A Kirloskar Group Company 25th ANNUAL REPORT 2015 - 2016



# **NOTICE**

Notice is hereby given that the 25th Annual General Meeting of the Members of Kirloskar Ferrous Industries Limited will be held on Thursday, the 28th day of July, 2016 at 12 noon at Pudumjee Hall, Mahratta Chamber of Commerce, Industries and Agriculture, Tilak Road, Near Nehru Stadium, Swargate Corner, Pune 411002 to transact the following business:

## **ORDINARY BUSINESS**

#### Item No. 1

To receive, consider and adopt the Financial Statements for the year ended on 31st March, 2016 and also the reports of the Auditors and the Board of Directors thereon.

### Item No. 2

To confirm the payment of Interim Dividend @ ₹ 1.25 per equity share of ₹ 5 each (i.e. 25 percent) for the financial year 2015-2016 as declared by the Board of Directors.

#### Item No. 3

To appoint a Director in place of Mr. Rahul C. Kirloskar (DIN 00007319), who retires by rotation and being eligible, offers himself for re-appointment.

### Item No. 4

To consider and if thought fit, to pass, with or without modifications, the following resolution as an Ordinary Resolution:

"RESOLVED THAT, pursuant to the provisions of Sections 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder, M/s. Kirtane & Pandit LLP, Chartered Accountants (Firm Registration No. 105215W / W10057) be and are hereby appointed as the Statutory Auditors of the Company to hold office for a term of 5 years from the conclusion of 25th Annual General Meeting until the conclusion of 30th Annual General Meeting (subject to ratification by the members at every Annual General Meeting held after this Annual General Meeting) at such remuneration, in addition to applicable taxes and reimbursement of out of pocket expenses, as may be mutually agreed between the Board of Directors and the Statutory Auditors."

# **SPECIAL BUSINESS**

### Item No. 5

To consider and if thought fit, to pass, with or without modifications, the following resolution as an Ordinary Resolution:

"RESOLVED THAT, pursuant to provisions of Section 148 and all other applicable provisions of the Companies Act, 2013 and rules thereof (including any statutory modification(s) or re-enactment thereof for the time being force), the remuneration of ₹ 250,000 (Rupees Two Lac and Fifty Thousand only) plus applicable taxes thereon and the reimbursement of out of pocket expenses at actual basis to be paid to M/s. Parkhi Limaye and Co, Cost Accountants appointed as Cost Auditors for the conduct of the cost audit of the Company for the financial year ending 31st March, 2017, as recommended by the Board of Directors, be and is hereby ratified."

Registered Office:
13, Laxmanrao Kirloskar Road,
Khadki, Pune 411003.
CIN: L27101PN1991PLC063223

Email: investor@kfil.com

Pune: 29th April, 2016

By order of the Board of Directors

C. S. Panicker Company Secretary

#### NOTES:

- The Register of Members and the Share Transfer Books of the Company will remain closed from Tuesday, 19th July, 2016 to Thursday, 28th July, 2016 (both days inclusive).
- ii) A MEMBER OF THE COMPANY ENTITLED TO ATTEND AND VOTE AT THE SAID MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

Proxy Form/s, in order to be effective, must be received at the Registered Office of the Company at Pune, not later than 48 hours before the time fixed for the meeting.

Proxies shall not have any right to speak at the meeting.

- iii) Members, who hold shares in physical form, are requested to advise the Company immediately of any change in their addresses.
- iv) Members, who hold shares in electronic form, are requested to intimate details regarding change of address, etc. to the Depository Participants, where they have their Demat accounts.
- v) Members may avail of the facility of dematerialisation by opening Demat accounts with the Depository Participants of either National Securities Depository Limited or Central Depository Services (India) Limited and get equity share certificates held by them dematerialised.
- vi) Members, who hold shares in electronic form, are requested to bring their Client Id and DP Id for easy identification.
- vii) Since the securities of the Company are compulsorily tradable in electronic form, to ensure better investor service and elimination of risk of holding securities in physical form, it is requested that the members holding shares in physical form to get their shares dematerialised at the earliest.
- viii) In case members wish to ask for any information about accounts or operations of the Company, they are requested to send their queries in writing at least 7 days before the date of the meeting, so that the information can be made available at the time of the meeting.
- ix) Members / proxies are requested to bring their attendance slip duly filled in.
- x) Members are requested to bring their copy of the Annual Report for the meeting.
- xi) Members having multiple folios are requested to intimate to the Company such folios to enable the Company to consolidate all shareholdings into one folio.
- xii) Green Initiative in the Corporate Governance Registration of email address

The members are requested to register email address with the Depository Participant / the Registrar and Share Transfer Agent of the Company, i.e. Link Intime India Private Limited, as the case may be, for service of documents.

### Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 and as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to the members the facility to exercise their right to vote on resolutions proposed to be

A Kirloskar Group Company 25th ANNUAL REPORT 2015 - 2016



considered at the 25th Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting services. The facility of casting the votes by the Members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).

The facility for voting through ballot paper shall be made available at the AGM to the Members attending the meeting. The Members, who have not cast their vote by remote e-voting, shall be able to exercise their right to vote at the meeting through ballot paper.

The Members, who have cast their vote by remote e-voting prior to the AGM, may also attend the AGM but shall not be entitled to cast their vote again.

The remote e-voting period commences on 25th July, 2016 (9:00 a.m.) and ends on 27th July, 2016 (5:00 p.m.). During this period, the Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 21st July, 2016 may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting after 5.00 p.m. on 27th July, 2016. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.

The process and manner for remote e-voting are as under:

- A. In case a Member receives an email from NSDL [for members, whose email IDs are registered with the Company/Depository Participants(s)]:
  - (i) Open email and open PDF file viz; "Kirloskar Ferrous remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
  - (ii) Launch internet browser by typing the following URL: https://www.evoting.nsdl.com/
  - (iii) Click on Shareholder Login
  - (iv) If you are already registered with NSDL for e-voting, then you can use your existing user ID and password.
  - (v) If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the e-mail as initial password.
  - (vi) The Password Change Menu will appear on your screen. Change to a new password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please take utmost care to keep your password confidential.
  - (vii) Once the e-voting home page opens, click on e-voting>Active Voting Cycles.
  - (viii) Select "EVEN" (E-Voting Event Number) of Kirloskar Ferrous Industries Limited. Now you are ready for e-voting as Cast Vote page opens.
  - (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
  - (x) Upon confirmation, the message "Vote cast successfully" will be displayed.
  - (xi) Once the vote on the resolution is cast, the Member shall not be allowed to change it subsequently.
  - (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/JPG format) of the relevant Board Resolution / Authority letter, etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to <a href="mailto:mjrpcs@gmail.com">mjrpcs@gmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>.

- B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company / Depository Participants(s) or requesting physical copy]:
  - (i) Initial password is provided on the covering letter:

EVEN (E-voting Event Number) USER ID PASSWORD

(ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

# General Instructions for e-voting:

- In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsdl.com
- If you are already registered with NSDL for remote e-voting, then you can use your existing user ID
  and password/PIN for casting your vote.
- You can also update your mobile number and e-mail id in the user profile details of the folio which
  may be used for sending future communication(s).
- The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 21st July, 2016.
- Any person, who acquires shares of the Company and becomes member of the Company after
  dispatch of the notice and holding shares as of the cut-off date i.e. 21st July, 2016 may obtain the
  login ID and password by sending a request at <a href="evoting@nsdl.co.in">evoting@nsdl.co.in</a> or <a href="mailto:rajivr@nsdl.co.in">rajivr@nsdl.co.in</a>. However,
  if you are already registered with NSDL for remote e-voting, then you can use your existing user ID
  and password for casting your vote. If you forgot your password, you can reset your password by
  using "Forgot User Details / Password" option available on www.evoting.nsdl.com.
- A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
- A person, whose name is recorded in the register of members or in the register of beneficial
  owners maintained by the depositories as on the cut-off date only, shall be entitled to avail the
  facility of remote e-voting as well as voting at the AGM through ballot paper.
- Mr. M. J. Risbud, Practicing Company Secretary (Membership No. FCS 810 and CP No. 185) has been appointed as the Scrutinizer to scrutinize the voting and remote e-voting process in a fair and transparent manner.
- The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of Scrutinizer, by use of ballot paper for all those members, who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- The Scrutinizer shall after the conclusion of voting at the AGM, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- The Results declared alongwith the report of the Scrutinizer shall be placed on the website of the Company <a href="www.kfil.com">www.kfil.com</a> and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai.

A Kirloskar Group Company 25th ANNUAL REPORT 2015 - 2016



# STATEMENT ANNEXED TO THE NOTICE PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 AND REGULATION 26 OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015

#### Item No. 3 of the Notice

Mr. Rahul C. Kirloskar, aged 52 years, is qualified as B.S. (Mechanical Engineering) in USA. He has been with the Kirloskar Group of Companies for more than 25 years at senior levels in different capacities. Presently, he is the Executive Chairman in Kirloskar Pneumatic Company Limited. He has actively participated in a week long intensive course for top management professionals of major international companies on Total Quality Management (TQM) in Japan, conducted by Japanese Union of Scientists and Engineering (JUSE). This course has exposed him to the latest methods of TQM prevailing in Japan.

He is also on the Board of several companies. He was the Chairman of the CII Pune Zonal Council as well as CII Maharashtra Council.

He is the Chairman of Corporate Social Responsibility Committee of the Company.

## Other Directorships

Kirloskar Oil Engines Limited	Kirloskar Pneumatic Company Limited
Kirloskar Proprietary Limited	J. K. Fenner (India) Limited
Green Tek Systems (India) Private Limited	Alpak Investments Private Limited
Asara Sales and Investments Private Limited	Kirloskar Energen Private Limited

### **Other Committee Positions**

Name of the Company	Name of Committee and position held
Kirloskar Pneumatic Company Limited	Corporate Social Responsibility Committee – Chairman
Kirloskar Oil Engines Limited	Audit Committee – Member Nomination and Remuneration Committee – Member Stakeholders Relationship Committee – Member Share Transfer Committee – Chairman
J. K. Fenner (India) Limited	Audit Committee – Member Nomination and Remuneration Committee – Member

He is a brother of Mr. Atul C. Kirloskar, Chairman.

He holds 1.425.279 (1.04 percent) equity shares in the Company.

Mr. Rahul C. Kirloskar may be deemed to be concerned or interested, financially or otherwise, in the resolution to the extent of his shareholding.

Mr. Atul C. Kirloskar, who is his brother and their other relatives, to the extent of their shareholding interest in the Company, may be deemed to be concerned or interested in the resolution.

Save and except the above, none of the other Directors / Key Managerial Personnel of the Company or their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution as set out in Item No. 3 of the Notice.

The Board recommends the ordinary resolution as set out at Item No. 3 of the Notice for approval by the members.

#### Item No. 5 of the Notice

The Board of Directors at its meeting held on 29th April, 2016 has appointed M/s. Parkhi Limaye and Co, Cost Accountants as the Cost Auditors of the Company to conduct the audit of cost records maintained by the Company for the financial year ending 31st March, 2017 and fixed the remuneration of ₹250,000 (Rupees Two Lac and Fifty Thousand only) plus applicable taxes thereon and the reimbursement of out of pocket expenses at actual, subject to the ratification of the Members at the Annual General Meeting.

Pursuant to the provisions of Section 148 and other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 the remuneration of Cost Auditor shall be recommended by the Audit Committee, approved by the Board of Directors and ratified subsequently by the members. Accordingly, it is proposed to obtain the consent of the members to ratify the remuneration and the reimbursement of expenses at actual to the Cost Auditors for the financial year ending 31st March, 2017.

None of the Directors / Key Managerial Personnel of the Company or their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice.

The Board recommends the ordinary resolution as set out at Item No. 5 of the Notice for approval by the members.

By order of the Board of Directors

Registered Office:

13, Laxmanrao Kirloskar Road, Khadki, Pune 411003.

CIN: L27101PN1991PLC063223

Email: investor@kfil.com

Pune : 29th April, 2016 C. S. Panicker
Company Secretary

A Kirloskar Group Company 25<sup>th</sup> ANNUAL REPORT 2015 - 2016



# Route Map of the venue of the Annual General Meeting

