## VISCO TRADE ASSOCIATES LIMITED

Regd. Office: P-45 Goragacha Road New Alipore Kolkata- 700053 CIN: - L57339WB1983PLC035628; Contact No.: 033-64444427; E-Mail:- tradevisco@gmail.com; Website: - www.viscotradeassociates.in

Date: 23.10.2024

**To,** The Manager Listing Department **BSE Limited** Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001

Scrip Code: 540097

Dear Sir / Madam,

## Sub: <u>Additional details required for Corporate Announcement filed under Regulation 30</u> of SEBI (LODR) Regulations, 2015

With reference to your email dated October 21, 2024 on the above referred subject and in continuation to our letter dated May 31, 2024, copy of Resignation letter of Ms. Manish Khaitan, erstwhile Company Secretary of the Company is enclosed herewith for your reference.

This is for your kind information & records.

Yours faithfully, For, **VISCO TRADE ASSOCIATES LTD** 

Megha Patodia Company Secretary Membership No. - A48639

Encl: As Above

Date:29.05.2024

From, Manisha Khaitan 493/B,G.T.Road, Howrah-711102

To, The Board of Directors VISCO TRADE ASSOCIATES LIMITED P-45 GORAGACHA ROAD NEW ALIPORE KOLKATA, WB 700053

Dear Sir/Madam,

## Sub: Resignation from the post of Company Secretary of the Company

This is with reference to the cited subject, I hereby tender my resignation from the post of Company Secretary of the Company due to personal reasons, with effect from 31.05.2024.

I request the Board to take my letter of resignation on record and arrange to submit the necessary forms with the office of the Registrar of Companies, Kolkata.

I thank the Managing Director and the Board of Directors for giving me the opportunity to work for this esteemed Company and for the guidance received throughout the term.

Thanking You,

Yours sincerely,

Manisha Khaitan

## **VISCO TRADE ASSOCIATES LIMITED**

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Date: 31.05.2024

The Secretary, BSE Limited Department of Corporate Filings, Phiroze Jeejeebhoy Towers, Dalal Street, <u>Mumbai – 400 001</u>

Sub: Intimation under Regulation 30 of SEBI (LODR) Regulations, 2015 Ref: Unit – Visco Trade Associates Limited – BSE Scrip Code: 540097

Dear Sir,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that Ms. Manisha Khaitan has resigned from the Office of Company Secretary and Compliance Officer with effect from the close of the working hours on 31.05.2024 due to her personal reasons.

The details required under Regulation 30 of Listing regulations read with SEBI Circular No. CIR/CFD/CMD/4/2015 dated 9th September, 2015 are given below.

Sr.	Details of events that need to be provided	Information of such event(s)
No.		Ms. Manisha Khaitan
1	reason for change viz. appointment, resignation, removal, death or otherwise;	Resignation
2	date of appointment/cessation (as applicable) term of appointment;	31 <sup>st</sup> May,2024
3	brief profile (in case of appointment)	NA
4	disclosure of relationships between directors (in case of appointment of a director).	NA

Kindly take the same on the records and acknowledge the receipt.

Thanking you.

Yours faithfully, For Visco Trade Associates Limited

Visco Trade Associates Limited

and Director

Vinay Kumar Goenka Director Din: 01687463