

Greenlam/2015-16
December 03, 2015

The Manager
BSE Limited
Department of Corporate Services
Floor 25, P. J. Towers, Dalal Street
Mumbai - 400 001
Fax No. 022-2272-3121/1278/1557/3354
Email: corp.relations@bseindia.com

The Manager
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex
Bandra (E)
Mumbai - 400 051
Fax No. 022-2659-8237/8238/8347/8348
Email: cmlist@nse.co.in

Dear Sir/Madam,

Sub: SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 (LODR)

We would like to inform you that, as required under Regulation 9 and Regulation 30 of LODR, the Board of Directors of the Company at its meeting held on 04.11.2015 has approved the following policies of the Company;

1. Policy on disclosure of material events or information.
2. Policy on preservation of documents.
3. Archival Policy.

Further, the Board of Directors authorised the following Key Managerial Personnel (KMPs) for the purpose of determining materiality of an event or information and for the purpose of making disclosure to the Stock Exchange(s) under Regulation 30 of LODR.


Sl. No.	Name and Designation	Contact Details	Purpose
1.	Mr. Ashok Kumar Sharma , Chief Financial Officer	Address: 1501-05, Narain Manzil, 23, Barakhamba Road, New Delhi-110001 Phone No. 011- 4279 1308/1399 E-mail: ashok.sharma@greenlam.com	For determining materiality of an event or information
2.	Mr. Prakash Kumar Biswal , Company Secretary & Asst. Vice President- Legal	Address: 1501-05, Narain Manzil, 23, Barakhamba Road, New Delhi-110001 Phone No. 011- 4279 1324/1399 E-mail: prakash.biswal@greenlam.com	For making disclosure of material event or information to Stock Exchange(s)

The above is for your information and record.

Thanking you,

Yours faithfully,

For **GREENLAM INDUSTRIES LIMITED**


PRAKASH KUMAR BISWAL
COMPANY SECRETARY &
ASST. VICE PRESIDENT-LEGAL



Greenlam Industries Limited
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23, Barakhamba Road,
New Delhi - 110001, India

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