



## RALLIS INDIA LIMITED

Corporate Identity No. L36992MH1948PLC014083

2nd Floor Sharda Terraces Plot No 65 Sector 11 CBD Belapur Navi Mumbai 400 614  
Tel 91 22 6776 1657 Fax 91 22 6776 1775 email pmeherhomji@rallis.co.in

**Mrs P S Meherhomji**  
Company Secretary

20<sup>th</sup> December, 2016

The General Manager  
Corporate Relationship Dept.  
BSE Limited  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai 400 001

Asst. Vice President  
National Stock Exchange of India Ltd.  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No. C/1, G Block  
Bandra - Kurla Complex  
Bandra (E)  
Mumbai 400 051

Dear Sir,

**Re: Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF) Suspense Account.**

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Pursuant to Regulation 30 read with Schedule III Part A Para A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose the following documents:

1. Copy of Circular Letter dated 17<sup>th</sup> December, 2016
2. Copies of newspaper advertisements published on 20<sup>th</sup> December, 2016

The above Circular Letter was sent via Speed Post to shareholders who have not claimed their dividends for seven or more consecutive years and whose shares are liable for transfer to the IEPF Suspense Account as per Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

You are requested to take the above on your records.

Thanking you,

Yours faithfully  
RALLIS INDIA LIMITED

  
(P. S. MEHERHOMJI)

Encl: as above

# RALLIS INDIA LIMITED

A **TATA** Enterprise

Corporate Identity No. L36992MH1948PLC014083

Registered Office 156/157 15th Floor Nariman Bhavan 227 Nariman Point Mumbai 400 021

Tel: 91 22 6665 2700 Fax: 91 22 6665 2827 Email: [investor\\_relations@rallis.co.in](mailto:investor_relations@rallis.co.in) website: [www.rallis.co.in](http://www.rallis.co.in)



December 17, 2016

## IMPORTANT AND URGENT FOR YOUR IMMEDIATE ATTENTION

Dear Shareholder(s),

### Sub: Transfer of Equity Shares of the Company, held by you, to the Investor Education and Protection Fund (IEPF) Suspend Account.

We wish to inform you that as per Section 124 and other applicable provisions of the Companies Act, 2013 ('the Act'), all unpaid/ unclaimed dividends are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government, after completion of seven years. Full details of such unclaimed dividends are regularly updated by the Company on the website of the Ministry of Corporate Affairs (MCA) and the website of the Company at [www.rallis.co.in](http://www.rallis.co.in). Regular reminders are also sent to shareholders whose dividend remains unclaimed.

MCA has recently notified new Rules, namely the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules 2016 ('the Rules') which have become effective from September 7, 2016. **The Rules, amongst other matters, contain provisions for transfer of all shares, in respect of which dividend has not been paid or claimed for seven consecutive years or more, to an IEPF Suspend Account.**

Our records indicate that you have not claimed your dividend for the last 7 years and the amount(s) are lying unpaid/ unclaimed against your folio/ demat account, the details of which are given in the Annexure. **You are, therefore, requested to claim the unclaimed amount(s) by returning the enclosed Annexure duly signed, so as to reach our Registrar & Transfer Agents – TSR Darashaw Limited at the below mentioned address on or before January 31, 2017.**

**You are requested to note that if the dividend amounts are not claimed within the stipulated time period, i.e. on or before January 31, 2017, or such other date as may be extended, and continue to remain unclaimed, the Company will be compelled to transfer the shares to the IEPF Suspend Account, without any further notice, by following the due process as provided in the notifications, which is as under:**

- a. **If you hold shares in physical form:** Duplicate share certificate(s) will be issued and transferred to the IEPF Suspend Account. The original share certificate(s) which is registered in your name and is/ are held by you will automatically stand cancelled and be deemed non-negotiable.
- b. **If you hold shares in electronic form:** Your demat account will be debited for the shares liable for transfer to the IEPF Suspend Account.

Please note that after the transfer of the shares to the IEPF Suspend Account, you may claim from the IEPF Authority, both the unclaimed dividend amount(s) and the shares, by making an online application in the prescribed Form IEPF-5 and sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company) along with requisite documents enumerated in the Form IEPF-5.

The Rules and the application form (Form IEPF-5), as prescribed by the MCA for claiming back the shares/ dividend are available on the website of MCA at [www.iepf.gov.in](http://www.iepf.gov.in).

**Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to the IEPF Authority pursuant to the said Rules.**

**You are requested to take immediate necessary action, in order to avoid getting your shares compulsorily transferred to the IEPF Suspend Account.**

In case of any query, you may contact the Company/ TSR Darashaw Limited at the following addresses/ telephone nos./ email:

<b>RALLIS INDIA LIMITED</b> 2 <sup>nd</sup> Floor, Sharda Terraces, Plot No. 65, Sector 11, CBD Belapur, Navi Mumbai 400 614 Tel 91 22 6776 1700 Fax 91 22 6776 1775 Email: <a href="mailto:investor_relations@rallis.co.in">investor_relations@rallis.co.in</a>	<b>TSR DARASHAW LIMITED</b> 6-10 Haji Moosa Patrawala Industrial Estate, 20, Dr. E Moses Road, Mumbai 400 011 Tel : 91 22 6656 8484 Fax : 91 22 6656 8494 Email: <a href="mailto:csg-unit@tsrdarashaw.com">csg-unit@tsrdarashaw.com</a>
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Yours faithfully,  
For **RALLIS INDIA LIMITED**

Sd/-  
**(P. S. MEHERHOMJI)**  
COMPANY SECRETARY

Encl.: as above

Ref: R1/MCA-IEPF: \_Sr. No.\_\_\_\_

Name of the shareholder  
Add1  
Add2  
Add3  
Add4  
Pin code

Jt1  
JHt2

To,  
**TSR DARASHAW LIMITED**  
(CIN:U67120MH1985PLC037369)  
6-10, Haji Moosa Patrawala Industrial Estate,  
20, Dr. E. Moses Road, Near Famous Studio,  
Mahalaxmi, Mumbai 400 011.

Dear Sir/ Madam,

**Unit: Rallis India Limited**  
**Sub: Payment of unclaimed dividend**

This has reference to the circular letter dated December 17, 2016. Please arrange to make the payment of unclaimed dividend as stated below:

(Tick (√) whichever is applicable).

- I enclose the original instrument(s).
- I do not possess the original instrument(s).

I confirm that I have not encashed the instrument(s) sent to me earlier, nor have I received any money in connection with the payment(s) mentioned below:

**Account No./ Folio:**

Warrant No.	Net Amount (Rs. P.)	Date of Payment	Last Date to Claim
		16- Jun- 2010	31- Jan- 2017
		11- Nov -2010	31- Jan- 2017
		06- Jul- 2011	31- Jan- 2017
		15- Nov- 2011	31- Jan- 2017
		29- Jun- 2012	31- Jan- 2017
		12- Nov- 2012	31- Jan- 2017
		26-Jun- 2013	31- Jan- 2017
		18- Nov- 2013	31- Jan- 2017
		02-Jul- 2014	31- Jan- 2017
		12-Nov- 2014	31- Jan- 2017
		02-Jul- 2015	31- Jan- 2017
		28-Jun- 2016	31- Jan- 2017

Further, I request you to register my new address as given below against the above folio and accordingly, I am enclosing self-attested documents, being the documentary evidence of Identity and Address:

- Self-Attested copy of PAN card
- Self-Attested copy of Passport/ Aadhar Card/ latest Utility Bill (should not be older than 3 months)

New Address: \_\_\_\_\_

Place:  
Date:

\_\_\_\_\_  
Signature of the First named Shareholder

# RALLIS INDIA LIMITED

Corporate Identity No. L36992MH1948PLC014083

Regd. Office 156/157 15th Floor Nariman Bhavan 227 Nariman Point Mumbai 400 021

Tel 91 22 6665 2700 Fax 91 22 6665 2827

Email: investor\_relations@rallis.co.in Website www.rallis.co.in

## NOTICE

(For the attention of the Equity Shareholders of the Company)

### TRANSFER OF EQUITY SHARES OF THE COMPANY TO INVESTOR EDUCATION AND PROTECTION FUND (IEPF) SUSPENSE ACCOUNT

NOTICE is hereby given to the shareholders of the Company, pursuant to the provisions of Section 124(6) of the Companies Act, 2013, read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ('the Rules') notified by the Ministry of Corporate Affairs effective 7th September, 2016.

**The Rules, amongst other matters, contain provisions for transfer of all shares, in respect of which dividend has not been paid or claimed for seven consecutive years or more, to an IEPF Suspense Account.**

As provided under the Rules, individual notices have been sent to all shareholders of the Company whose shares are liable to be transferred to the IEPF Suspense Account. The Company has also uploaded full details of such shareholders and their shares which are due for transfer to the IEPF Suspense Account, on the Company's website at [www.rallis.co.in](http://www.rallis.co.in). The concerned shareholders are requested to refer to the above link to verify the details of their unclaimed dividend and the shares liable to be transferred to IEPF Suspense Account.

Concerned shareholders holding shares in physical form and whose shares are liable to be transferred to the IEPF Suspense Account, may note that the Company would be issuing duplicate share certificate(s) in lieu of the original share certificate(s) held by them for the purpose of transfer of such shares to IEPF Suspense Account and consequently, the original share certificate(s) will automatically stand cancelled and be deemed non negotiable. Shareholders may further note that the details of the concerned shareholders uploaded by the Company on its website should be regarded and shall be deemed adequate notice in respect of issue of the duplicate share certificate(s) by the Company for the purpose of transfer of shares to IEPF Suspense Account pursuant to the Rules. In case of the concerned shareholders holding shares in demat form, the delivery instruction slip shall be signed by the Company and their demat accounts will be accordingly debited for transfer of their shares to IEPF Suspense Account.

**If the Company does not receive any communication from the concerned shareholders for claiming their unclaimed dividends on or before 31st January, 2017 or such other date as may be extended, the Company shall be compelled to transfer their shares to the IEPF Suspense Account, with a view to comply with the provisions of the Rules.**

Shareholders may please note that after the transfer of their shares to the IEPF Suspense Account, they may claim from the IEPF Authority, both the unclaimed dividend amount(s) and the shares including all benefits accruing on such shares, by making an application to the IEPF Authority and following the procedure as prescribed under the Rules. No claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to the IEPF Authority pursuant to the said Rules.

In case of any queries, the concerned shareholders may please contact the Registrar and Transfer Agents of the Company viz. TSR Darashaw Ltd., 6-10 Haji Moosa Patrawala Industrial Estate, 20, Dr. E Moses Road, Mumbai 400 011, Tel : 91 22 6656 8484, Fax : 91 22 6656 8494, Email: [csg-unit@tsrdarashaw.com](mailto:csg-unit@tsrdarashaw.com).

A copy of the Notice is available on the website of the Company at [www.rallis.co.in](http://www.rallis.co.in), and also available on the website of BSE Ltd. at [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Ltd. at [www.nseindia.com](http://www.nseindia.com).

For RALLIS INDIA LIMITED

P. S. MEHERHOMJI  
COMPANY SECRETARY

Place: Mumbai

Dated: 20<sup>th</sup> December, 2016

## रॅलिज इंडिया लिमिटेड

कॉर्पोरेट ओळख क्रमांक-एल३६९९२एमएच९९४८पीएलसी०९४०८३

नोंदणीकृत कार्यालय: १५६/१५७, १५ वा मजला, नरीमन भवन, २२७, नरीमन पॉईंट, मुंबई-४०० ०२१.

दुरध्वनी क्र. ९१ २२-६६६५ २७०० फॅक्स: ९१ २२ ६६६५२८२७

ई-मेल: [investor\\_relations@rallis.co.in](mailto:investor_relations@rallis.co.in) वेबसाईट: [www.rallis.co.in](http://www.rallis.co.in)

### सूचना

(कंपनीचे समभागधारकांनी कृपया लक्ष घ्यावे)

गुंतवणूकदार शिक्षण व संरक्षण निधी (आयईपीएफ) गूढ खाते यामध्ये कंपनीचे समभागाचे हस्तांतरण

७ सप्टेंबर, २०१६ पासून प्रभावी असलेले सहकार मंत्रालयाद्वारे सूचित गुंतवणूकदार शिक्षण व संरक्षण निधी प्राधिकरण (लेखा, लेखापरिक्षण, हस्तांतरण व परतावा) अधिनियम, २०१६ (नियम) नुसार कंपनीच्या भागधारकांना सूचना देण्यात येत आहे.

नियमानुसार कोणत्याही भागधारकाद्वारे मागील ७ नियमित वर्षे किंवा त्यापेक्षा काळाकरिता कोणतेही लाभांशावर दावा केलेला नसल्यास/देण्यात आलेले नसलेले सर्व शेअर्स हे गुंतवणूकदार शिक्षण व संरक्षण निधी गूढ खाते (आयईपीएफ गूढ खाते) यात हस्तांतरित केले जाईल.

नियमांत नमूद तरतूदीनुसार ज्या संबंधित भागधारकांचे योग्य कारवाईकरिता नियमांतर्गत आयईपीएफ गूढ खाते मध्ये शेअर्स हस्तांतरित करण्यात येणार आहे त्या सर्वांना वैयक्तिक सूचना मार्फत कंपनीने कळविले आहे. कंपनीने अशा भागधारकांचे व ज्यांचे शेअर्स आयईपीएफ गूढ खात्यात हस्तांतरित केले जाणार आहे त्यांचे संपूर्ण तपशील [www.rallis.co.in](http://www.rallis.co.in) वेबसाईटवर अपलोड केले आहे. भागधारकांना विनंती आहे की, त्यांनी दावा न झालेले लाभांश व आयईपीएफ गूढ खात्यात हस्तांतरित होण्यास पात्र शेअर्सचे तपशील पडताळून घ्यावे.

ज्या भागधारकांचे शेअर्स आयईपीएफ गूढ खाते मध्ये हस्तांतरित करण्यास पात्र आहेत आणि वास्तविक स्वरूपात ज्यांची भागधारणा आहे अशा भागधारकांनी कृपया नोंद घ्यावी की, नियमानुसार आयईपीएफ गूढ खात्यात शेअर हस्तांतरण उद्देशाकरिता त्यांच्याद्वारे धारण मूळ भाग प्रमाणपत्राऐवजी दुय्यम भाग प्रमाणपत्र कंपनीद्वारे वितरित केले जाईल आणि अशा वितरणानंतर त्यांच्या नावे नोंद असलेले मूळ भाग प्रमाणपत्र साहजिकच रद्द केले जातील आणि यापुढे ते व्यवहार योग्य नसतील. भागधारकांनी कृपया नोंद घ्यावी की, त्यांच्या वेबसाईटवर कंपनीद्वारे अपलोड केलेले तपशील हे नियमानुसार आयईपीएफ गूढ खाते मध्ये शेअर्स हस्तांतरणाच्या उद्देशाकरिता कंपनीद्वारे दुय्यम भाग प्रमाणपत्र वितरणासंदर्भात योग्य सूचना म्हणून समजावे. डिमेंट स्वरूपात भागधारणा असणाऱ्या संबंधित भागधारकांच्या प्रकरणात कंपनीद्वारे पोहोच सूचना पावती स्वाक्षरी केलेली असावी आणि त्यांचे डिमेंट खाते आयईपीएफ गूढ खात्यात त्यांचे शेअर्स हस्तांतरणाकरिता तदनुसार जमा केले जातील.

जर कंपनीला ३१ जानेवारी, २०१७ रोजी किंवा विस्तारित प्रमाणे तारखेला संबंधित भागधारकांकडून कोणताही पत्रव्यवहार प्राप्त न झाल्यास नियमात दिलेल्या आवश्यकतेनुसार कंपनीद्वारे नियमात विहित तरतूदीनुसार अंतिम तारखेला आयईपीएफ गूढ खात्यात शेअर्स हस्तांतरण केले जाईल.

भागधारकांनी कृपया नोंद घ्यावी की, आयईपीएफ गूढ खात्यात त्यांचे शेअर्स हस्तांतरित केल्यानंतर त्यांना दोन्ही अर्थात दावा न केलेले लाभांश रकम आणि शेअर्स यावर येणाऱ्या सर्व लाभांसह आयईपीएफ प्राधिकरणाकडून दावा करता येईल त्याकरिता त्यांनी आयईपीएफ प्राधिकरणाकडे अर्ज करून नियमानुसार विहित प्रमाणे खालील प्रक्रिया करावी. सदर नियमानुसार आयईपीएफ प्राधिकरणाकडे हस्तांतरित केलेले दावा न सांगितलेली लाभांश रकम व शेअर्स संदर्भात कंपनीवर यापुढे कोणताही दावा असणार नाही.

जर संबंधित भागधारकास या प्रकरणात व नियमाबाबत काही प्रश्न असल्यास त्यांनी कृपया संपर्क कंपनी निबंधक व भाग हस्तांतरण प्रतिनिधी अर्थात टीएसआर दासार्थी लि., ६-१०, हाजीमूसा पत्रावाला इंडस्ट्रियल इस्टेट, २०, डॉ.ई.मोजेस रोड, मुंबई-४०००११. दूर: ९१-०२२-६६५६८४८४, फॅक्स: ९१-२२-६६५६८४९४, ई-मेल: [csg-unit@tsrdarashaw.com](mailto:csg-unit@tsrdarashaw.com)

सूचनेची प्रत कंपनीच्या [www.rallis.co.in](http://www.rallis.co.in) वेबसाईटवर आणि बीएसई लिमिटेडच्या [www.bseindia.com](http://www.bseindia.com) वेबसाईटवर व नॅशनल स्टॉक एक्सचेंज ऑफ इंडिया लिमिटेडच्या [www.nseindia.com](http://www.nseindia.com) वेबसाईटवर उपलब्ध आहे.

ठिकाण: मुंबई  
दिनांक: २० डिसेंबर, २०१६

रॅलिज इंडिया लिमिटेडकरिता  
पी.एस.मेहेरहोमजी  
कंपनी सचिव