



ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम) पंजीकृत कार्यालय : दुलियाजान, असम

Oil India Limited

(A Government of India Enterprise) Registered Office : Duliajan, Assam

प्लॉट. न. 19, सेक्टर 16-ए, नोएडा-201301 उत्तर प्रदेश
Plot No. : 19, Sector 16-A, Noida-201301, Uttar Pradesh
दूरभाष / Telephone : 0120-2419000 फैक्स / Fax : 0120-2488310

CIN : L11101AS1959GOI001148 ई-मेल / E-mail : oilindia@oilindia.in वेबसाइट / Website : www.oil-india.com

Ref. No. OIL/SEC/32-33/NSE-BSE

Dated: 01.11.2016

National Stock Exchange of India Ltd.,
Exchange Plaza,
Plot no. C/1, G Block,
Bandra-Kurla Complex
Bandra (E)
Mumbai - 400 051.

BSE Ltd.,
Department of Corporate Service
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

Sub: CHANGE IN COMPANY SECRETARY / COMPLIANCE OFFICER
Regulation 30 of the SEBI (LODR) Regulations, 2015

Sir,

It is hereby informed that the undersigned (S.K.Senapati, GM(CS)-i/c) has been appointed as Company Secretary and Compliance Officer of Oil India Limited w.e.f 01.11.2016 vice Shri S.R.Krishnan who has superannuated from the services of the Company after close of office hours on 31.10.2016.

Kindly update the following details in your records please :

CS/Compliance Officer : S.K.Senapati, GM(CS)-i/c
Email : sksenapati@oilindia.in
Official Address : Oil India Limited
Plot No. 19, Sector 16A,
Noida, Distt Gautam Budh Nagar,
UP-201301
Phone : 09818681803
Brief Profile : Annexed

Thanking you,

Yours faithfully,
Oil India Limited

(S.K.Senapati)
General Manager (CS)-i/c

Cc : NSDL / CDSL } For information please
M/s Karvy Computershare Pvt Ltd. }

BRIEF PROFILE

Name : Saroj Kumar Senapati

Address (Official) : General Manager (CS)
Oil India Limited,
Plot No.19, Sector 16A,
Noida-201301,
Distt G.B.Nagar

E-mail: sksenapati@oilindia.in
Tel (M) : 9818681803
Tel (Off) : 0120-2419021

Date of Birth : 8th June, 1962

Academic and Professional Qualifications	Year of Passing
B.Com (Hons) [UTKAL UNIVERSITY, Odisha]	1982
LLB [UTKAL UNIVERSITY, Odisha]	1999
FCS [ICSI, New Delhi] Membership No. F2898	1988

Experience :

TOTAL	POST QUALIFICATION	PREQUALIFICATION
30 Years	27 Years	03 Years

Assignments handled:-

Have vast experience in the areas of routine secretarial functions, Initial public offering, Right Issues, Bonus Issues, Debenture Issues, Drafting of legal documents such as MoUs, Deeds, Joint Venture Agreements, Joint Operating agreements, Share Purchase Agreements, Shareholders Agreement, Confidentiality Agreement, Concession Agreement etc., Drafting of Writs / appeals etc. Handling all Legal/Arbitration matters of the Company, Liaising with Advocates/Senior Advocates, attending Court Cases etc. handling legal compliances/ legal audit, handling various disputes with contractors / parties through conciliation process etc.

