

# RITA FINANCE AND LEASING LIMITED

Regd. Off.: 325, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi 110085  
E-mail: ritaholdingsltd@gmail.com; Website: www.ritafinance.in; Tel.: 011-45689444  
CIN: L67120DL1981PLC011741

**November 30, 2024**

To

<b>Department of Corporate Relations BSE Limited P. J. Towers, Dalal Street, Fort Mumbai-400 001</b>	<b>Metropolitan Stock Exchange of India Limited</b> 205(A), 2nd floor, Piramal Agastya Corporate Park, Kamani Junction, LBS Road, Kurla (West), Mumbai – 400070
<b>Security Code: 543256</b>	<b>Symbol: RFLL</b>

Dear Sir(s),

**Sub: Intimation of resignation of Non- Executive Director \_ Mrs. Kiran Mittal**

**Ref: SEBI Circular No. CIR/CFD/CMD/4/2015 dated September 09, 2015**

Dear Sir/ Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that Mrs. Kiran Mittal (DIN: 00749457), a Non-Executive-Non-Independent Director, has tendered her resignation from the Directorship of the Company with effect from 30<sup>th</sup> November, 2024 along with her membership in committees of the company.

Details required Pursuant to SEBI Circular No. SEBI/HO/CFD/CFD-PoD 1/P/CIR/2023/123 dated July 13, 2023 are given as "**Annexure- A**" enclosed herewith.

Request you to kindly take the same on record  
Thanking You,  
Yours Faithfully,

**For Rita Finance and Leasing Limited**

**Rashi Singhal**  
**Company Secretary & Compliance Officer**

**Encl:** Copy of Resignation letter

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## ANNEXURE- A

The particulars of the resignation of Mrs. Kiran Mittal (DIN: 00749457) as Non Executive Director of the Company are as under:

S. No.	Particulars	Disclosures
1.	Name	Kiran Mittal (DIN: 00749457)
2.	Reason for change viz. <del>appointment, resignation, removal, death or otherwise</del>	Resignation due to personal and unavoidable circumstances
3.	Date of cessation	30-11-2024
4.	Brief profile (in case of appointment)	N.A.
5.	Disclosure of Relationships between directors (in case of appointment of a director)	N.A.

November 30, 2024

To,  
The Board of Directors,  
Rita Finance and Leasing Limited,  
325, IIIrd Floor, Aggarwal Plaza,  
Sector-14 Rohini,  
Delhi-110085

**Sub:** Resignation from Directorship of the Company

Dear Sir,

Due to personal and unavoidable circumstances, I hereby tender my resignation from the Directorship of the Company and committee's with immediate effect. Kindly accept this letter as my resignation with immediate effect, from the post of Director and various committee of Rita Finance and Leasing Limited and revive me of my duties. Kindly acknowledge the receipt of this resignation letter and arrange to submit the necessary forms with the office of Registrar of Companies.

Thanking you,

Yours faithfully,



**KIRAN MITTAL**  
**DIRECTOR**

DIN: 00749457

R/o: I-19, Sai Apartment, Sector-13, Rohini  
New Delhi-110085

Received  
30/11/2024