

MONOTYPE INDIA LIMITED

29th December, 2016

To
The Manager
Department of Corporate Services
BSE Limited, Dalal Street, Mumbai-400 001

Subject: Proceeding of the 41th Annual General Meeting of the Company held on 29th December, 2016

BSE Code: 505343


Dear Sir,

Pursuant to regulation 30 of the SEBI (Listing obligations and Disclosure requirement Regulations), 2015, we are enclosing herewith the Proceedings of the 41th Annual General Meeting of the Company held on 29th December, 2016 at the registered office of the Company i.e. at Office No. 602, 6th Floor, "Raheja Chambers", 213, Nariman Point, Mumbai- 400 021 at 11.A.M.

You are requested to kindly take the same on record.

Thanking You,

Yours faithfully,
For MONOTYPE INDIA LTD


Naresh Manakchand Jain
Whole Time Director
DIN-00291963



(CIN: L72900MH1974PLC287552)

Office No. 602, 6th Floor, "Raheja Chambers", 213, Nariman Point, Mumbai- 400 021
www.monotypeindia.in

E Mail: monotypeindialtd@gmail.com. Tel: 022-40068190

MONOTYPE INDIA LIMITED

Gist of Proceedings of the 41th Annual General Meeting of M/S MONOTYPE INDIA LIMITED.

1. Date, Time and Venue of the Meeting:

The 41th Annual General Meeting of the Company was held on Thursday, 29th day of December, 2016 at Office No. 602, 6th Floor, "Raheja Chambers", 213, Nariman Point, Mumbai- 400 021. The meeting commenced on at 11.A.M. and concluded on 11.45 A.M.

2. Attendance of Directors at the Meeting:

Mr. Naresh Manakchand Jain
Mr. Harsh Jain
Mr. Suryakant Maruti Kadakane

3. Brief details of items deliberated at AGM :

- Mr. Naresh Manakchand Jain, Chairman and Whole Time Director of the Company, chaired the proceedings of the meeting.
- The requisite quorum being present, the chairman called the meeting to order.
- The chairman then addressed the members in brief.
- The chairman then read out the business to be transacted at the Meeting. As per notice dated 1st of December, 2016, convening the 41th AGM of the Company, the following items of business were transacted:

Ordinary Business

1. Consideration and adoption of Audited Financial Statements of the Company for the Financial Year ended 31st march, 2016 and the Reports of the Directors' and Auditors' thereon.
2. Re- appointment of Mr. Harsh Jain (DIN- 02457584) as a director, who retires by rotation.
3. Re-appointment of M/s Motilal and Associates, Chartered Accountant, as Statutory Auditor for a period of 5 Years.

Special business

4. Appointment of Mr. Suryakant Maruti Kadakane (DIN- 02272617) as Independent Director.
 5. Re-appointment of Mr. Naresh Manakchand Jain (DIN-00291963) as whole Time Director
- Members present were given the opportunities to ask questions and seek clarifications. Appropriate Clarifications were provided to the queries raised by the members at the meeting.

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- The members were informed that the Board had appointed Mr. Manoj Prasad Shaw, Proprietor of M/s. Manoj Prasad Shaw & Co., Company Secretaries, as the scrutinizer to scrutinize the e-voting process as well as voting at the AGM in a fair and transparent manner.
- The Chairman also informed the members that the combined result of remote e-voting and physical ballot voting offered at the venue of the meeting together with consolidated scrutinizers report will be intimated to the Stock Exchange and also be placed on the website of the Company within 48 hours of the conclusion of the meeting.

4. Manner of Approval

- Pursuant to the provisions of the Companies Act, 2013 and Regulation 44 of the Listing Regulations, the Company had provided remote e-voting facility to its Members to cast votes electronically, on all the resolutions set out in the Notice. The remote e-voting commenced on 26th December, 2016 at 9.a.m. and ended on 28th September, 2016 at 5. p.m.
- Further, the facility for voting through ballot was made available to the members who were present at the AGM and had not cast their votes by remote e-voting.

After conclusion of voting process the meeting then ended with a vote of thanks to the chair.

For MONOTYPE INDIA LTD


Naresh Manakchand Jain
Whole Time Director
DIN-00291963

