



## Hindustan Oil Exploration Company Limited

'Lakshmi Chambers', 192, St. Mary's Road, Alwarpet, Chennai - 600 018. INDIA.

☎ : 91 (044) 66229000 • Fax : 91 (044) 66229011 / 66229012

E-mail : contact@hoec.com • Website : www.hoec.com CIN : L11100GJ1996PLC029880

19<sup>th</sup> August, 2015

By email

The Listing Department The National Stock Exchange of India Ltd., "EXCHANGE PLAZA", Bandra Kurla Complex, Bandra (East), MUMBAI – 400 051 Stock Code: HINDOILEXP	The Corporate Relationship Department BSE Limited, 1st Floor, P. Jeejeebhoy Towers, Dalal Street, MUMBAI – 400 001 Stock Code: 500186
---	---

Dear Sir

Sub: 31<sup>st</sup> Annual General Meeting to be held on 25<sup>th</sup> September, 2015

We wish to inform you that, the 31<sup>st</sup> Annual General Meeting of the company will be held on Friday the 25<sup>th</sup> day of September 2015 at 10:30 AM at 'Tropicana Hall', The Gateway Hotel Vadodara, Akota Gardens, Akota, Vadodara - 390020 (Gujarat) India.

The Company is availing e-voting services of Central Depository Services (India) Limited (CDSL).

For purpose of the 31<sup>st</sup> Annual General Meeting, the Register of Members & Share Transfer Books will remain closed from Friday the 18<sup>th</sup> day of September 2015 to Friday the 25<sup>th</sup> day of September 2015 (both days inclusive).

The Company has fixed Friday the 18<sup>th</sup> day of September, 2015 as the Cut-off date to record the entitlement of the members / shareholders, to cast their vote electronically (e-voting), in respect of all items of business for the 31<sup>st</sup> Annual General Meeting of the Company..

The details pursuant to Section 108 of the Companies Act, 2013 and the rules made thereunder are as follows:

Date & time of commencement of e-voting : 21 September 2015 at 9.00 AM

Date & time of end of e-voting : 24 September 2015 at 5.00 PM

Kindly take the same on records and acknowledge the receipt.

Thanking you,

**For Hindustan Oil Exploration Company Limited**

  
K. Premnatha  
Company Secretary  
CC:

Central Depository Services (India) Ltd  
16<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers  
Dalal Street, Fort, Mumbai-400001

National Depository Services Ltd  
Trade World, A wing, 4<sup>th</sup> & 5<sup>th</sup> Floors  
Kamala Mills Compound, Lower Parel  
Mumbai-400013

Link Intime India Pvt Ltd  
B-102 & 103,  
Shangrila complex  
First Floor, Opp. HDFC Bank  
Near Radhakrishna Char Rasta  
Akota, Vadodara – 390020  
Gujarat