



ISO 9001 : 2008 Company

Satra Properties (India) Limited

Dev Plaza, 2nd floor, Opp. Andheri Fire Station, S.V.Road, Andheri (West), Mumbai - 400 058.
Tel: +91 - 22 - 2671 9999 • Fax: +91 - 22 - 2620 3999 • E-mail: info@satraproperties.in

Date: 30th November, 2015

To,
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400 001
Fax: 022 – 2272 3121

Sub: SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Ref: BSE Code: 508996

Dear Sir,

With reference to the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (SEBI Listing Regulations), effective from 1st December, 2015, this is to inform you that the Board of Directors of the Company by means of Circular Resolution dated 30th November, 2015 has:

1. Adopted and approved the following Policies:
 - a. Preservation of Documents as per **Regulation 9** of the SEBI Listing Regulations.
 - b. Archival Policy as per **Regulation 30(8)** of the SEBI Listing Regulations.
 - c. Policy for determination of materiality of events or information as per **Regulation 30(4)(ii)** of the SEBI Listing Regulations.
 - d. Pursuant to **Regulation 30(5)** of the SEBI Listing Regulations, the contact details of the authorized persons for the purpose of determining materiality of events or information and for the purpose of making disclosure to stock exchange are as follows:

Authorized persons for the purpose of determining materiality of events or information:

Mr. Praful N. Satra
Chairman and Managing Director
Office Address: Dev Plaza, 2nd Floor, Opp. Andheri Fire Station,
S.V. Road, Andheri (West), Mumbai – 400 058
Telephone: 022-2671 9999
E-mail: praful@satraproperties.in

Authorized Person for the purpose of making disclosure to stock exchange:

1. Mr. Praful N. Satra
Chairman and Managing Director
Office Address: Dev Plaza, 2nd Floor, Opp. Andheri Fire Station,
S.V. Road, Andheri (West), Mumbai – 400 058
Telephone: 022-2671 9999
E-mail: praful@satraproperties.in
2. Bhavesh V. Sanghavi
Chief Financial Officer
Office Address: Dev Plaza, 2nd Floor, Opp. Andheri Fire Station,
S.V. Road, Andheri (West), Mumbai – 400 058
Telephone: 022-2671 9999
E-mail: bhavesh@satraproperties.in
3. Manan Y. Udani
Company Secretary & Compliance Officer
Office Address: Dev Plaza, 2nd Floor, Opp. Andheri Fire Station,
S.V. Road, Andheri (West), Mumbai – 400 058
Telephone: 022 -2671 9999
E-mail: manan@satraproperties.in

Kindly take above on record and acknowledge the same.

For Satra Properties (India) Limited



Manan Y. Udani
Company Secretary