Regd. Off: 907/908, Dev Plaza, S.V. Road, Andheri (West), Mumbai - 400058 Tel. No.: 022-67424815, Email: mcl@visagar.com, Website: www.mahacorp.in CIN: L71100MH1982PLC028750

POSTAL BALLOT NOTICE

The Member(s),

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014 to transact the following Special Business by the Members of the Company by passing the Resolutions through Postal Ballot.

Your consideration and approval is sought for the Resolutions Annexed herewith. The Statement to be annexed to Notice under Section 102(1) of the Act, setting out the materials facts and reasons for the Resolutions is also appended herewith and is being sent to you along with Postal Ballot Form for your consideration. The Board of Directors has appointed Dr. S K Jain, Practicing Company Secretary as Scrutinizer for concluding the voting process through Postal Ballot in with law and in a fair and transparent manner. You are requested to carefully read the Notes printed on the back of the Postal Ballot Form and return the completed form in the enclosed self-addressed postage pre-paid envelope (if posted in India) so as to reach the Scrutinizer on or before the close of the business hours on 6th September 2014, the last date of receipt of the completed Postal Ballot Forms. The postage on the enclosed self-addressed postage pre-paid envelope shall be borne and paid by the Company.

In compliance with Clause 35B of the Listing Agreement and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 the Company is pleased to provide an option to the Members holding shares in Demat Form and in Physical Form, to vote in the Postal Ballot by way of electronic voting / e-voting to enable Members to cast their vote electronically instead of physical Postal Ballot Form. The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide e-voting facilities to the Members of the Company, It may be noted that e-voting is optional. Please carefully read and follow the instructions on e-voting printed on the back of the Postal Ballot Notice. In case the Member has exercised the vote in physical as well as electronic mode, the valid vote by physical mode only will be considered. The e-voting facility is available at the link www.evotingindia.com till close of the business hours on 6th September, 2014.

The Scrutinizer will submit his report to the Chairman of the Company, upon completion of scrutiny of Postal Ballots in a fair and transparent manner. The Chairman of the Company authorized by the Board of Directors of the Company will announce the result of the Postal Ballot on the close of Business hours on 9th September 2014 at the Registered Office of the Company located at 907-908, Dev Plaza, 9th Floor, Opp. Andheri Fire Station, S. V. Road, Andheri (West), Mumbai - 400058 besides being communication to the Bombay Stock Exchange Ltd. The result of the Postal Ballot will also be displayed at the Registered Office address and posted on the Company's website www.mahacorp.in. The result of Postal Ballot shall also be announced through Newspaper Advertisement. The date of declaration of results of the Postal Ballot will be taken to be the date of passing of the Resolutions.

Accordingly, this Notice is hereby given to the Members of the Company for seeking their approval by way of Postal ballot for the following Special Resolutions together with Statement as required under Section 102, of the Companies Act, 2013, setting out the material facts and reasons for the Resolutions, along with Postal Ballot Form for your consideration.

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SPECIAL BUSINESS

1. Sub-Division of Shares of the Company:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to provisions of Section 61(1)(d) and other provisions, if any, of the Companies Act, 2013, or any statutory modification(s), amendment or re-enactment thereof and Article 3 of the Articles of Association of the Company and subject to such approvals, permissions, and sanctions, if any, as may be necessary from any concerned authorities and subject to such conditions as may be agreed upon by the Board of Directors, consent of the Members be and is hereby accorded to sub-divide each Equity Share of the Company having a Nominal Face Value of Rs.10/- (Rupees Ten) Only each fully paid-up, be sub-divided into 10 (Ten) Equity Shares of the Nominal Face Value of Re. 1/- (Rupee One only) each fully paid-up with effect from the Record Date as may be fixed for the purpose.

RESOLVED FURTHER THAT upon Sub-division of the Equity Shares of the Company as aforesaid, the existing Share Certificate(s) in relation to the existing Equity Shares of Rs.10/~ (Rupees Ten Only) each held in physical form shall be deemed to have been automatically cancelled and be of no effect on and from the Record Date and the Company may, either call back the existing Share Certificate(s) from the Shareholders or without requiring the surrender of the existing Share Certificate(s), directly issue and dispatch the new Share Certificate(s) of the Company, in lieu of such existing Share Certificate(s) subject to the provisions laid down in the Companies (Share Capital And Debentures) Rules, 2014 and the Articles of Association of the Company and in the case of shares held in dematerialized form, the number of sub-divided Equity Shares be credited to the respective beneficiary accounts of the Shareholders with the Depository Participants, in lieu of the existing credits representing the Equity Shares of the Company before Sub-division.

RESOLVED FURTHER THAT the Board of Directors of the Company (the Board, which expression shall also include a Committee thereof) be and is hereby authorised to fix a Record Date and to take such steps as may be necessary for obtaining approvals, statutory, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto, and to execute all deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all such acts, deeds, matters and things and to give, from time to time, such directions as may be necessary, proper, expedient or incidental for the purpose of giving effect to this resolution."

2. Alteration of Memorandum of Association of the Company:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT on the resolution for Sub-Division of the Nominal Face Value of Equity Shares being duly passed and becoming effective and in accordance with the provisions of Section 13 and 61 and all other applicable provisions, if any, of the Companies Act, 2013, and rules made or any statutory

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modification(s), amendment or re-enactment thereof, the existing Clause V of the Memorandum of Association of the Company, read with Companies (Incorporation) Rules, 2014 be and is hereby amended by deletion of the existing Clause V and inserting thereof by the following clause:

V. a) The Authorized Share Capital of the Company is Rs. 14,00,00,000/- (Rupees Fourteen Crores Only) divided into 14,00,00,000 (Fourteen Crores) Equity Shares of Re. 1/- (Rupee One Only) each. The Company has power, from time to time, to increase or reduce its capital and to divide the shares in the capital for the time being into other classes and to attach thereto respectively such preferential, deferred, qualified or special rights, privileges, conditions or restrictions, as may be determined by or in accordance with the Articles of Association of the Company and to vary, modify or abrogate any such rights, privileges or conditions in such manner as may for the time being be permitted by the Articles of Association of the Company or the legislative provision for the time being in force in that behalf.

b) Minimum paid up Capital of the Company shall be Rs. 5,00,000/- (Rupees Five Lacs Only).

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable and expedient for giving effect to this resolution and/or otherwise considered by them in the best interest of the Company."

3. Alteration of Share Capital Clause in Articles of Association:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 14 and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Incorporation) Rules, 2014, the Article 3 and 3 (a) of the Articles of Association of the Company be and is hereby deleted and the following new Clause be inserted in place and instead thereof:

3. The Authorised Share Capital of the Company shall be such amounts and be divided into such shares as may from time to time, be provided in Clause V. (i) of the Memorandum of Association.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorized to do all such acts, deeds, matters and things as may be considered necessary, desirable and expedient for giving effect to this resolution and/or otherwise considered by them in the best interest of the Company.

RESOLVED FURTHER THAT any Director of the Company be and is hereby authorized to sign and file an e-form with the Registrar of Companies and comply with all other requirements in this regard."

4. Borrowing limits of the Company:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

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"RESOLVED THAT the consent of the Members of the Company be and is hereby accorded under the provisions of Section 180(1)(c) and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Meeting of Board And Its Powers) Rules, 2014 to the Board of Directors of the Company to borrow any sum or sums of money from time to time, notwithstanding that the money or moneys to be borrowed together with the moneys already borrowed by the Company (apart from the temporary loans and working capital facility obtained from the Company's Bankers in the ordinary course of business) may exceed the aggregate of Paid-up Share Capital of the Company and its Free Reserves, that is to say, reserves not set apart for any specific purpose, provided, however, that the total amount upto which moneys may be borrowed shall not exceed the aggregate of Paid-up Share Capital and Free Reserves of the Company by not more than the sum of Rs. 20 Crores (Rupees Twenty Crores Only) at any time.

RESOLVED FURTHER THAT for the purpose of giving effect to this Resolution, the Board or Committee of the Board be and is hereby authorized to do all such acts, deeds and things and deal with all such matters and take all such steps as may be necessary."

5. Creation of Charge / Mortgage on assets of the Company:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT the consent of the Members of the Company be and is hereby accorded in terms of Section 180(1)(a) of the Companies Act, 2013 (the Act), read with Companies (Meeting of Board And Its Powers) Rules, 2014 and other enabling provisions of law, if any, to create mortgage and or charge, on such terms and conditions and at such time(s) and in such form and manner, and with such ranking as to priority as the Board of Directors (which term shall include any Committee thereof) in its absolute discretion may deem fit and proper, on the whole or substantially the whole of the Company's anyone or more of the undertakings or all of the undertakings, including present or future properties, whether immovable or movable, comprised in any undertaking both present and future of the Company to secure the borrowing upto an aggregate amount not exceeding Rs. 20 Crores (Rupees Twenty Crores Only) by way of working capital facilities, issue of non-convertible debentures, bonds, term loans, and /or other instruments including foreign currency borrowings as the Board may in its absolute discretion deem fit, to be availed issued in one or more branches, from it the lenders / eligible persons / investors including non-residents, and upon such terms and conditions, as may be decided by the Board.

RESOLVED FURTHER THAT the securities to be created by the Company as aforesaid may rank prior / pari passu / subservient with It the mortgages and / or charges already created or to be created in future by the Company, as may be agreed to between the Company's Board of Directors and the Lenders.

RESOLVED FURTHER THAT for the purpose of giving effect to the Resolution, the Board or Committee of the Board be and is hereby authorized to do all such acts, deeds and things and deal with all such matters and take all such steps as may be necessary."

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6. Loan/Guarantee/Security and Investment by the Company:

To consider and if thought fit, to pass with or without modification(s) the following resolution as a Special Resolution:

"RESOLVED THAT in supersession of all earlier Resolutions passed by the Company and pursuant to the provisions of Section 186 and other applicable provisions, if any, of the Companies Act, 2013, read with Companies (Meeting of Board And Its Powers) Rules, 2014 including any statutory modification(s) or re-enactment thereof for the time being in force and all other provisions of the applicable law(s) and subject to the approval(s) / consent(s) of such appropriate authorities, as may be required under any statute for the time being in force and in terms of Memorandum and Articles of Association of the Company, consent of the Shareholders be and is hereby accorded to the Board of Directors (which term shall include any Committee thereof) of the Company to make loans to any person or other Body Corporate, give any guarantee or provide security in connection with a loan to any other Body Corporate or person and make investment from time to time by way of subscription, purchase from existing Shareholders or otherwise in the securities (including Equity Ordinary Shares , Preference Shares or any other kind of instruments, whether convertible or not) of any other Body Corporate in excess of Sixty Percent of the Paid-up Share Capital, Free Reserves and Securities Premium Account of the Company or One Hundred Percent of the Free Reserves and Securities Premium Account of the Company, whichever is higher subject to the other conditions and/or exemptions specified in the said Section 186, upto an amount of Rs. 20 Crores (Rupees Twenty Crores Only), over and above the higher of the limits of Sixty Percent of the Paid-up Share Capital, Free Reserves and Securities Premium Account of the Company or One Hundred Percent of the Free Reserves and Securities Premium Account of the Company, whichever is higher as the Board may in its absolute discretion deem beneficial and in the interest of the Company and the Shareholders, Members do hereby confirm and ratify, the existing loans, investments, guarantees made already.

RESOLVED FURTHER THAT the Board be and is hereby authorised to negotiate and finalize the terms and conditions of the said investments, loans, guarantees and provision of security on behalf of the Company as it deem fit in the interest of the Company, to take all such actions and to settle all matters arising out of and incidental thereto, and to sign and execute all deeds, applications, documents and writings that may be required to be signed on the behalf of the Company, in connection with such investments, loans, guarantees and provision of security and generally to do all such acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to this Resolution."

By order of the Board For Maharashtra Corporation Limited

Sd/-Director

Place: Mumbai Date: 25.07.2014

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NOTES

- 1. Explanatory Statement and reasons for the proposed Resolutions stated hereinabove, pursuant to Section 102(1) of the Companies Act, 2013("the Act") read with the Companies (Management and Administration) Rules, 2014.
- 2. The Board of Directors at its meeting held on 25th July 2014 has appointed M/s. S. K. Jain & Company, Practicing Company Secretaries as Scrutinizer for conducting the Postal Ballot process, in a fair and transparent manner.
- 3. The Notice is being sent to all the Members, whose names appear in the Register of Members as on 4th August 2014.
- 4. The Resolutions shall be taken as passed effectively on the date of declaration of the result. The result will be declared on or before 9th September, 2014 at the Registered Office of the Company located at 907/908, Dev Plaza, Opp. Andheri Fire Station, S. V. Road, Andheri (W), Mumbai 400058. The result will also be published in the Newspaper.
- 5. Relevant documents referred to in the accompanying notice are open for inspection by the Members at the Registered Office of the Company on all working days, except Saturday and Sunday Between 12.00 noon to 2:00 p.m. up to the date of declaration of results.

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EXPLANATORY STATEMENT IN RESPECT OF SPECIAL BUSINESSES SET OUT IN THE NOTICE OF POSTAL BALLOT PURSUANT TO THE PROVISIONS OF SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO. 1:

The nominal value of the Equity Shares of the Company is Rs. 10/- per Equity Share. The Equity Shares of the Company are listed on Bombay Stock Exchange Limited.

In order to increase the affordability of the Company's Equity Shares for the retail investors which could lead to their greater participation and facilitate the benefits of more liquidity of the Company's Equity Shares in the Stock Market, the Board of Directors of the Company at their Meeting held on July 09, 2014, approved the sub-division of the Nominal Value of the Equity Share Capital of the Company from Rs. 10/- per Equity Share to a smaller denomination of Re.1/- per Equity Share, subject to approval of Members.

Accordingly, each Equity Share of the Company of the nominal value of Rs. 10/- each existing on the Record date which shall be fixed after the approval of Members through this postal ballot, shall stand sub-divided into 10 Equity Shares of Re. 1/- each.

The Board recommends the resolution as set out in item no. 1 of the accompanying notice for the approval of Members of the Company as a Special Resolution.

None of the Directors or Key Managerial Personnel (KMP) or their Relatives are in any way concerned or interested in the Resolutions, except to the extent of their equity holdings in the Company.

ITEM NO. 2 & 3:

Consequent upon the sub-division of the Equity Shares of the Company of Rs. 10/- each into smaller denomination of Re. 1/- each, the Clause V of the Memorandum of Association of the Company and Clause III of the Articles of Association of the Company are required to be amended as set out in Item no. 2 &3 accompanying Notice reflecting the correspondence changes in the Authorized Share Capital of the Company, i.e. from Rs. 14,00,00,000/- (Rupees Fourteen Crores Only) divided into 1,40,00,000 (One Crore Forty Lacs) Equity Shares of Rs. 10/- (Rupees Ten Only) each to Rs. 14,00,00,000/- (Rupees Fourteen Crores Only) divided into 14,00,00,000 (Fourteen Crores) Equity Shares of Re. 1/- (Rupee One Only) each.

The Board of Directors has approved the said alteration in its Meeting held on July 09, 2014 and Board recommends the resolutions as set out in Item no 2 & 3 respectively for approval of the Members as a Special Resolution.

None of the Directors or Key Managerial Personnel (KMP) or their Relatives are in any way concerned or interested in the Resolutions, except to the extent of their equity holdings in the Company.

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ITEM NO. 4 and 5

As per the provisions of Clause (c) of Sub-Section (1) of Section 180 of the Companies Act, 2013, the Board of Directors of the Company shall not borrow any sum or sums of money in excess of the aggregate of the Paid-up Share Capital and Free Reserves of the Company unless the same is authorised by the Members of the Company by way of Special Resolution.

Similarly, as per the provisions of Clause (a) of Sub-Section (1) of Section 180 of Companies Act, 2013, the Board of Directors of the Company shall not create charge / mortgage / hypothecate the movable and / or immovable properties of the Company unless the same is authorized by the Members of the Company by way of Special Resolution.

The Board of Directors accordingly recommend the Special Resolutions set out all item Nos. 4 and 5 of the accompanying Notice for the approval of the Members.

None of the Directors or Key Managerial Personnel (KMP) or their Relatives are in any way concerned or interested in the Resolutions, except to the extent of their equity holdings in the Company.

ITEM NO.6

In terms of Section 186 of the Companies Act, 2013, the Board of Directors of the Company has been permitted to make loans, give guarantees, provide securities to any person or other Body Corporate and make Investments in securities by way of subscription, purchase or otherwise the securities of any Body Corporate to the extent of Sixty Percent of the Paid-up Share Capital and Free Reserves and Securities Premium Account or One Hundred Percent of its Free Reserves and Securities Premium Account, whichever is higher.

However prior approval of the Members is required by way of Special Resolution where the aggregate of Loans and Investments made, Guarantees given and Securities provided exceed the aforesaid limits.

The Board of Directors are seeking consent in terms of Section 186 of the Companies Act, 2013 of the Members of the Company by way of Special Resolution through Postal Ballot to the extent of Rs. 20 Crores (Rupees Twenty Crores Only) over and above the following limit namely (i) Sixty Percent of the aggregate of its Paid-up Share Capital and Free Reserves and Security Premium Account or (ii) One Hundred Percent of its Free Reserves and Securities Premium Account, whichever is higher.

The Board of Directors accordingly recommend the Special Resolution set out at Item No. 6 of the accompanying Notice for the approval of the Members.

None of the Directors or Key Managerial Personnel (KMP) or their Relatives are in any way concerned or interested in the Resolution, except to the extent of their equity holdings in the Company.

By order of the Board

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For Maharashtra Corporation Limited

Sd/-Director

Place: Mumbai Date: 25.07.2014

INSTRUCTION FOR E-VOTING

The instructions for members for voting electronically are as under:-

- (i) Log on to the e-voting website www.evotingindia.com
- (ii) Click on "Shareholders" tab.
- (iii) Now, select the "COMPANY NAME" from the drop down menu and click on "SUBMIT"
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN*	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department
	(Applicable for both demat shareholders as well as physical shareholders)
	Members who have not updated their PAN with the Company/Depository
	Participant are requested to use the first two letters of their name and the last 8
	digits of the demat account/folio number in the PAN field.
	In case the folio number is less than 8 digits enter the applicable number of 0's
	before the number after the first two characters of the name in CAPITAL
	letters. Eg. If your name is Ramesh Kumar with folio number 100 then enter
	RA00000100 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company
	records for the said demat account or folio in dd/mm/yyyy format.
Dividend	Enter the Dividend Bank Details as recorded in your demat account or in the
Bank	company records for the said demat account or folio.
Details	Please enter the DOB or Dividend Bank Details in order to login. If the details
	are not recorded with the depository or company please enter the number of
[shares held by you as on the cut off date in the Dividend Bank details field.

(viii) After entering these details appropriately, click on "SUBMIT" tab.

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- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant < Company Name > on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
 - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to https://www.evotingindia.co.in and register themselves as Corporates.
 - They should submit a scanned copy of the Registration Form bearing the stamp and sign of the
 entity to <u>helpdesk.evoting@cdslindia.com</u>.
 - After receiving the login details they have to create a user who would be able to link the
 account(s) which they wish to vote on.
 - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - They should upload a scanned copy of the Board Resolution and Power of Attorney (POA)
 which they have issued in favour of the Custodian, if any, in PDF format in the system for the
 scrutinizer to verify the same.

In case of members receiving the physical copy:

(A) Please follow all steps from sl. no. (i) to sl. no. (xvii) above to cast vote.

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- (B) The voting period begins on 8th August 2014 and ends on 6th September 2014. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 4th August 2014, may cast their vote electronically. The evoting module shall be disabled by CDSL for voting thereafter.
- (C) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com.

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POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

Serial No.: 1. Name and Registered Address of the sole / first named Shareholder 2. Name(s) of Joint-Holder(s), if any (in block letters) Registered Folio No/DP ID No./Client ID No.* (*applicable to shareholders holding shares in Dematerialised Form) 4. Number of Equity Shares held I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through postal ballot for the business stated in the Notice of Postal Ballot dated 25th July 2014, issued by the Company by sending my/our assent / dissent to the said Special Resolution by placing the tick mark (P) in the appropriate column below: Item Description No. of I/We assent to I/We dissent to No. Shares the resolution the resolution (FOR) (AGAINST) 1. Sub-division of Shares of the Company 2. Alteration of Memorandum of Association of the Company Alteration of Share Capital Clause in 3. Articles of Association Special Resolution for borrowing limits of the Company Special Resolution for Creation of Charge / 5. Mortgage on assets of the Company Special Resolution for Loan / Guarantee / 6. Security and Investment by the Company Place: Date: (Name of the Shareholder) **Electronic Voting Particulars EVEN (E- Voting Event USER ID PASSWORD** Number)

Note: Please read the instructions printed overleaf carefully before exercising the vote.

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INSTRUCTION

- A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to
 the Scrutinizer i.e. Dr. S. K. Jain in the attached self-addressed business reply envelope. Postage will be
 borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if deposited in
 person or sent by courier or registered / speed post at the expense of the shareholder will also be accepted.
- 2. This Form should be completed and signed by the Shareholder (as per the specimen signature registered with the Company/Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Shareholder and in his/her absence, by the next named Shareholder.
- 3. Duly completed Postal Ballot Form should reach the Scrutinizer on or before the close of working hours on 6th September, 2014. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Shareholder(s) has not been received.
- 4. The votes should be cast either in favour or against by putting the tick $[\sqrt{l}]$ mark in the column provided for assent or dissent. Postal Ballot Form bearing $[\sqrt{l}]$ in both the columns will render the form invalid.
- 5. There will be only one Postal Ballot Form for every folio irrespective of the number of Joint Shareholder(s).
- In case of shares held by Companies, Trusts, Societies etc, the duly completed Postal Ballot Form should be accompanied by a Certified True Copy of Board Resolution / Authority Letter.
- 7. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
- 8. A Shareholder need not use all the votes or cast all the votes in the same way.
- 9. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
- 10. In compliance with the provisions of Section 110 of the Companies Act, 2013 read with Rules made there under and Clause 35B of the Listing Agreement, the Company is offering e-voting facility to all the Members of the Company to send their assent or dissent in respect of the Resolutions through Postal Ballot / e-voting contained in Notice dated 25th July, 2014.
- 11. Kindly note that the shareholders can opt for only one mode of voting, i.e. either by physical Postal Ballot or e-voting. If you are opting for e-voting, then do not vote by physical Postal Ballot also and vice versa, however, in case shareholders cast their vote by both physical Postal Ballot and e-voting, then voting done through valid physical Postal Ballot shall prevail and voting done by e-voting will be treated as invalid.

Please note instructions for e-voting has been mentioned in pages ahead which shall be followed by Members while voting.