

Room, near the main gate of INS Hamala by the stipulated date mentioned above. The responsibility of submission of tender enquiry would be of the bidder.

4. Date of opening of commercial bids will be intimated to technically qualified firms only after evaluation of the technical quotes.
5. Conditional tender will not be accepted for more details tender may contact: 2229992514, 2229992515, 2229992516.

(Sd/-)

Commanding Officer
On behalf of President of India

Place : Mumbai
Date : 29 Oct 15

eClerx Services Limited

CIN: L72200MH2000PLC125319
Regd. Office: Sonawala Building, 1st Floor, 29 Bank Street,
Fort, Mumbai - 400 023, India.
Phone No.: +91 (22) 6614 8301, Fax No.: +91 (22) 6614 8655,
Email Id: investor@eclerx.com Website: www.eclerx.com

Notice

NOTICE is hereby given pursuant to Section 110 of the Companies Act, 2013, and other applicable provisions, if any, of the Companies Act, 2013, read with the Rule 22 of Companies (Management and Administration) Rules, 2014 (including any statutory modification or re-enactment thereof for the time being in force), the Listing Agreement and such other rules and regulations as may be applicable, to the members of eClerx Services Limited ("the Company") that the Company is seeking approval of its members through Postal Ballot/e-Voting by way of Ordinary Resolution(s) for matter(s) set out in the Notice dated November 02, 2015.

The Company has sent notice of Postal Ballot alongwith Postal Ballot Forms to all the members whose names appear in the Register of members/Beneficial owners as available with the Registrar and Share Transfer Agent received from National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited as on the cut-off date i.e October 23, 2015.

In compliance with section 108 of the Companies Act, 2013, and Rule 20 of the Companies (Management and Administration) Rules, 2014, and Clause 35B of the Listing Agreement, the Company is pleased to provide e-Voting/remote e-voting facility to the shareholders of the Company. The Company has engaged the services of Karvy Computershare Private Limited (KARVY), the Registrar and Transfer Agent for providing e-voting facilities in a secure manner and has appointed Ms. Savita Jyoti, Practicing Company Secretary, as the Scrutinizer for conducting the Postal Ballot process (including e-voting) in a fair and transparent manner. In case member does not wish to avail the e-Voting facility, such member may send a request to the Company/RTA on the address given in the Postal Ballot Notice and upon such request the Company/RTA will dispatch the physical Ballot Form to the member with no extra cost.

The Company has completed physical dispatch of Notice of Postal Ballot along with explanatory statement and Postal Ballot Form on November 04, 2015. The soft copy of the Notice along with the aforesaid documents have been sent via email on November 04, 2015 to the members whose email addresses are available with the Company/Depository Participants (DP). However, the physical copy of the said documents will be made available on your specific request.

The said documents are also available on the Company's website www.eclerx.com for your reference and the physical copies of the said documents will be available at the Registered Office of the Company on all working days except Saturdays between 11.00 a.m. to 6.00 p.m.

E-voting period will commence on Friday, November 06, 2015 at 9.00 A.M and end on Saturday, December 05, 2015 at 6.00 P.M. The shareholders are requested to cast their votes during this period only. The voting portal would be blocked after the voting period is over. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for shareholders and e-voting User Manual for shareholders available at the download section of <https://evoting.karvy.com> or contact Mr. Varghese P A of Karvy Computershare Pvt Ltd at 040 44655000 or at 1800 345 4001 (toll free). The Notice containing e-Voting procedure is also available on Karvy's website <https://evoting.karvy.com>.

Buly completed physical Postal Ballot Form(s) should reach the scrutinizer by not later than 6.00 P.M Saturday, December 05, 2015. Postal Ballot Form received after this date will be strictly treated as if the reply from such Member has not been received.

Members who have not received the said Postal Ballot Notice and Postal Ballot Form may also send a request for duplicate Postal Ballot Form to the Company or the Register and Share Transfer Agent (the "RTA"). The results of the Postal Ballot will be announced on Monday, December 07, 2015 at the Registered Office of the Company. For further details, please refer the aforesaid Postal Ballot Notice and notes thereunder.

By Order of the Board
For eClerx Services Limited
(Gaurav Tongia)
Company Secretary

Date : November 04, 2015
Place : Mumbai

| 16. Summary of Shares (as on 31st October, 2015) Basic & Diluted | | |
|---|-----------|-----------|
| A. Particulars of Shareholdings | | |
| 1 Public Shareholdings | 9,19,233 | 9,19,233 |
| - Number of Shares | 30.28% | 30.28% |
| - Percentage of Shareholding | | |
| 2 Promoter & Promoter Group Shareholding | | |
| a Pledged / Encumbered | | |
| - No. of Shares | | |
| - Percentage of Shares (as a % of the Total Share holding of Promoter & Promoter group) | | |
| b Non - Encumbered | | |
| - No. of Shares | 21,16,517 | 21,16,517 |
| - Percentage of Shares (as a % of the Total Shareholding of Promoter & Promoter group) | 100% | 100% |
| - Percentage of Shares (as a % of Total Share Capital of the Company) | 60.72% | 60.72% |

| Particulars | Quar |
|--|------|
| B. Investor Complaints | |
| Pending at the beginning of the Quarter | |
| Received during the Quarter | |
| Disposed of during the Quarter | |
| Remaining unresolved at the end of the Quarter | |

STATEMENT OF ASSETS AND LIABILITIES

| Particulars | | A 30/0 |
|-------------------------------------|-------------------------------|-----------|
| A | EQUITY AND LIABILITIES | |
| 1. Shareholders' Funds | | |
| (a) Share Capital | | 3 |
| (b) Reserves and Surplus | | 7.1 |
| | Total Shareholders' Funds | 7.4 |
| 2. Non-Current Liabilities | | |
| (a) Long-Term Borrowings | | |
| (b) Deferred Tax Liabilities (Net) | | |
| (c) Other Long-Term Liabilities | | |
| (d) Long-Term Provisions | | 2 |
| | Total Non-Current Liabilities | 2 |
| 3. Current Liabilities | | |
| (a) Short-Term Borrowings | | 2.3 |
| (b) Trade Payables | | 2.5 |
| (c) Other Current Liabilities | | 5 |
| (d) Short-Term Provisions | | |
| | Total Current Liabilities | 5.4 |
| TOTAL-EQUITY AND LIABILITIES | | 13.4 |
| B | ASSETS | |
| 1. Non-Current Assets | | |
| (a) Fixed Assets | | |
| - Tangible | | |
| - Intangible | | |
| (b) Non-Current Investments | | |
| (c) Deferred Tax Assets (Net) | | |
| (d) Long-Term Loans and Advances | | |
| (e) Other Non-Current Assets | | |
| | Total Non-Current Assets | |
| 2. Current Assets | | |
| (a) Inventories | | 7 |
| (b) Trade Receivables | | 2 |
| (c) Cash and Cash Equivalents | | |
| (d) Short-Term Loans and Advances | | 3 |
| (e) Other Current Assets | | |
| | Total Current Assets | 12 |
| TOTAL-ASSETS | | 13 |

- Notes:
1. The above results have been reviewed by Audit Committee of the Board at its Meeting held on 31st October, 2015. The Statutory Auditors have reviewed the results.
 2. The Company is exclusively in the Handtools Business segment per AS-17.
 3. The Company had received an Interim order from SEBI on 20/05/2015 public share holding. The audit committee and Board of Directors of the company was legally advised that there is no violation of provisions of the order. Company has replied to the said order vide letter dated 14/10/2015.
 4. Figures have been regrouped wherever necessary.

Mumbai, 31st October, 2015

