

February 20, 2025

National Stock Exchange of India Limited, Listing Compliance Department Exchange Plaza, C-1, Block G, Bandra Kurla Complex, Bandra (East) Mumbai – 400 051 Scrip Symbol: GALAXYSURF	BSE Limited, Listing Department, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400001 Scrip Code: 540935
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Subject: Notice of Postal Ballot of Galaxy Surfactants Limited

Dear Sir/Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed a copy of Postal Ballot Notice dated February 10, 2025 along with the Explanatory Statement for seeking approval of the Members of the Company on the Special resolution forming part of the Notice.

Please note that the Postal Ballot Notice is being sent only by electronic mode to the Members whose names appear on the Register of Members/list of Beneficial Owners as on Friday, February 14, 2025 and whose e-mail addresses are registered with the Company's Registrar and Share Transfer Agent/Depositories.

The Company has engaged the services of National Securities Depository Limited ('NSDL') to provide e-voting facility to its Members. The e-voting period commences at 9.00 A.M. (IST) on Monday, February 24, 2025 and will end at 5.00 P.M. (IST) on Tuesday, March 25, 2025. The e-voting module shall be disabled by NSDL thereafter. Voting rights of the Members shall be in proportion to the shares held by them in the paid-up equity share capital of the Company as on Cut-off date i.e. Friday, February 14, 2025. Please note that communication of assent or dissent of the Members would only take place through the e-voting system. The instructions for e-voting form part of the 'Notes' section to the Notice. The Notice of Postal Ballot is also available on the website of the Company at www.galaxysurfactants.com.

This is for your information and record.

Thank you,

Yours faithfully,

For **Galaxy Surfactants Limited**

Niranjan Ketkar

Company Secretary

Communication Address:

Rupa Solitaire,
Ground Floor, Unit no. 8, 12A and 14
Millennium Business Park, Mahape,
Navi Mumbai, 400 710
Ph: +91-22-33063700

Regd. Office: C-49/2, TTC Industrial Area,
Pawne, Navi Mumbai-400 703, India
CIN: L39877MH1986PLC039877
Ph: +91-22-27616666
Fax : +91-22-27615883/ 27615886
e-mail : galaxy@galaxysurfactants.com
Website: www.galaxysurfactants.com



Galaxy Surfactants Limited

CIN: L39877MH1986PLC039877

Registered office: C-49/2, TTC Industrial Area, Pawne, Navi Mumbai -400 703, India

Website: www.galaxysurfactants.com; **Email:** investorservices@galaxysurfactants.com

Phone: +91 -22-2761 6666/33063700; **Fax:** +91-22-27615883/27615886

NOTICE OF POSTAL BALLOT

Dear Members,

Notice is hereby given pursuant to the provisions of Sections 108 and 110 of the Companies Act, 2013, ("the Act"), read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014, as amended (Rules), read with the General Circular Nos. 14/2020 dated 8th April, 2020, 17/2020 dated 13th April, 2020, 11/2022 dated 28th December, 2022 and No. 09/2023 dated 25th September 2023, 09/2024 dated 19th September, 2024 issued by the Ministry of Corporate Affairs (MCA Circulars) Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India and applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "Listing Regulations") any other applicable law, rules and regulations (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force and as amended from time to time), that the business as set out in this Notice is proposed for consideration by the Members of the Company for passing by means of Postal Ballot by voting through electronic means (Only e-voting). An Explanatory Statement pursuant to Sections 102, 110 and other applicable provisions, if any, of the Act, pertaining to the resolution setting out the material facts and reasons thereof, is appended to this Postal Ballot Notice. In compliance with Regulation 44 of the Listing Regulations, 2015, as amended from time to time and pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules framed thereunder and the MCA Circulars, the manner of voting on the proposed resolution is restricted only to e-voting i.e. by casting votes electronically instead of submitting postal ballot forms. Accordingly, the Postal Ballot Notice and instructions for e-voting are being sent only through electronic mode to those Members whose email address is registered with depository participant(s) or the Company's Registrar and Share Transfer Agent (RTA)- MUFG Intime India Pvt. Ltd (formerly known as Link Intime India Private Limited). The details of the procedure to cast the vote forms part of the Notes to this Notice. The e-voting period shall commence at 9.00 A.M. (IST) on Monday, February 24, 2025 and ends at 5.00 P.M. (IST) on Tuesday, March 25, 2025. Members are requested to record their assent (FOR) or dissent (AGAINST) through the e-voting process not later than 05.00 P.M. (IST) on Tuesday, March 25, 2025. E-voting will be blocked by NSDL immediately thereafter and voting will not be allowed beyond the said date and time.

The Company has appointed CS S. N. Viswanathan, Managing Partner (Membership No. A61955 & COP No.24335) or failing him CS Ashwini R. Vartak, Partner (Membership No. A29463 & COP No. 16723) of S. N. ANANTHASUBRAMANIAN & Co, Practicing Company Secretaries to act as the Scrutinizer, for conducting the Postal Ballot process/ e-voting process in a fair and transparent manner. The Scrutinizer will submit his/her report to the Chairman of the Company (the Chairman) or any other person authorized by the Chairman, and the result of the voting by Postal Ballot will be announced not later than two working days from the conclusion of the e-voting i.e. On or before Thursday, March 27, 2025 The result declared along with the Scrutinizer's Report shall be communicated in the manner provided in this Postal Ballot Notice. The said results along with the Scrutinizer's Report would be intimated to BSE Limited and National Stock Exchange of India Limited, where the Equity Shares of the Company are listed. The results will also be uploaded on the Company's website www.galaxysurfactants.com.



SPECIAL RESOLUTION:

- 1) To approve the appointment of Ms. Sangeeta Kapil Jit Singh (DIN: 06920906) as an Independent Director

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

“RESOLVED THAT in accordance with the provisions of Sections 149, 150 and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualifications of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and the Regulation 17 and the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended, and the provisions of the Articles of Association of the Company and on the recommendation of the Nomination and Remuneration Committee and the Board of Directors of the Company, Ms. Sangeeta Kapil Jit Singh (DIN: 06920906), who was appointed as an Additional Director (Independent) with effect from February 10, 2025 and in respect of whom the Company has received a notice in writing under Section 160 of the Act from a member proposing her candidature for the office of Director, being eligible, be appointed as an Independent Director of the Company for a term of 5 (five) consecutive years, with effect from February 10, 2025 to February 9, 2030 and not to liable to retire by rotation;

RESOLVED FURTHER THAT any of the Executive Directors, the Chief Financial Officer or the Company Secretary be and is hereby authorised to take such steps as may be necessary, proper and expedient to give effect to this resolution.”

By Order of the Board of Directors

Jhagadia, Dist: Bharuch, Gujarat
February 10, 2025

Niranjan Ketkar
Company Secretary

Registered Office:
C-49/2, TTC Industrial Area, Pawne,
Navi Mumbai – 400 703,
Phone: +91-22-2761 6666



NOTES:

1. The Explanatory Statement pursuant to Section 102 read with Section 110 of the Act setting out material facts are appended herein below. Details in terms of Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) forms part of the Explanatory Statement forming part of this Notice.
2. In compliance with the MCA Circulars, the Notice is being sent by electronic mode alone to those Members whose names appear in the Register of Members / List of Beneficial Owners maintained by the Company and as received from National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) (Depositories) as on Friday, February 14, 2025 and whose e-mail IDs are registered with the Company / Depositories. For Members who have not registered their e-mail IDs, please follow the instructions given under Note No. 9.
3. In accordance with the MCA Circulars, physical copies of the Notice, postal ballot forms and pre-paid Business Reply Envelopes are not being sent to Members for this Postal Ballot. Members are requested to provide their assent or dissent through e-voting only.
4. The Members, whose names appear in the Register of Members / List of Beneficial Owners as received from Depositories as on Friday, February 14, 2025, being the cut-off date, are entitled to vote on the Resolution set forth in this Notice. A person who is not a Member as on the cut-off date should treat this Notice of Postal Ballot for information purpose only.
5. In compliance with provisions of Section 108 and Section 110 and other applicable provisions of the Act read with the Companies (Management & Administration) Rules, 2014, the Company is pleased to offer e-voting facility to all the Members of the Company. For this purpose, the Company has availed the service of NSDL for facilitating e-voting to enable the Shareholders to cast their votes electronically.
6. Members may please note that the Postal Ballot Notice will also be available on the Company's website at www.galaxysurfactants.com , websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively.
7. The document referred to in the Explanatory Statements, shall be available for inspection through electronic mode from Monday, February 24, 2025 to Tuesday, March 25, 2025, basis the request being sent on Investorservices@galaxysurfactants.com mentioning their name, Folio no. / Client ID and DP ID, and the documents they wish to inspect, with a self-attested copy of their PAN card attached to the email.
8. The voting rights of Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on Friday, February 14, 2025, being the cut-off date fixed for the purpose.
9. Members holding shares in physical mode and who have not updated their email addresses with the Company are requested to update their email addresses by writing to MUFNG Intime India Pvt. Ltd (formerly known as Link Intime India Private Limited) along with the copy of the signed request letter mentioning the name and address of the Member, self-attested copy of the PAN card, and self-attested copy of any document (eg. Driving License, Election Identity Card, Passport) in support of the address of the Member. Members holding shares in dematerialised mode are requested to register / update their email addresses with the relevant Depository Participants.



10. The Scrutinizer will submit his report to the Chairman or to any other person authorized by him after completion of the scrutiny and the results of the e-voting by Postal Ballot will be announced by Thursday, March 27, 2025. The Resolution, if passed by requisite majority shall be deemed to be passed on Tuesday, March 25, 2025 being the last date specified by the Company for e-voting.

11. The declared results along with the report of the Scrutinizer shall be forwarded to the BSE Limited and National Stock Exchange of India Limited and shall be uploaded on the website of the Company i.e. www.galaxysurfactants.com

12. The instructions for Shareholders for e-voting are as under:

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:





Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> 1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsd.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period. 2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp 3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon

	<p>“Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</p> <p>4. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.</p> <p>NSDL Mobile App is available on</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>App Store</p> </div> <div style="text-align: center;">  <p>Google Play</p> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password. 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers’ website directly. 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option. 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful



	authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsd.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsd.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

- c) How to retrieve your 'initial password'?
- (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
- a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to scrutinizer@snaco.net with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "[Forgot User Details/Password?](#)" or "[Physical User Reset Password?](#)" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on : 022 - 4886 7000 or send a request to Ms. Prajakta Pawle at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolution set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to investorservices@galaxysurfactants.com
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to investorservices@galaxysurfactants.com If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.



EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 READ WITH RULE 22 OF THE COMPANIES (MANAGEMENT AND ADMINISTRATION) RULES, 2014 AND ADDITIONAL INFORMATION AS REQUIRED UNDER THE SECURITIES AND EXCHANGE BOARD OF INDIA (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015

Item no 1

On the basis of the recommendation of the Nomination and Remuneration Committee the Board in its meeting held on February 10, 2025 has approved the appointment of Ms. Sangeeta Kapil Jit Singh (DIN: 06920906) as an Additional Director (Independent) for a period of 5 years effective from February 10, 2025 subject to the approval of the Members. The Company has, received a notice in writing from a Member, in terms of Section 160(1) of the Act, proposing her candidature for the office of Director.

The Company has received a declaration from Ms. Sangeeta Singh confirming that she meets the criteria of independence under the Act and SEBI Regulations. Further the Company has also received consent to act as a director in terms of the section 152 of the Act and a declaration that she is not disqualified from being appointed as a Director in terms of section 164 of the Act. Ms. Sangeeta Singh is also empanelled with the Independent Director's Databank of the Indian Institute of Corporate Affairs and her registration is valid as on date.

In opinion of the Board, Ms. Sangeeta Singh fulfils the conditions specified in the Act and Rules made thereunder and SEBI Regulations for her appointment as an Independent Director of the Company and is independent of the management.

In accordance with the provisions of Section 149 read with Schedule IV of the Act, appointment of Independent Directors requires approval of the Members of the Company. Further in terms of SEBI Regulations effective January 1, 2022, a listed entity shall ensure that the approval of shareholders for appointment of a person on the Board of Directors is taken at the next general meeting or within a time period of three months from the date of the appointment, whichever is earlier. Accordingly, the appointment of Ms. Sangeeta Singh as an Independent Director would require the approval of the Members by passing a special resolution.

Ms. Sangeeta Singh holds a Master's Degree in Behavioural Psychology from Mumbai University and a certification in Strategic Human Resource Management from Harvard Business School, Boston.

She possesses rich work experience of over 35 years primarily in human resources, employer branding, corporate communications (internal and external) and operations. She had been associated with many academic institutions, functional forums and leadership development centres over the years. She is an active member and speaker at various HR forums and is associated with various academic institutions collaborating with them on their development needs.

Ms. Sangeeta Singh is also associated with institutions working towards building women leadership and encouraging women to leadership positions in corporate India. She was the India head of the KPMG Network of Women (October 2007 to February 2013) India chapter and part of the founding team of the Women in Leadership Forum. From 2013, Ms. Sangeeta Singh has set up her own consultancy to handle independent assignments with focus area in leadership building – assessment, development, measurement and individual coaching. Currently she is also associated with Talentnomics, an organization mentoring women leaders in Indian corporates. Ms. Sangeeta Singh also serves on the Board of 4 listed entities as an independent director and as a director in 3 unlisted entities.



Nomination and Remuneration Committee (NRC) amongst others have identified/highlighted leadership capabilities, experience in human resources field as the key skills required for this role.

The Board and NRC is of the view that Ms. Sangeeta Singh's experience in the field of human resources would be beneficial to the Company. Accordingly, the Board recommends the resolution in relation to her appointment for the approval by the shareholders of the Company.

Draft letter of appointment of Ms. Sangeeta Singh setting out the terms and conditions of appointment is being made available for inspection by the members through electronic mode. Brief resume of Ms. Sangeeta Singh , nature of her expertise in specific functional areas and other details as stipulated under the Listing Regulations and Secretarial Standards 2 on General Meetings are provided as an Annexure to this notice.

Except Ms. Sangeeta Singh, being the appointee, none of the Directors, Key Managerial Personnel (KMP) or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the resolution as set out in Item no. 1.

The Board recommends the said resolution, as Special Resolution for approval of the Members.

By Order of the Board of Directors

Jhagadia, Dist. Bharuch, Gujarat
February 10,2025

Niranjan Ketkar
Company Secretary

Registered Office:
C-49/2, TTC Industrial Area, Pawne,
Navi Mumbai – 400 703,
Phone: +91-22-2761 6666



Details of Director seeking Appointment/Re-appointment

[Pursuant to Regulation 36(3) of the SEBI Listing Regulations and Secretarial Standard–2 on General Meetings]

Name of the Director	Ms. Sangeeta Kapil Jit Singh			
Director Identification Number	06920906			
Age (years)	65			
Qualifications	Ms. Sangeeta Singh hold a master’s degree in behavioral psychology from Mumbai University and a certification in Strategic Human Resource Management from Harvard Business School, Boston.			
Date of First Appointment on the Board	February 10, 2025			
Expertise in specific general functional area	Human Resources, employer branding, corporate communications (internal and external) and operations etc.			
Shareholding in the Company	Nil			
Relationship with other Directors/ KMP	Nil			
Terms and conditions of appointment	As mentioned in resolution no.1			
Remuneration last drawn including sitting fees	Not applicable			
Remuneration proposed to be paid	Sitting fee and commission as paid to other Non-Executive Directors			
No of Board Meetings attending during the year	Nil			
Directorships of the other Boards	Crystal Crop Protection Limited Laxmi Organic Industries Limited Alkem Laboratories Limited Shaily Engineering Plastics Limited Transworld Shipping Lines Limited Enzene Biosciences Limited Keva Fragrances Private Limited			
Membership/ Chairmanship of Committees in other Boards alongwith listed entities from which the person has resigned in the past three years				
Name of Companies		Name of Committee		
	AC	CSRC	NRC	SRC
Alkem Laboratories Limited	Member	Member	-	-
Laxmi Organic Industries Limited	Member	Member	Chairperson	-
Crystal Crop Protection Limited	Member	-	Chairperson	-
Transworld Shipping Lines Limited	-	-	Member	Member
Shaily Engineering Plastics Limited	Member	Member	Member	Chairperson
Enzyene Biosciences Limited	Member	-	Chairperson	-
Keva Fragrances Private Limited	Chairperson	-	Chairperson	-
AC: Audit Committee CSRC: Corporate Social Responsibility Committee NRC: Nomination and Remuneration Committee SRC: Stakeholders Relationship Committee				