



IST LIMITED

03rd SEPTEMBER, 2015

Bombay Stock Exchange Limited
P.J. Towers
Dalal Street
Mumbai – 400 001.

Delhi Stock Exchange Limited
DSE House
3/1, Asaf Ali Road
New Delhi – 110002.

Dear Sir,

Sub: Notice of Annual General Meeting, Book Closure / cut off date for e-voting

The 39th Annual General Meeting (AGM) of IST Limited (the Company) will be held on Wednesday, the 30th September, 2015 at 11.30 A.M. at Registered Office of the Company.

Pursuant to Section 91 of the Companies Act, 2013 (the Act) read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Clause 16 of the Listing Agreement, the Register of Members and Share Transfer Books of the Company will remain closed from 24.09.2015 to 30.09.2015 (both days inclusive) for the purpose of AGM.

Pursuant to Section 108 of the Act read with Rule 20 of Companies (Management and Administration) Rules, 2014 and Clause 35B of Listing Agreement; the Company is providing its members the facility to exercise their right to vote for the 39th AGM by electronic means and the business may be transacted through e-voting services provided by National Securities Depository Limited (NSDL);

Date and Time of Electronic Voting : 26.09.2015 (10.00 AM) to 29.09.2015 (5.00 PM). The e-voting shall not be allowed after 29.09.2015 (5.00 PM).

Cut off Date / Entitlement to e-voting : Members holding shares (in Demat / Physical form) as at 23rd September, 2015 may cast their vote electronically.

Thanking you,

Yours faithfully,

For IST Limited

(R.K. Sapra)

Company Secretary, FCS 3785

CC : Mas Services LIMITED, T-34, 2nd Floor, Okhla Industrial Area, Phase – I, New Delhi - 110020



CIN - L33301HR1976PLC008316

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