

# EIH LIMITED

Corporate Office: 7, Sham Nath Marg, Delhi-110 054  
Telephone: 91-11-2389 0505 Facsimile: 91-11-2389 0575  
Website: www.eihltd.com  
CIN: L55101WB1949PLC017981

16<sup>th</sup> November, 2016

<b>The National Stock Exchange of India Limited</b> Exchange Plaza, 5 <sup>th</sup> Floor Plot No..C/1, G Block Bandra Kurla Complex Bandra(E) Mumbai - 400 051.  <b>Code: EIHOTEL</b>	<b>BSE Limited</b> Corporate Relationship Dept. 1 <sup>st</sup> Floor, New Trading Ring Rotunda Building Phiroze Jeejeebhoy Towers Dalal Street, Fort Mumbai-400001  <b>Code:500840</b>	<b>The Calcutta Stock Exchange Limited</b> 7, Lyons Range Kolkata-700001  <b>Code:05</b>
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**Sub: Report of RTA / STA**

Dear Sirs / Madam,

We are sending herewith the Report of RTA / STA for the half year ended 30<sup>th</sup> September, 2016.

Kindly take the above in your records and send us a line of confirmation.

Thanking you,

Yours faithfully

For **EIH Limited**



**S.N. Sridhar**  
Company Secretary

A member of  *The Oberoi Group*

Registered Office: EIH Limited, 4, Mangoe Lane, Kolkata-700 001, India  
Telephone: 91-33-2248 6751 Facsimile: 91-33-2248 6785

**EIH LIMITED**  
**REPORT OF RTI/STA FOR THE HALF YEAR ENDED 31ST MARCH, 2016**

NAME : **EIH LIMITED**  
 REGISTRATION NO: **INR000003779**  
 DATE OF REGISTRATION (in dd/mm/yy) : **31/01/12**

**SECTION I: ACTIVITIES**

**A RTI Activities-Issues handled**

Types of issue	No. of issues handled during the half year ended 30th September,2016	Cumulative No. of issues handled up to the half year ended 30th September,2016	No. of applications received in issues handled during the half year ended 30th September,2016
IPO	N.A	N.A	N.A
FPO	N.A	N.A	N.A
Rights Issue	N.A	N.A	N.A
Takeover	N.A	N.A	N.A
Buyback	N.A	N.A	N.A
Delisting	N.A	N.A	N.A
others (Please specify)	N.A	N.A	N.A
Total	N.A	N.A	N.A

**B STA Activities**

Number of client Companies	No. of folios held at the end of half year ended 30th September,2016
EIH LIMITED	<b>67972</b>
EIH Associated Hotels Limited	<b>5772</b>

**C Activities other than RTI/STA**

Sr. No.	Activity Type	Description of the Activity
	<b>NIL</b>	<b>NIL</b>

Name of the Compliance Officer : **S N Sridhar**  
 Email ID : **sn.sridhar@oberoigroup.com**

**EIH LIMITED**

  
 Secretary

**EIH LIMITED**

**SECTION II - REDRESSAL OF INVESTOR GRIEVANCES**

For the half year ended 30th September,2016

**A Status of Investor Grievances**

Name of the company	No. of complaints pending at the end of the previous half year 31st March, 2016	No. of complaints received during the half year ended 30th September,2016	No. of complaints resolved during the half year ended 30th September,2016	No of complaints pending at the end of the half year ended 30th September,2016
EIH LIMITED	2	12	14	0
EIH Associated Hotels Limited	NIL	NIL	NIL	NIL

**B Details of the grievances pending for more than 30 days (where no reply has been sent to investors within 30 days)**

Name of the company	No. of complaints pending for more than 30 days	Nature of the complaint(s)*	Status of the complaint
EIH LIMITED	NIL	NIL	NIL
EIH Associated Hotels Limited	NIL	NIL	NIL

**Name of Compliance Officer : S N Sridhar**  
**Email ID : sn.sridhar@oberoigroup.com**

\* Nature of complaint(s):

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>a. Delay in dematerialization of securities</li> <li>b. Delay in rematerialization of securities</li> <li>c. Non-receipt of physical shares for rejected demat</li> <li>d. Delay in transfer of physical shares</li> <li>e. Delay in transmission of shares or deletion of name</li> <li>f. Delay in transposition of shares</li> <li>g. Delay in issuance of duplicate share certificates</li> </ul> | <ul style="list-style-type: none"> <li>h. Delay in receipt/ Non-receipt of dividend</li> <li>i. Delay in processing of other service requests viz., change of address, change of signature, etc</li> <li>j. Non-allotment of shares in IPO</li> <li>k. Delay in receipt/ Non-receipt of refund</li> <li>l. Non-receipt of CAFs in Rights Issue</li> <li>m. Others, please specify</li> </ul> |
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**EIH LIMITED**

*S N Sridhar*  
**Secretary**

**EIH LIMITED**

**SECTION - III: COMPLIANCE**

**COMPLIANCE CERTIFICATE FOR THE HALF YEAR ENDED 30TH SEPTEMBER, 2016**

**A No conflict of interest with other activities**

The activities other than RTI/STA activities performed by the RTI / STA are not in conflict with RTI / STA activities and appropriate systems and policies have been put in place to protect the interests of investors.-

**B Change in status or constitution**

Reporting of 'changes in status or constitution' of RTI / STA (in terms of SEBI Circular No. CIR/MIRSD/5/2011 dated June 17, 2011): **No change**

**C Other Information**

- (i) Details of arrest/ conviction of key officials of RTI/STA : **NIL**
- (ii) Details of prosecution cases or criminal complaints filed by investors against the RTI/STA : **NIL**
- (iii) Details of any fraudulent activity by the employees associated with RTI/STA activities and action taken by the RTI/STA : **NIL**
- (iv) Details of any disciplinary action taken/ penalty imposed by SEBI/ other regulatory authority and corrective steps taken to avoid such deficiencies in the future. : **NIL**
- (v) Details of conviction of the RTI/ STA, or any of its director, partner, proprietor or principal officer for any offence involving moral turpitude or being found guilty of any economic offence. : **NIL**
- (vi) Action taken by the RTI/STA on the above issues : **Not Applicable**

**D Compliance with registration requirements**

- (i) Net worth as on March 31st, 2016 is Rs.24,679.60 Million. (Please enclose auditor's certificate as on March 31st, 2016 in compliance with SEBI Circular RRTI Circular No. 3 (98-99) dated January 18, 1999. This certificate is required to be submitted only once in a year)
- (ii) Any major change in infrastructure since the last report/ registration/ renewal : **NIL**
- (iii) Changes in Key personnel during the half year ended 30th September, 2016

Name(s) of the key personnel	Appointment / Cessation	Date of appointment / cessation	Qualification	Experience	Functional areas of work
NIL	NIL	NIL	NIL	NIL	NIL

Certified that the requirements specified for SEBI registration as RTI/STA are fulfilled.

**E NISM Certification**

Number of associated persons employed or engaged with the RTI/ STA for the purpose of performing any of the activities as enumerated under clauses (a) to (g) of Notification dated September 4, 2009 issued under Regulation 3 of the Securities and Exchange Board of India (Certification of Associated Persons in the Securities Markets) Regulations, 2007, who have obtained necessary NISM Certificate/ Continuing Professional Education (in terms of NISM communique dated April 27, 2012), along with following details.

Category of associated person	No. of persons who are required to comply with NISM Certification/ CPE	No. of persons who have obtained NISM Certificate/ CPE
Principal	2	2
Grandfathered person	NIL	NIL
Others	NIL	NIL

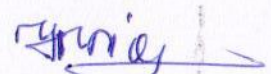
Action plan for those who are yet to comply with the above requirement: **NIL**

**F Issue-related work**

Certified that we have given instructions for crediting of shares or refunding/ unblocking of funds/ payment of consideration within the time line prescribed by SEBI. Further certified that the Board has reviewed the present system to monitor compliance of the above and the system is satisfactory.

In case of non-compliance, details are given as follows:  
Sec-III(Compliance Certificate)

**EIH LIMITED**

  
**Secretary**

Name of issue	Type of issue	Nature of activity	Range of delay (min and max no. of days)
NIL	NIL	NIL	NIL

**G Common share registry**

Details of non-compliance with the common share registry requirement in accordance with Regulation 53A of SEBI (Depositories and Participants) Regulations, 1996 and SEBI Circular no. D&CC/FITTC/CIR-15/2002 dated December 27, 2002, along with steps taken, if any by the RTI/ STA.

Name of the issuer company	Steps taken by the RTI/STA
N.A	N.A

**H Share transfer activities**

Certified that we have processed share related activities like dematerialisation, rematerialisation, transfer, issuance of duplicate certificate, etc. within the time line prescribed by SEBI. Further certified that the Board has reviewed the present system to monitor compliance of the above and the system is satisfactory.

In case of non-compliance, details are given as follows:

Name of company	Type of request	No. of requests received during the half year	No. of requests processed during the half year, beyond the prescribed time line	Range of delay (min and max no. of days)
NIL	NIL	NIL	NIL	NIL

**I Details of deficiencies and non compliances during the half year (in addition to those mentioned, if any, in points E, F, G and H above)**

**J Details of the review of the report by the Board of Directors**

Date of Review (dd/mm/yyyy) : 03 November, 2016

Observation of the BoD on

- i) the deficiencies and non compliances (mentioned in points E, F, G, H and I above) : **None**
- ii) corrective measures initiated to avoid such instances in future - **None**

**Certified that we have complied with all applicable acts, rules, regulations, circulars, guidelines, etc. issued from time to time except the deficiencies and non compliances specifically reported at clauses E, F, G, H and I above.**

Name of Compliance Officer : S N Sridhar

Email ID : sn.sridhar@oberoigroup.com

EIH LIMITED

*S N Sridhar*  
Secretary