

## GUJARAT TOOLROOM LIMITED

CIN: L45208GJ1983PLC006056

Regd. Office: 402, Sheel Complex, Nr. Mithakhali Under Bridge,  
Navrangpura, Ahmedabad-380009, EMAIL: gujarattoolroom@gmail.com

### NOTICE OF 31ST ANNUAL GENERAL MEETING E-VOTING INFORMATION AND BOOK CLOSURE DATES

NOTICE IS HEREBY GIVEN THAT THE 31ST ANNUAL GENERAL MEETING (AGM) of the members of the Company will be held on Thursday 24th September, 2015 at 3.30 p.m at the registered office of the Company situated at 402, Sheel Complex, Nr. Mithakhali Under Bridge, Navrangpura, Ahmedabad-380009, Gujarat, India.

The notice of the AGM alongwith the Annual Report, inter alia, including the remote e-voting instructions, Attendance Slip and Proxy Form has been e-mailed to the members whose e-mail addresses have been registered with the Company or with Depository Participants and sent by permitted mode to all other members at their registered addresses.

Notice of the AGM and this public notice for F Y 2014-15 can be downloaded from the website of the Company [www.gujarattoolroom.com](http://www.gujarattoolroom.com) and of Central Depository Services (India) Limited (CDSL): [www.cdslindia.com](http://www.cdslindia.com)

Pursuant to the provisions of section 91 of the Companies Act, 2013, the Register of members and the Share Transfer Books of the Company will remain closed from 18th September, 2015 to 24th September, 2015(both days inclusive) for the AGM of the Company.

#### Remote e-voting:

Pursuant to the provisions of section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Amendment Rules, 2015 ("the Rules"), and Clause 35B of the Equity Listing Agreement, the Company is providing its members, the facility to exercise their right to vote by electronic means on all the business to be transacted as set forth in the Notice of the AGM of the Company through the remote e-voting facility provided by CDSL. The detailed instructions for remote e-voting facility are contained in Notice of the AGM which has been sent to the Members.

#### The details pursuant to the provisions of the Companies Act, 2013 and the Rules are given hereunder:

1. Cut-off date for the purpose of remote e-voting: 17th September, 2015.
2. Date and time of commencement of remote e-voting : On 21st September, 2015 from 10:00 A.M.
3. Date and time of end of remote e-voting: On 23rd September, 2015 at 5:00 P.M. Remote e-voting shall not be allowed beyond the said time and date.
4. Persons who have acquired shares and become members of the Company after dispatch of the Notice of the AGM and holding shares as on the cut-off date i.e 17th September, 2015 may cast their votes by following the instructions and process of remote e-voting as provided in the Notice of the AGM.
5. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting in the AGM. However if the person is already registered with CDSL for remote e-voting than the existing user ID and password can be used for casting their vote.
6. The members who have already cast their vote by remote e-voting prior to the meeting, may also attend the meeting, but shall not be entitled to cast their vote again.
7. The facility for voting through Poll Paper would be made available at the AGM and the members attending the meeting who have not already cast their votes by remote e-voting shall be able to exercise their right at the meeting through Poll Paper.
8. In case of any queries relating to e-voting, members/beneficial owners may refer the Frequently Asked Questions and e-voting user manual available at the CDSL website: [www.evotingindia.com](http://www.evotingindia.com) or contact at toll free number 1800-200-5533. In case of any grievances relating to e-voting please contact Mr. Wenceslaus Furtado, Deputy Manager, CDSL, 17th Floor, PJ Towers, Dalai Street, Fort, Mumbai- 400 001; Email: [wenceslausf@cdslindia.com](mailto:wenceslausf@cdslindia.com) Tel. No. 022-22723333/8588
9. The entry at the meeting venue will be regulated by Attendance Slip, which has been sent along with the Annual Report to the members. Members are requested to submit duly filled in Attendance Slip at the registration counter to attend the AGM.

Place : Ahmedabad  
Date : 31.8.15

By order of the Board  
For, Gujarat Toolroom Limited  
Suryakant H. Parikh, Managing Director  
(DIN : 00038136)

21/9/15