETING

Shri Hariram Garg was unanimously elected as Chairman of the meeting of the Company and further called the meeting to order.

QUORUM

After declaring the quorum to be present by the Company Secretary, the Chairman called the Meeting to order.

LEAVE OF ABSENCE

No leave was granted to any of the Directors.

SPEECH BY COMPANY SECRETARY CUM COMPLIANCE OFFICER

The Company Secretary cum Compliance Officer welcome Board Members, Shareholders, Auditors and other Stakeholders that AGM was being conducted through VC/ OAVM, in compliance with relevant circular issued by Ministry of Companies Affairs ("MCA") and Securities and Exchange Board of India ("SEBI").



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The Company Secretary cum Compliance Officer informed the members that as required, the Company had provided remote e-voting facility to all the Members of the Company from 21st September, 2024 at 09:00 A.M to 23rd September, 2024 till 05:00 P.M.

The Company Secretary cum Compliance Officer briefed the points that five requests were received from shareholders to speak at AGM out of which three members were present. Then, the Company Secretary handed over the proceeding to the, Chairman to deliver the Chairman Speech.

SPEECH BY CHAIRMAN

The chairman welcomes all the Board Members, Shareholders, Auditors and other Stakeholders in the Annual General Meeting.

And then Chairman briefed the business of tea estate, financial performance, sceneries future business plan, growth outlook, business opportunities etc. and then handed over the proceeding to Company Secretary.

PROCEEDING OF THE MEETING

Shri Chandan Gupta, Company Secretary cum Compliance officer informed that notice of the 34th Annual General Meeting and Directors' Report are already available in the Annual Report send to members whose email address are registered with the company. Further copy of Annual Report is also available on the Company's website as well as at portal of Bombay Stock Exchanges where the company's shares are listed. The Auditors' Report along with notes is also part of Annual Report. So, we considered the same as read. Secretarial Audit Report is also part of the Annual Report.

With the permission of the chair, the Notice convening the AGM, Directors Report, Audited Financial Statements for the Financial Year ended 31st March, 2024 and Auditors Report thereon were taken as read.

Shri Chandan Gupta, Company Secretary cum Compliance officer, on behalf of the Chairman, informed that there are no qualification or adverse remarks in Auditor's Report as well as Secretarial Audit Report given by Statutory Auditors and Secretarial Auditor respectively of the Company.

The Company Secretary also informed the Board of Directors had appointed Ms. Puja Pujari, Company Secretary in Whole Time Practice as Scrutinizer to scrutinize the votes cast at the Meeting and through remote e-voting process in a fair and transparent manner.

The Company Secretary cum Compliance officer, on behalf of the Chairman, informed that, the Company will disclose the results of e-voting within 48 hours from the conclusion of this meeting and shall be uploaded on the website of the Company and also shall be forwarded to BSE.



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The Company Secretary cum Compliance officer, on behalf of the Chairman, informed that there are 5 speakers registered themselves as speaker to ask their questions in relation to any item of business as set forth in the Notice. The Company Secretary cum Compliance Officer responded to the queries of the speakers who were attending the meeting and provided clarifications on behalf of the Chairman as requested by him during the meeting.

Thereafter, Company Secretary cum Compliance Officer informed that the e-voting facility would be available till 15 minutes after conclusion of AGM and requested the members who have not cast their votes during remote e-voting period can vote as e-voting facility would remain open for more 15 minutes post conclusion of AGM.

After, With the permission of Chairman, Shri Chandan Gupta, Company Secretary cum Compliance officer of the Company Concluded the meeting at 11:37 A.M. (IST) after being open for 15 minutes for e-voting to be completed with vote of thanks to all the Board Members, CFO, Auditors, Shareholders, Speakers and NSDL Team and wishes for their healthy life, safe travels in future and Happy Durga Puja in advance.

Result of the Remote Electronic Voting and Postal ballot during the AGM on the Ordinary & Special businesses at the 34th Annual General Meeting of the Company held on Tuesday, 24th September, 2024

Based on the report received from CS Puja Pujari, Scrutinizer, the Chairman announced the result of voting on 25th September, 2024 that all the resolutions for the Ordinary businesses and Special businesses as set out in Item no. 1 to 9 in the notice of 34th Annual General Meeting of the Company have been passed by the following: -

Item/ Agen da No	Type of Agenda/ Resolution required	No. of Votes in favor	% of votes in favour on votes polled	No. of Votes against	% of votes against on votes polled	Resolution passed or not
1	Ordinary Resolution	1,12,13,048	100%	0	0%	Passed unanimously
2	Ordinary Resolution	1,12,13,048	100%	0	0%	Passed unanimously
3	Ordinary Resolution	1,12,13,048	100%	0	0%	Passed unanimously
4	Special Resolution	1,12,13,048	100%	0	0%	Passed unanimously
5	Special Resolution	1,12,13,048	100%	0	0%	Passed unanimously
6	Special Resolution	1,12,13,048	100%	0	0%	Passed unanimously



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7	Special Resolution	1,12,13,048	100%	0	0%	Passed unanimously
8	Special Resolution	1,12,13,048	100%	0	0%	Passed unanimously
9	Special Resolution	1,12,13,048	100%	0	0%	Passed unanimously

ITEM NO.1

TO RECEIVE, CONSIDER AND ADOPT THE AUDITED BALANCE SHEET AS AT 31ST MARCH, 2024, THE STATEMENT OF PROFIT & LOSS FOR THE YEAR ENDED ON THAT DATE AND THE REPORT OF THE DIRECTORS AND AUDITORS' THEREON

Resolution Required: Ordinary Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

“RESOLVED THAT the Audited Financial Statements of the Company comprising of the Balance sheet as at March 31, 2024, the statement of profit and loss, cash flow statement for the financial year ended on that date, together with the notes on accounts thereto, report of the Board of Directors (“Board”) and Auditors’ Report thereon, as circulated to the members laid before the meeting, be and are hereby considered and adopted.”

ITEM NO.2

TO APPOINT A DIRECTOR IN PLACE OF SRI RAJESH GARG (DIN NO: 00471803) WHO RETIRES BY ROTATION AND BEING ELIGIBLE OFFERS HIMSELF FOR RE-APPOINTMENT.

Resolution Required: Ordinary Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

“RESOLVED THAT pursuant to the provisions of section 152 (6) of the Companies Act, 2013 and rules made thereunder (including any statutory modification and re-enactment thereof) and other applicable provisions, if any of the Companies Act, 2013, Sri Rajesh Garg (DIN 00471803) who is liable to retire by rotation and being eligible has offered himself for appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.”



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ITEM NO.3

TO APPOINT A DIRECTOR IN PLACE OF SMT. RAMA GARG (DIN NO: 00471845) WHO RETIRES BY ROTATION AND BEING ELIGIBLE OFFERS HERSELF FOR REAPPOINTMENT

Resolution Required: Ordinary Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

“RESOLVED THAT pursuant to the provisions of section 152 (6) of the Companies Act, 2013 and rules made thereunder (including any statutory modification and re-enactment thereof) and other applicable provisions, if any of the Companies Act, 2013, Smt. Rama Garg (DIN 00471845) who is liable to retire by rotation and being eligible has offered herself for appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.”

ITEM NO.4

TO APPROVE THE CONTINUATION OF DIRECTORSHIP OF SHRI SUSHIL KUMAR NEVATIA, INDEPENDENT DIRECTOR (DIN: 06391023) BEYOND THE AGE OF 75 YEARS IN HIS CURRENT TENURE

Resolution Required: Special Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

“RESOLVED THAT pursuant to the provisions of provisions of Section 149 and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Appointment and Qualification of Directors) Rules, 2014, (including any statutory modification(s) or re-enactment thereof for the time being in force) and relevant applicable regulation(s) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 & other applicable provisions if any, consent of the members of the Company be and is hereby accorded to the continuation of Shri Sushil Kumar Nevatia (DIN: 06391023) as an Independent Director of the Company for the first term of 5 years effective from 04th February, 2022 beyond the age of 75 years till the expiry of his current term till 3rd February, 2027 subject to approval of shareholders in the ensuing Annual General Meeting.

“RESOLVED FURTHER THAT the any Director of the company or Chief Financial officer or Company Secretary be and is hereby authorized to do all such acts, deeds and things as may be deemed necessary to give effect to this resolution.”



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ITEM NO.5

TO REGULARISATION AS AN ADDITIONAL DIRECTOR OF SHRI RAJNISH KUMAR KANSAL (DIN: 00285546) BY APPOINTING HIM AS AN INDEPENDENT DIRECTOR OF THE COMPANY

Resolution Required: Special Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

“RESOLVED THAT pursuant to the provisions of Section 149, 150, 152 read with schedule IV and Section 161(1) of the Companies Act, 2013 read with Companies (Appointment and Qualification of Directors) Rules, 2014, and other applicable provisions, (including any statutory modifications or re-enactment thereof for the time being in force), and relevant applicable regulation(s) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 & other applicable provisions if any, and on the recommendation of the Nomination and Remuneration Committee, consent of the board be and is hereby taken on record, Shri Rajnish Kumar Kansal (DIN No: 00285546), be and is hereby appointed as a Non-Executive Additional Director under Independent Category on the Board of the Company with effect from 28th August, 2024 for a period of five consecutive years commencing from 28th August, 2024 till 27th August, 2029, not liable to retire by rotation, subject to approval of shareholders in the ensuing Annual General Meeting.

“RESOLVED FURTHER THAT any of the Directors or Chief Financial officers or company secretary for the time being be and are hereby severally authorized to sign and execute all such documents and papers (including appointment letter etc.) as may be required for the purpose and file necessary e-form with the Registrar of Companies and to do all such acts, deeds and things as may have considered expedient and necessary in this regard.”

“RESOLVED FURTHER THAT any one of the Directors or Chief Financial officers or company secretary of the company for the time being be and are hereby severally authorised to sign the certified true copy of the resolution of the resolution to be given as and when required.”

ITEM NO.6

TO CHANGE IN DESIGNATION OF SHRI MADANLAL GARG (DIN: 00670278), FROM EXECUTIVE DIRECTOR TO NON-EXECUTIVE NON-INDEPENDENT DIRECTOR OF THE COMPANY

Resolution Required: Special Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously



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“RESOLVED THAT in accordance with the provisions of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and relevant provisions of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 and pursuant to the recommendation of the Nomination & Remuneration Committee and the Board of Directors, the approval of the Members be and is hereby accorded to change the designation of Shri Madanlal Garg (DIN: 00670278) from Executive Director to Non-executive Director, liable to retire by rotation.”

“RESOLVED FURTHER THAT the Board of Directors or a Committee thereof be and are hereby authorized to do and perform or cause to be done and performed, all such acts and deeds necessary to give effect to the foregoing resolution, including inter alia, approving on behalf of the Company, any change(s) or modification(s) in the aforesaid resolution from time to time.”

ITEM NO.7

AUTHORISATION FOR INCREASE IN LIMIT UNDER SECTION 180 (1) (a) OF THE COMPANIES ACT, 2013 FOR CREATION OF CHARGE MORTGAGES, HYPOTHECATION ON THE IMMOVABLE AND MOVABLE PROPERTIES OF THE COMPANY

Resolution Required: Special Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

“RESOLVED THAT pursuant to Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013, as amended from time to time (including any statutory modifications thereof) and any rules and regulations made thereunder under and pursuant to the Memorandum of Association and Articles of Association of the Company and in supersession of all the earlier resolution, the consent of the members of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as the “Board” which term shall be deemed to include any committee thereof for the time being exercising the powers conferred on the Board of Directors by this Resolution, by this Resolution) to pledge, mortgage, lien, hypothecate and/or create charge in every nature, whether fixed or floating (in addition to any other hypothecation, pledge, lien, mortgage, charges created/to be created by the Company), in such form and manner and with such ranking and at such time and on such terms as the Board may determine, on all or any of the immovable properties and movable assets (both tangible and intangible) of the Company, both present and future, and the whole or substantially the whole of the undertaking(s) or any properties of the Company where so ever situated, in favour of banks, financial institutions, investors, debenture holders or any other lenders and their agents or trustees (together, the "Lenders") to secure any borrowings, debentures, financial assistance or financial indebtedness availed by the Company or any third party from time to time (including without limitation, the due payment of the principal and/or together with interest, at the respective



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agreed rates, additional interest, compound interest, accumulated interest, liquidated damages, commitment charges, remuneration of the agent(s), trustee(s), prepayment premium, all other costs, charges and expenses and all other monies payable by the Company) (together, the "Financial Indebtedness") in terms of the financing documents, or any other documents, entered into or to be entered into between the Company and any Lender(s) in respect of the Financial Indebtedness, on such terms and conditions as may be agreed between the Company and any Lender(s), provided that the maximum extent of the Financial Indebtedness secured by the assets of the Company does not exceed Rupees 500 Crores (One Hundred Crores) at any time."

"RESOLVED FURTHER THAT the pledge, mortgage, lien, hypothecation and/or charge created or to be created and all agreements, deeds, instruments or documents executed or to be executed and all acts necessary in terms of this resolution required to be done by the Company or the Board are hereby approved, confirmed and ratified."

"RESOLVED FURTHER THAT the Board duly constituted by the Board of Directors Board of Directors or Chief Financial Officer or Company Secretary be and is hereby authorized to do all such acts, deeds and things and to sign and execute all such deed, documents and instruments as may be necessary, expedient and incidental thereto to give effect to this resolution."

ITEM NO.8

APPROVAL FOR INCREASE IN THE BORROWING POWERS LIMITS UNDER SECTION 180 (1) (c) OF THE COMPANIES ACT, 2013

Resolution Required: Special Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

"RESOLVED THAT pursuant to the provisions of Section 180(1)(c) and all other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modifications thereof) and any rules and regulations made thereunder and in supersession of all the earlier resolutions, the consent of the members of the Company be and is hereby accorded, to the Board of Directors of the Company (hereinafter referred to as the "Board" which term shall be deemed to include any committee thereof for the time being exercising the powers conferred on the Board of Directors by this Resolution, by this Resolution) for borrowing any sum or sums of monies from time to time in any form whether fund based or non-fund based including by way of loans, credit facilities, debt instruments or in any other forms, any such sum or sums of money from Banks, Financial Institutions, Bodies Corporate, Companies, firms or any one or more persons on such terms and conditions and with or without security as the Board may think fit, notwithstanding that monies to be borrowed together with monies already borrowed by the Company (apart from temporary loans obtained from the Company's Bankers in the ordinary course of business) may exceed the aggregate of the paid-



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up share capital, free reserves and securities premium of the Company, provided that the total amount so borrowed (other than temporary loans from the Company's bankers in the ordinary course of business) and outstanding at any point of time shall not exceed a sum of Rs. 500 Crores (Rupees Five Hundred Crores Only)."

"RESOLVED FURTHER THAT the Board duly constituted by the Board of Directors or Chief Financial Officer or Company Secretary be and is hereby authorized to do all such acts, deeds and things and to sign and execute all such deeds, documents and instruments as may be necessary, expedient and incidental thereto to give effect to this resolution."

ITEM NO.9

TO APPROVE FOR GIVING AUTHORIZATION TO BOARD OF DIRECTORS TO MAKE INVESTMENTS, GIVE LOANS, GUARANTEES AND SECURITY IN EXCESS OF LIMITS SPECIFIED UNDER SECTION 186 OF THE COMPANIES ACT, 2013

Resolution Required: Special Resolution

Mode of Voting: E-voting

Resolution Passed by: Unanimously

"RESOLVED THAT pursuant to the provisions of Section 186 of the Companies Act, 2013 and any other applicable provisions of the Companies Act, 2013 and Rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force) and in supersession of all the earlier resolutions passed if any in this regard, consent of the members of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as the "Board" which term shall include any Committee constituted by the Board or any person(s) authorized by the Board to exercise its powers, including the powers conferred by this Resolution) to (a) give any loan to any person or other body corporate; (b) give any guarantee or provide security in connection with a loan to any other body corporate or person; and (c) acquire by way of subscription, purchase or otherwise, the securities of any other body corporate from time to time in one or more tranches as the Board of Directors as in their absolute discretion deem beneficial and in the interest of the Company, for an amount not exceeding Rs. 500 Crores (Rupees Five Hundred Crores Only), notwithstanding that such investments, outstanding loans given or to be given and guarantees and/or security provided may collectively exceed the limits prescribed under Section 186 of the Companies Act, 2013 i.e. over and above the limit of sixty per cent of the paid up share capital, free reserves and securities premium account of the Company or one hundred per cent of free reserves and securities premium account of the Company, whichever is more."

"RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors or Chief Financial Officer or Company Secretary of the Company be and is hereby authorized to take from time to time all decisions and such steps as may be necessary for giving loans, guarantees or providing securities or for making such investments and to execute such documents, deeds, writings, papers and/or agreements as may be required and



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do all such acts, deeds, matters and things, as it may in its absolute discretion, deem fit; necessary or appropriate.”

This aforesaid resolution being duly proposed and seconded was passed unanimously through E Voting process.

There is no other business transacted in the meeting.

VOTE OF THANKS

As the businesses before the 34th Annual General Meeting of the Company had been transacted successfully, Chairman thanked all the Board Members, Auditor, Shareholders, Speaker and Management team of the Company including CFO and CS for their hard work and dedication, Team work throughout the year and the preparation of smooth conduct of the meeting, wished them a healthy and safe future and Happy Durga Puja in advance with a vote of thanks to the Chair at 11:37 A.M. (IST) after being open for 15 minutes for e-voting to be completed.

Date of Entry in Minutes Book: 16.10.2024

Date of Signing of Minutes Book: 23.10.2024

Place: KOLKATA

**Sd: -
SECRETARY**

**Sd: -
CHAIRMAN**