

July 23, 2014

To,

National Stock Exchange Limited,

Manager\_Listing

022-26598237

Bombay Stock Exchange Limited,

General Manager- DCS

022-22723121

Madras Stock Exchange Limited, Secretary

044-25218206

Dear Sir.

Sub: Intimation of Postal Ballot

This is to inform you that, pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, Our Company will be conducting postal ballot for obtaining the approval of the shareholders for the following resolutions;

**RESOLUTION NO. 1** Make loans or investments and to give guarantees or to provide security in connection with a loan made under Section 186 of the Companies Act, 2013.

**RESOLUTION NO. 2** Creation of Security in respect of borrowings to be made under Section 180 (1) (a) of Companies Act, 2013.

**RESOLUTION NO. 3** Authorize the Board of Directors to borrow upto Rs. 500 Crores under section 180(1) (c) of Companies Act, 2013.

**RESOLUTION NO. 4** Approval of Transactions with Related Parties under section 188 of the Companies Act, 2013.

<u>RESOLUTION NO. 5</u> Issue of Secured/ unsecured Non-Convertible Debentures and/or other debt securities on a Private Placement basis.



Mrs. V. Padma Priya, Practising Company Secretary has been appointed as the Scrutinizer for conducting the Postal Ballot process.

In this connection, we attach herewith the following:-

- 1. Consent letter of the scrutinizer;
- 2. Calendar of Events for the Postal ballot process; and
- 3. Blank Postal Ballot Form

Kindly take the aforementioned on records and oblige.

Thanking you,

Yours Sincerely,

For ARIHANT FOUNDATIONS & HOUSING LIMITED

**J MEENAKSHI** 

COMPANY SECRETARY

Hoenalestie



A2, Happy Home Apartments, New No.9, United India Colony, 4th Main Road, Kodambakkam Chennai – 24 E-mail: bchandra@bchandrapcs.com bchandra61@gmail.com

H/P: 9840276313, 9840375053

Ph: 044 - 43587356

18<sup>th</sup> July, 2014

To

M/s. Arihant Foundations & Housing Limited

271 (old no.182) Poonamallee High Road, Ankur Manor, Ist floor, Off. Mc Nichols Road, Kilpauk, Chennai-10

Sub: Appointment as Scrutinizer – Passing of resolution under section 110 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014 by means of Postal Ballot

Dear Sir,

I am in receipt of your letter informing the appointment of the undersigned as a scrutinizer for the postal ballot process in respect of proposed resolutions under the Companies Act 2013. I hereby convey my confirmation/No-objection for the appointment as Scrutinizer in respect of the above. I shall be available for the purpose of ascertaining the requisite majority in a fair and transparent manner in accordance with the Companies (Management and Administration) Rules, 2014 as amended upto date.

Thanking you,

Yours faithfully,

Practising Company Secretary

CP 8702



# Calendar of events for Postal Ballot

S.No	Event	Date of Event
1	Date on which consent was given by the Scrutinizer to act as such	18.07.2014
2	Date of convening the Board Meeting and consider the Postal Ballot process and Appointment of Scrutinizer	18.07.2014
3	Date of Board Resolution authorizing the Functional Director and Company Secretary to be responsible for entire Postal Ballot process	18.07.2014
4	Intimation to Stock Exchanges about Postal Ballot	23.07.2014
5	Filing of the Board Resolution and calendar of events for conducting the Postal Ballot with the Registrar of Companies	23.07.2014
6	Dispatch of Postal Ballot Notice along with Postal Ballot form both in physical form and in electronic (e-mail) form to shareholders those who have got e-mail ids.	22.07.2014
7	Publication of Notice in the newspaper about having dispatched the Notice and Ballot paper	23.07.2014 in English New paper daily and 24.07.2014 in Tamil News paper daily.
8	Last date of receiving Postal Ballot by Scrutinizer	21.08.2014
9	Preparation and submission of Scrutinizer's Report to the Managing Director	23.08.2014
10	Declaration of results to Postal Ballot and to inform the Stock Exchange and display on the website of the Company	23.08.2014
11	Returning the Ballot Papers, Registers and other related papers to the Managing Director by the Scrutinizer	24.08.2014
12	Publication of results in the newspaper	24.08.2014
13	Signing of the Minutes book by the Chairman in which result of Postal Ballot is recorded	24.08.2014

For Arihant Foundations and Housing Ltd.,

Company Secretary.

CIN: L70101TN1992PLC022299



1. Name and registered address

No. of shares held

## **Arihant Foundations & Housing Limited**

"Ankur Arcade" No.271 Old No.182, Poonamallee High Road, Off Mcnichols Road, Kilpauk, Chennai – 600010

(CIN: L70101TN1992PLC022299)

## **POSTAL BALLOT FORM**

(To be returned to the Scrutinizer appointed by the Company)

Sr. No.:

	of the sole/ first named shareholder	:
2.	Name(s) of joint shareholder(s), if any	:
3.	DP ID /Client ID No.# or Registered Folio No. [# applicable to those holding shares in demat form]	:

5. I / We vote in respect of the Resolution to be passed through postal ballot by putting my / our assent or dissent to the said resolution, by placing tick (√) mark at the appropriate box below:

Sr. No.	Description	Number of Shares	I/We assent to the Resolution (Vote in Favor)	I/We dissent to the Resolution (Vote Against)
1.	Make loans or investments and to give guarantees or to provide security in connection with a loan made under Section 186 of the Companies Act, 2013			
2.	Creation of Security in respect of borrowings to be made under Section 180 (1) (a) of Companies Act, 2013			
3.	Authorize the Board of Directors to borrow upto Rs. 500 Crores under section 180(1) (c) of Companies Act, 2013			
4.	Approval of Transactions with Related Parties under sec 188 of the Companies Act, 2013			
5.	Issue of Secured/ unsecured Non-Convertible Debentures and/or other debt securities on a Private Placement basis			

Place: Chennai	
Date: 18.07.2014	Signature of the Shareholder

#### **ELECTRONIC VOTING PARTICULARS**

EVEN (E Voting Event Number)	USER ID	PASSWORD/PIN
140714011	Folio No. or DP ID or Client ID	Existing password or PAN with Date of Birth or Bank A/c No.

Note: Please read the instructions carefully printed in the postal ballot notice. Last date for receipt of Postal Ballot Forms by Scrutinizer is  $\underline{21.08.2014}$ .

#### **INSTRUCTIONS**

- A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form (no other form or photocopy thereof
  is permitted) and send it to the Scrutinizer, in the attached prepaid self-addressed business reply envelope. Postage will be
  borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if sent by courier or registered/speed
  post at the expense of the Shareholder will also be accepted. Members residing outside India should stamp the envelopes
  appropriately.
- 2. The Company has appointed Mrs V Padmapriya, Practising Company Secretary, as Scrutinizer for conducting the Postal Ballot Process in a fair and transparent manner. The self-addressed business reply envelope bears the address of the Scrutinizer.
- 3. There shall be one Postal Ballot for every folio, irrespective of the number of joint holders. Proxy shall not exercise the Postal Ballot
- 4. The Postal Ballot should be completed and signed by the shareholder. In case of jointholding, this form should be completed and signed (as per specimen signature registered with the Company in respect of shares held in physical form or furnished by NSDL or CDSL to the Company in respect of shares held in dematerialized form) by the first named shareholder and failing him/ her, by the next named shareholder and so on. In case of shares held by the company, Trust, Society etc., the duly completed Postal Ballot form should be accompanied by Certified True Copy of the Board Resolution/Authorisation.
- 5. Duly completed Postal Ballot Form should be received by the Scrutinizer not later than August 21, 2014. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Shareholder has not been received.
- 6. Votes will be considered invalid on the following grounds:
  - a. If the ballot form is unsigned;
  - b. If the member's signature does not tally;
  - c. If the member has marked ( ) both in favour and also against in the ballot paper;
  - d. If the ballot paper received is torn or defaced or mutilated to an extent that it is difficult for Scrutinizer to identify either the member or number of votes or as to whether the votes are cast in favour or against the resolution or the signature could not be checked or on one or more of the above grounds;
  - e. On such other grounds which in the opinion of the Scrutinizer makes the votes invalid.
- 7. A Member may request for a duplicate Postal Ballot Form, if so required. All such requests should be addressed to the Company's Registrar & Transfer Agents, M/s. Cameo Corporate Services Limited, Registrar & Share Transfer Agent, Subramanian Building, No.1 Club House Road, Anna Salai, Chennai 600 002. However, the duly completed duplicate Postal Ballot form should reach the Scrutinizer on or before the date specified in Instruction No. 5 above.
- 8. Voting rights shall be reckoned on the paid up value of shares registered in the name of the Shareholders as on July 11, 2014.
- 9. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
- 10. Only a Member entitled to vote is entitled to exercise his vote through Postal Ballot and a Member having no right should treat this Notice as intimation only.
- 11. The Scrutinizer's decision on the validity of a Postal Ballot shall be final and binding. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected.
- 12. The result of the Postal Ballot will also be posted on the website of the Company http://www.arihantfoundations.com/and also in the newspaper(s) for the information of the Shareholders.
- 13. The Company is pleased to offer e-voting facility as an alternate, for all the Shareholders of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The detailed procedure is enumerated in the Notes to the Postal Ballot Notice.
- 14. Kindly note that the Members can opt only one mode of voting, i.e. either by Physical Ballot or e-Voting. If you are opting for e-Voting, then do not vote by Physical Ballot also and vice versa. However, in case shareholders cast their vote by physical postal ballot and e- Voting, then voting done through e- voting shall prevail and voting done through postal ballot will be treated as invalid
- 15. The date of declaration of result i.e., August 23, 2014 shall be the effective date of passing the Special Resolution.