

Date: December 19, 2024

To, National Stock Exchange of India Limited ("NSE") Listing Department Exchange Plaza, C-1 Block G, Bandra Kurla Complex Bandra [E], Mumbai – 400051	To, BSE Limited ("BSE") Listing Department Corporate Relationship Department Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001
NSE Scrip Symbol: AWFIS	BSE Scrip Code: 544181
ISIN: INE108V01019	ISIN: INE108V01019

SUBJECT: Proceeding of Postal Ballot dated 18th November 2024 along with Scrutinizer report

Dear Sir/Ma'am,

This is with reference to our letter dated 18th November 2024 regarding the Postal Ballot Notice dated 18th November 2024 ("Notice") for seeking approval of the shareholders of the Company on the following resolution:

S. No.	Particulars	Type of Resolution
1.	Approval for Awfis Space Solutions Employee Stock Option Scheme – 2024.;	Special
2.	Approval for Grant of Options to Employees of Subsidiary or Associate Company, in India or outside India, under Awfis Space Solutions Employee Stock Option Scheme – 2024.	Special

Pursuant to Sections 108, 110 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the Companies (Management and Administration) Rules, 2014, guidelines prescribed by the Ministry of Corporate Affairs through various Circular(s) and the Listing Regulations, as amended from time to time, the Postal Ballot was conducted through remote e-voting process.

The remote e-voting process concluded on Wednesday, 18th December 2024, at 5:00 p.m. (IST) post which the Scrutinizer appointed for scrutiny of Postal Ballot process, Mr. Rupinder Singh Bhatia, Practicing Company Secretary (Membership No. FCS- 2599, CP No. F2514), has submitted his report on the results of the Postal Ballot. Based on the report of the Scrutinizer, **we hereby inform that, the shareholders of the Company have duly passed the above-mentioned resolutions with requisite majority.**

Corporate and Regd. Office

Awfis Space Solutions Limited
C-28-29, Kissan Bhawan, Qutab Institutional Area, New Delhi – 110016
www.awfis.com | **Email:** info@awfis.com | **Phone:** 011- 69000657

In connection with the above, please find enclosed the following:

1. Scrutinizer's Report dated 19th December, 2024 on remote e-voting

The Scrutinizer's report are being made available on the Company's website at <https://www.awfis.com/investor-relations>

You are requested to kindly take the above information on record

Thanking You,

For Awfis Space Solutions Limited

Amit Kumar

Company Secretary and Compliance Officer

M. No. A31237

Add: C-28 and 29 Kissan Bhawan Qutub Institutional Area New Delhi 110016

Corporate and Regd. Office

Awfis Space Solutions Limited

C-28-29, Kissan Bhawan, Qutab Institutional Area, New Delhi - 110016

www.awfis.com | **Email:** info@awfis.com | **Phone:** 011- 69000657

CIN: L74999DL2014PLC274236



R. S. Bhatia
M.A., F.C.S.
Company Secretary in Practice
C.P. No.: 2514
Peer Review No.1496/2021

J-17 (Basement),Lajpat Nagar III,
New Delhi-110024.
Ph. 011-41078605 M: 9811113545
PAN. AAFPB5130M
GST No.- 07AAFPB5130M1ZX
Email: bhatia_r_s@hotmail.com

FORM No. MGT-13
Scrutinizer's Report

[Pursuant to Section 108 and Section 110 of the Companies Act, 2013 ('the Act'), Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 read with General Circulars issued by the Ministry of Corporate Affairs from time to time and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('LODR Regulations')]

To,
The Chairman,
AWFIS SPACE SOLUTIONS LIMITED
(CIN: L74999DL2014PLC274236)
Registered Office: C-28-29, Kissan Bhawan, Qutab Institutional Area,
South Delhi, New Delhi-110016

Subject: Scrutinizer's Report for the Postal Ballot process conducted through remote e-voting in respect of passing of resolutions contained in the Notice of Postal Ballot dated November 18, 2024

Dear Sir,

I, R.S. BHATIA, Practicing Company Secretary, appointed as Scrutinizer by the Board of Directors of Awfis Space Solutions Limited ('the Company') on 11th November, 2024 for the purpose of scrutinizing Postal Ballot process through remote e-voting in a fair and transparent manner, under the provisions of Sections 108 and 110 of the Act read with the Companies (Management and Administration) Rules, 2014 ('Rules') and read with General Circular Nos. 14/2020, 17/2020, 22/2020, 33/2020, 39/2020, 10/2021,20/2021, 3/2022, 11/2022 , 09/2023 and 09/ 2024 issued by the Ministry of Corporate Affairs on April 08, 2020, April 13, 2020, June 15, 2020, September 28, 2020, December 31, 2020, June 23, 2021, December 08, 2021, May 05, 2022, December 28, 2022, September 25, 2023 and September 19, 2024 respectively (MCA Circulars') and Regulation 44 of the LODR Regulations, Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India and other applicable laws and regulations (including any statutory modification(s)

or re-enactment(s) thereof, for the time being in force) in respect of the following resolution as mentioned in the Notice of Postal Ballot dated November 18, 2024:

Serial no.	Type of Resolution	Particulars
1	Special Resolution	Approval for Awfis Space Solutions Employee Stock Option Scheme – 2024
2	Special Resolution	Approval for Grant of Options to Employees of Subsidiary or Associate Company, in India or outside India, under Awfis Space Solutions Employee Stock Option Scheme – 2024

I submit my report as under:

1. Pursuant to the provisions of the Act and MCA Circulars, the Company has sent Postal Ballot Notice along with explanatory statement and remote e-Voting instructions to all those Members, whose e-mail address were registered with the Company or Registrar and Share Transfer Agent ('RTA') i.e. Bigshare Services Private Limited, or with their respective Depository Participants ('DP') and whose names appeared in the Register of Members of the Company/ List of Beneficial Owners as maintained by the Depositories as on November 15, 2024 ('cut-off date') and has not dispatched physical notices to any member.
2. The management of the Company is responsible to ensure compliance with the requirements of the Act and the Rules thereof including MCA Circulars/ LODR Regulations in respect of the resolutions contained in the Postal Ballot Notice including dispatch of notice to the Members. My responsibilities as Scrutinizer is restricted to make & submit a Scrutinizer's Report of the votes cast in 'Favour' or 'Against' the resolutions contained in the Postal Ballot Notice, based on the reports generated from the e-voting system provided by National Securities Depository Limited ('NSDL').
3. The Company has published an advertisement on November 19, 2024 regarding service of Postal Ballot Notice to eligible Members in Business Standard English and Hindi newspapers.

R. S. Bhatia
M.A., F.C.S.
Company Secretary in Practice
C.P. No.: 2514
Peer Review No.1496/2021

J-17 (Basement),Lajpat Nagar III,
New Delhi-110024.
Ph. 011-41078605 M: 9811113545
PAN. AAFP5130M
GST No.- 07AAFP5130M1ZX
Email: bhatia_r_s@hotmail.com

4. The Members of the Company holding equity shares as on cut-off date were entitled to vote on the resolutions as contained in the Postal Ballot Notice and could vote through remote e- voting facility in compliance of the MCA Circulars. Members were provided with the facility to cast their votes on the designated platform of NSDL viz. at <https://eservices.nsdl.com> ('website').
5. The remote e-Voting commenced on Tuesday, November 19, 2024 from 09:00 AM (IST) and ended on Wednesday, December 18, 2024 till 05:00 PM (IST). Further, the remote e-Voting process was monitored through the Scrutinizer's secured link provided by NSDL through its website.
6. The remote e-Voting was unblocked on December 18, 2024 after 05:00 p.m. (IST).
7. The particulars of remote e-Voting report generated from electronic registry of NSDL have been entered in a separate Register maintained for this purpose. E-votes cast upto 05:00 P.M. (IST) on December 18, 2024 are considered for the purpose of this report.
8. The remote e-voting was scrutinized and reconciled with the register of members/records of the Company as on cut- off date as maintained by RTA of the Company.
9. The result of the remote e-voting in respect of the resolution(s) contained in the Postal Ballot Notice is as under:

I. Approval for Awfis Space Solutions Employee Stock Option Scheme – 2024

Particulars	Special Resolution			Percentage
	Number of Valid Votes			
	No. of Shareholders/ voters	e-Votes	Total	
Assent	165	4,69,56,214	4,69,56,214	84.23
Dissent	44	87,93,545	87,93,545	15.77
Total	209	5,57,49,759	5,57,49,759	100

II. Approval for Grant of Options to Employees of Subsidiary or Associate Company, in India or outside India, under Awfis Space Solutions Employee Stock Option Scheme – 2024

Particulars	Special Resolution			Percentage
	Number of Valid Votes			
	No. of Shareholders/ voters	e-Votes	Total	
Assent	156	4,65,50,676	4,65,50,676	83.50
Dissent	51	91,98,988	91,98,988	16.50
Total	207	5,57,49,664	5,57,49,664	100

10. Based on the aforesaid results, all the resolutions as mentioned above have been passed with requisite majority w.e.f. December 18, 2024, being the last date of remote e-voting for the Members of the Company.

R. S. Bhatia
M.A., F.C.S.
Company Secretary in Practice
C.P. No.: 2514
Peer Review No.1496/2021

J-17 (Basement),Lajpat Nagar III,
New Delhi-110024.
Ph. 011-41078605 M: 9811113545
PAN. AAFPB5130M
GST No.- 07AAFPB5130M1ZX
Email: bhatia_r_s@hotmail.com

11. The Register containing the details of remote e-voting relating to Postal Ballot will be handed over to Chairman and/or Company Secretary of the Company, for preserving safely after the Chairman considers, approves and signs the minutes of Postal Ballot.

Thanking you,
Yours faithfully,

RUPINDER
SINGH
BHATIA

Digitally signed
by RUPINDER
SINGH BHATIA
Date: 2024.12.19
12:23:17 +05'30'

CS R.S. BHATIA,

Scrutinizer

Company Secretary in Practice

CP No.: 2514

Place: New Delhi

Date: 19/12/2024

Peer Review No.:1496/2021

UDIN: F002599F003428263

Countersigned by:

For Awfis Space Solutions Limited

Name: Amit Kumar

Designation: Company Secretary & Compliance Officer

Membership No.: A31237

Duly Authorized by Chairman

Place: New Delhi

Date:19/12/2024