

Oil Country Tubular Ltd.

'KAMINENI', 3rd Floor, King Koti, Hyderabad - 500 001, AP, India
☎ +91 40 2478 5555, ☎ +91 40 2475 9299



OCTL/SEC/10863/2014

Dt: 19th May, 2014

Bombay Stock Exchange Ltd
BSE's Corporate Relationship Dept
1ST Floor, New Trading Ring
Routunga Building, P J Towers
Dalal Street

MUMBAI – 400 001

(Company Code No: 500313)

Kind Attn: Mr. Amol Hosalkar - DM

Dear Sir,

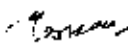
Sub: E-Voting letters for 2013-14 – reg

With reference to your e-mail dt.19.05.2014 regarding above subject. We are enclosing copy of the intimation and procedure for voting through electronic means for the 28th Annual General Meeting which was sent to all the shareholders by post.

This is for your information and record.

Thanking you.

Yours faithfully
for Oil Country Tubular Limited


C S Rao
Company Secretary

Encl: a/a



Oil Country Tubular Ltd
28th Annual General Meeting
Voting Through Electronic Means

Pursuant to Section 108 of Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, it is mandatory to extend to the Members of the Company, the facility to vote at the AGM by electronic means. Members of the Company can transact all the items of the business through electronic voting system as contained in the Notice of the Meeting.

The Company has appointed Mr. K Swamy - Practicing Company Secretary, who in the opinion of the Board is a duly qualified person, as a Scrutinizer who will collate the electronic voting process in a fair and transparent manner. The Scrutinizer shall within a period of three working days from the date of conclusion of e-voting period, submit his report of the votes cast in favour or against, if any, to the Chairman of the Company. The result of the same will be disclosed at the AGM proceedings.

The procedure and instructions for the same are as follows:

- i. Open your web browser during the voting period and log on to the e-voting website www.evotingindia.com
- ii. Now click on "Shareholders" to cast your votes
- iii. Now, select the Electronic Voting Sequence Number - "EVSN" along with "COMPANY NAME" from the drop down menu and click on "SUBMIT"
- iv. Now, fill up the following details in the appropriate boxes:

User ID	For Members holding shares in Demat Form:- a) For CDSL : - 16 digits beneficiary ID b) For NSDL: - 8 Character DPID followed by 8 Digits Client ID For Members holding shares in Physical Form:- Folio Number registered with the Company
Password	Your Unique password allocated by the Company
PAN*	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department

* Members who have not updated their PAN with the Company / Depository Participant are requested to use default number 'ABCDE1234F' in the PAN field.

- v. After entering these details appropriately, click on "SUBMIT" tab.
- vi. Members holding shares in Physical form will then reach directly to the voting screen.
- vii. Members holding shares in Demat form will now reach Password Change menu wherein they are required to mandatorily change their login password in the new password field. The new password has to be minimum eight characters consisting of one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character. Kindly note that this password is to be also used by the Demat holders for voting for resolution of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- viii. You can also update your mobile number and e-mail ID in the user profile details of the folio which may be used for sending communication(s) regarding CDSL e-voting system in future. The same may be used in case the Member forgets the password and the same needs to be reset.
- ix. If you are holding shares in Demat form and had logged on to www.evotingindia.com and casted your vote earlier for EVSN of any company, then your existing login id and password are to be used.
- x. For Members holding shares in physical form, the password and default number can be used only for e-voting on the resolutions given in the notice.
- xi. On the voting page, you will see Resolution Description and against the same the option "YES/NO" for voting. Enter the number of shares (which represents number of votes) under YES/NO or alternatively you may partially enter any number in YES and partially in NO, but the total number in YES and NO taken together should not exceed your total shareholding.
- xii. Click on the Resolution File Link if you wish to view the Notice.
- xiii. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xiv. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xv. Institutional members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail at ksm2013pcs@gmail.com with a copy marked to helpdesk.evoting@cdslindia.com.
- xvi. In case you have any queries or issues regarding e-voting, please contact helpdesk.evoting@cdslindia.com
- xvii. The portal will be opened for voting from : 9 A.M. on 31st May 2014 to 6 P.M. on 2nd June 2014.

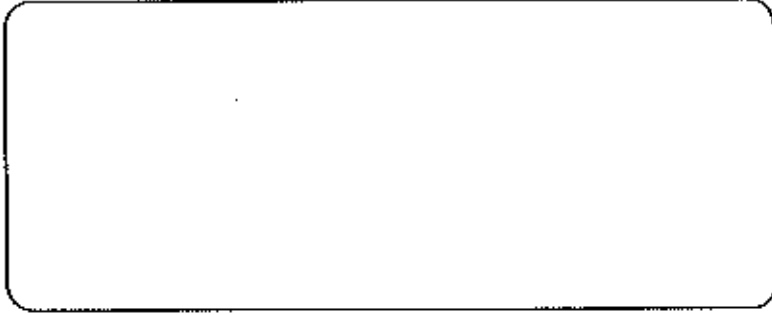
Yours Sincerely
For Oil Country Tubular Ltd

Sd/-
Company Secretary



EVSN	User Id	Password
140506003		

अन्तदशाय पत्र कार्ड
INLAND LETTER CARD



If undelivered, please return to :
Oil Country Tubular Ltd.
"Kamineni", 3rd Floor, King Koti, Hyderabad - 500 001(A.P)
Phone No: 040 - 24785555 E-mail : demat@octlindia.com



E-Voting Page

Resolution No. As per Notice	Particulars	No. of Shares Held	I ASSENT	I DISSENT
	Ordinary Business			
1	To Adopt the Audited Profit & Loss Account, Balance Sheet, Director's Report and Auditor's Report for the year 2013-14			
2	To Declare a Dividend of Rs.2/- per Equity Share for the Financial Year 2013-14			
3	Re-appointment of M/s CK S Associates - Hyderabad as Statutory Auditor's for 3 years w.e.f.2014-15 to 2016-17			
	Special Business			
4	Re-Appointment of Mr. K Suryanarayana, as Executive Chairman for a period of 3 years w.o.f. 20th January, 2014			
5	Re-appointment of Mr. K G Joshi, as Director for a period of 3 years w.e.f. 1st October, 2013			
6	To appoint Dr. T S Sethuramnam as Independent Director for a period of 5 years			
7	To appoint Mr. K V Ravindra Reddy as Independent Director for a period of 5 years			