Jay Bharat Maruti Limited
(A Joint Venture with Maruti Suzuki India Limitedi
Corporate & Regd. Office:
601, Hemkunt Chambers.
89, Nehru Place, New Delhi - 110 019
T: +91 11 26427104-06 F: +91 11 26427100
www.jbm-group.com



Date: 9th June 2011

To
The Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001

Sub.: Communiqué to Shareholders about sending information / documents through Electronic Mail (E-Mail) pursuant to Green Initiative of the Ministry of Corporate Affairs

Dear Sir,

Please find enclosed herewith, a copy of communiqué being sent to shareholders' informing them about the "Green Initiative" of Ministry of Corporate Affairs, and sending of all communication / information and documents through Electronic Mail and also requesting them to intimate their respective e-mail IDs with the Company.

You are kindly requested to take the above information on record and acknowledge receipt.

Thanking You.

for JAY BHARAT MARUTI LIMITED

(S. KARTIK)

**COMPANY SECRETARY** 

Encl: As above

**Jay Bharat Maruti Limited** 

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June 08, 2011

Dear Member,



As part of Green Initiative in Corporate Governance and after withdrawal of certificate of posting facility by the postal department, the Ministry of Corporate Affairs (MCA), Government of India vide its Circular Nos. 17/2011 and 18/2011, dated April 21 and 29, 2011 respectively, has allowed paperless compliances by Companies inter-alia stating that if the Company sends official documents to their shareholders electronically, it will be in compliance with the provisions of Section 53 of the Companies Act, 1956. It will also ensure prompt receipt of communication, reduction in paper consumption and avoid loss in postal transit.

Keeping in view the spirit of the circular issued by MCA, we are pleased to inform that the Company has decided to henceforth send all communication / documents like the Notice convening the General Meeting, Financial Statements, Directors' Report, Auditors' Report etc. on and from the year ended March 31, 2011, in electronic mail (E-mail), to those shareholders' whose e-mail ID is available in our records/depository.

In case you are holding shares in physical mode and desire to receive communication / documents mentioned above by e-mail or you want to receive them at any other e-mail ID, you are kindly requested to fill the attached registration form and send it by e-mail to <a href="jbmlinvestor@jbm.co.in">jbmlinvestor@jbm.co.in</a> or by courier to Company Secretary, Jay Bharat Maruti Limited, 601, Hemkunt Chambers, 89, Nehru Place, New Delhi – 110019 or to the Company's Registrar & Share Transfer Agent M/s MCS Limited at F-65, First Floor, Okhla Industrial Area, Phase-1, New Delhi-110020.

The documents will also be uploaded on the website of the Company viz. <a href="www.jbm-group.com">www.jbm-group.com</a> . The documents will also be available for inspection at the registered office of the Company during working hours. As a member of the Company, you are always entitled to receive free of cost, documents like notices, annual report, etc. in accordance with the provisions of the Companies Act, 1956.

In case you want to receive the communication / documents mentioned above in physical form, please inform us on or before 9<sup>th</sup> July, 2011 by sending e-mail to <a href="mailto:jbmlinvestor@jbm.co.in">jbmlinvestor@jbm.co.in</a> / gogreenjbm@mcsdel.com or by courier to Company Secretary, Jay Bharat Maruti Limited, 601, Hemkunt Chambers, 89, Nehru Place, New Delhi – 110019 or to the Company's Registrar & Share Transfer Agent M/s MCS Limited at F-65, First Floor, Okhla Industrial Area, Phase-1, New Delhi-110020.

The Company is looking forward to your kind cooperation in this green initiative.

Thanking you.
Yours faithfully,
for Jay Bharat Maruti Limited
Sd/(S. Kartik)
Company Secretary

Works:

Plant I :Plot No. 5, MSIL Joint Venture Complex, Gurgaon -- 122015 T:+91 124 2398446-48 F:+91 124 2341321 Plant II :Village & Post - Mohammadpur - Narsinghpur, Sector - 36, Gurgaon -- 122 001 T:+91 124 2370612-15, 4275126-27 F:+91 124 2371356

Plant III: Plot No.25, Sector-5,IMT Manesar, Gurgaon-122 015 T: +91 124 4366252-53 F:+91 124 4366251

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E-COMMUNICATION REGISTERATION FORM (For members holding shares in physical mode)

Tο **Company Secretary** Jay Bharat Maruti Limited 601. Hemkunt Chambers 89, Nehru Place New Delhi - 110019

Dear Sir/Madam,

## RE: Green Initiative in Corporate Governance

I agree to receive all communication from the Company in electronic mode. Please register/change my e-mail id in your records for sending communication through e-mail, as per details hereunder: Folio No. Name of 1st Registered Holder Name of Joint Holder(s) Registered Address E-mail ID Date: ...... Signature of the first holder ..... **Important Notes:** 

- 1) On registration, all the communication will be sent to the e-mail ID registered in the folio/DP ID & Client ID.
- 2) The form is also available on the website of the company www.jbm-group.com
- 3) Shareholders are requested to keep company informed as and when there is any change in the e-mail address in this form. Unless the email Id appearing in the records is changed by you by sending another communication in writing, the Company will continue to send the notices/documents to you on the above mentioned email ID.
- 4) If shares held in electronic mode, kindly register / update your e-mail id through your DP.

## Works:

Plant I : Plot No. 5, MSIL Joint Venture Complex, Gurgaon - 122015 T:+91 124 2398446-48 F:+91 124 2341321 Plant II: Village & Post - Mohammadpur - Narsinghpur, Sector- 36, Gurgaon - 122 001 T:+91 124 2370612-15, 4275126-27 F:+91 124 2371356

Plant III: Plot No.25, Sector-5,IMT Manesar, Gurgaon-122 015 T: +91 124 4366252-53 F:+91 124 4366251