



GUJARAT STATE FERTILIZERS & CHEMICALS LIMITED

(CIN : L99999GJ1962PLC001121)

ATTENDANCE CARD

I/We

Folio No. / DP ID and Client ID
No. of Shares held



hereby record my/our presence at the **FIFTY SECOND ANNUAL GENERAL MEETING** of the Company held at **Cultural Centre Auditorium** situate at its Registered Office at **Fertilizernagar, District Vadodara, at 12.30 p.m. on Friday, the 8th August, 2014.**

Signature of the member/proxy/representative attending the meeting _____

- Notes :
- (i) Please handover this Attendance Card at the entrance to the place of meeting.
 - (ii) Only Members and in their absence, duly appointed proxies will be allowed for the meeting. Please avoid bringing non-members/children to the meeting.
 - (iii) Members may please note the USER ID / Password etc. given below for the purpose of e-voting.

EVSN (E-Voting Sequence Number)	USER ID	PASSWORD / PIN *
140709021		

* In lieu of PAN, in respect of Physical Shareholding as well as those holding shares in Demat form and have not provided or whose PAN is not registered.

VOTING THROUGH ELECTRONIC MEANS

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, and Clause 35B of the Listing Agreement with the Stock Exchanges, the Company is pleased to provide members facility to exercise their right to vote at the 52nd Annual General Meeting (AGM) by electronic means and the business as detailed in the Notice may be transacted through e-Voting Services provided by Central Depository Services Limited (CDSL). The Company has fixed Monday, the 30th June, 2014 as the record date (cut-off Date) for determining voting rights of shareholders entitled to participating in the e-voting process.

The Process for e-voting:

- (i) Log on to the e-voting website www.evotingindia.com
- (ii) Now click on "Shareholders" tab to cast your vote.
- (iii) Now, select the EVSN [E- Voting Sequence Number] 140709021 along with "GUJARAT STATE FERTILIZERS AND CHEMICALS LIMITED" from the drop down menu and click on "SUBMIT".
- (iv) Now, fill up the following details in the appropriate boxes:

	For Members holding shares in Demat Form	For Members holding shares in Physical Form
USER ID	For NSDL: 8 character DP ID followed by 8 digit Client ID For CDSL: 16 digits beneficiary ID & enter Captcha code as displayed and click on login	Folio number registered with the Company. In case Folio number is less than 8 digits enter the applicable number of 0's before the number & enter Captcha code as displayed and click on login.

(If you are holding shares in Demat form and has logged on to www.evotingindia.com and casted your vote earlier for EVSN of any Company, then your existing login id and password are to be used. If demat account holder has forgotten password then enter the USER ID and Captcha code click on forgot password and enter the details as prompted by the system)

PAN	Enter your 10 digit alpha-numeric PAN No. issued by Income tax Department and Registered with the Depository Participant. In respect of Physical Shareholding as well as those holding shares in Demat form and have not provided or whose PAN is not registered enter your unique PASSWORD/PIN printed on the bottom of Attendance Card annexed to this Notice in place of PAN.
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Enter any one of the following :

DOB#	Enter the Date of Birth as recorded in your demat account for the said demat account in dd/mm/yyyy format.
OR	
Dividend Bank Details #	Enter the Dividend Bank details as recorded in your demat account for the said demat account.

In respect of Physical Shareholding enter Share Certificate Number in the Dividend Bank details field. In case you are holding more than one Share Certificate under the same Folio No. enter No. of Lowest Share Certificate.

In respect of Demat holding and whose both Date of Birth and Dividend Bank details are not registered, enter No. of Shares held on 30.06.2014 in the Dividend Bank details field.

(P.T.O.)

- (v) After entering these details appropriately, click on "SUBMIT" tab.
- (vi) Members holding shares in physical form will then reach directly to the voting screen.
- (vii) Members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. ***It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.***
- (viii) You can also update your mobile number and e-mail ID in the user profile details of the folio which may be used for sending communication(s) regarding CDSL e-voting system in future. The same may be used in case the Member forgets the password and the same needs to be reset.
- (ix) For Members holding shares in physical form, the PASSWORD/PIN provided can be used as PAN for e-voting on the resolutions contained in this Notice.
- (x) On the voting page, you will see Resolution Description and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "Resolutions File Link" if you wish to view the entire Notice.
- (xii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote. Further upon cast of vote electronically, you shall not be eligible to cast your vote again in case the Poll is demanded at the Annual General Meeting.
- (xiv) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xv) Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporate. After receiving the login details they have to link the account(s) which they wish to vote on and then cast their vote. They should upload a scanned copy of the Baord Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.
- (xvi) Individual Shareholders holding multiple folios/demat account shall choose the voting process seperately for each folios/demat account.
- (xvii) The e-voting period shall commence on 02nd August, 2014 (9.00 AM) and shall end on 04th August, 2014 (5.00 PM). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, may cast their vote electronically. The e-voting module shall be disabled for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
- (xviii) The voting rights of shareholders shall be in proportion to their shares of the paid-up equity shares capital of the Company.
- (xix) The Company has appointed Mr. Niraj Trivedi, Practicing Company Secretary (Membership No. 3844 and CP No. 3123) (Address : 218-219, Saffron Complex, Fatehgunj, Vadodara - 390002) as Scrutinizer for conducting the e-voting process in the fair and transparent manner.
- (xx) Copy of the notice has been placed on the website of the Company viz. www.gsfclimited.com and the website of CDSL.
- (xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <https://www.evotingindia.co.in> under help section or write email to helpdesk.evoting@cdslindia.com.
- (xxii) The result of voting will be announced by the Chairman of the Meeting on or after the 52nd Annual General Meeting to be held on Friday, 8th August, 2014. The result of the voting will be communicated to the Stock Exchanges and will be placed on the website of the Company www.gsfclimited.com.
- (xxiii) ***The notice convening the 52nd Annual General Meeting along with the Annual Report 2013-14 containing Notice, Directors' Report, Management Discussion & Analysis Report, Report on Corporate Governance, Audited Financial Statements etc. has already been sent by Book-Post / E-mail in due compliance with Section 101(1) of the Companies Act, 2013 and the notice is being sent additionally so as to facilitate members in taking informed decision at the time of exercising their vote electronically.***