

# NIIT

**NIIT Limited**

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Registered Office:  
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Guru Ravi Das Marg, Kalkaji  
New Delhi 110 019, India  
CIN: L74899DL1981PLC015865

www.niit.com

**August 13, 2015**

**1. The Manager**

**National Stock Exchange of India Ltd**  
Listing Department  
Exchange Plaza  
5<sup>th</sup> Floor, Plot no C/1, G Block  
Bandra Kurla Complex  
Bandra (E), Mumbai – 400 051

**2. The Manager**

**BSE Limited**  
Corporate Relationship Department,  
1<sup>st</sup> Floor, New Trading Ring,  
Rotunda Building  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai- 400 001

**Subject: Intimation about Annual General Meeting and Book Closure Dates**

Dear Sir,

This is to inform you that 32<sup>nd</sup> Annual General Meeting (AGM) of the Members of the Company will be held on Tuesday, September 8, 2015 at 10:00 A.M. at Mapple Exotica, Khasra No. 123, Chattarpur Mandir Road, Satbari, New Delhi- 110 074.

Further, pursuant to Section 91 of the Companies Act, 2013 and Clause 16 of the Listing Agreement, the Register of Members and Share Transfer Books of the Company shall remain closed during the Book Closure period starting from Monday, August 31, 2015 to Tuesday, September 8, 2015 (both days inclusive), for the purpose of Annual General Meeting.

In terms of the provisions of Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is providing to the Members the facility to exercise their right to vote on resolutions proposed to be considered at the 32<sup>nd</sup> AGM by electronic means and the business may be transacted through e-voting services provided by National Securities Depository Ltd. (NSDL). The e-voting period commences on Saturday, September 5, 2015 (9:00 A.M. IST) and ends on Monday, September 7, 2015 (5:00 P.M. IST). During this period, shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of September 1, 2015, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter.

Further, in terms of Clause 35B of the Listing Agreement, in order to enable its members who do not have access to e-voting facility, a Ballot Form has also been annexed to the Notice convening the AGM to send their assent or dissent in writing in respect of the resolutions as set forth in the notice. The facility for voting through ballot paper shall also be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting or by ballot paper prior to the AGM, shall be able to exercise their right at the meeting through ballot paper.

Kindly acknowledge the receipt.

Thanking you,

Yours truly,

For NIIT Limited

  
**Mukesh Kumar**  
Company Secretary