

Dated: 14th July, 2016



The Secretary
National Stock Exchange of India Limited
Exchange Plaza, 5<sup>th</sup> Floor,
Plot No. C/1, G Block
Bandra Kurla Complex, Bandra (E)
Mumbai- 400 051

The Secretary
The Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers, Dalal Street
Mumbai- 400 001

## NSE Scrip Name- SKIPPER / BSE Scrip Code- 538562

Sub: Notice of Book Closure and Annual General Meeting

Dear Sir,

We are enclosing herewith notice of the 35th Annual General Meeting (AGM) of the Company scheduled to be held on Monday, 8th August, 2016 at 3.30 p.m at Shripati Singhania Hall, Rotary Sadan, 94/2 Jawaharlal Nehru Road (Near Rabindra Sadan Metro) Kolkata-700 020, West Bengal, India.

Further it is informed that in terms of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Register of Members and Share Transfer Books of the Company shall remain closed from 2<sup>nd</sup> August, 2016 to 8<sup>th</sup> August, 2016 (both days inclusive) for the purpose of AGM and for ascertaining the eligibility of shareholders for payment of dividend @Rs. 1.40 per equity share, if approved by the members at the ensuing AGM.

Pursuant to the provisions of Section 108 of the Companies Act, 2013 and rules made there under and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing remote e-voting facility to its members in respect of all the business to be transacted at the AGM. The remote e-voting period commences on Friday, 5<sup>th</sup> August, 2016 at 9.00 A.M. and ends on Sunday, 7<sup>th</sup> August, 2016 at 5.00 P.M. During this period, members of the Company as on the cut-off date 1<sup>th</sup> August, 2016, may cast their vote electronically.

At the Annual General Meeting, facility for voting through 'ballot paper' shall be made available and only members as on the "cut –off date" i.e 1st August, 2016, who have not cast their vote by remote e-voting shall be entitled to exercise their right to vote at the AGM through ballot paper. The Members who have cast their votes through electronic means prior to the meeting may still attend the meeting but shall not be entitled to vote.

We request take you to kindly take note of the above.

Thanking you,

Yours faithfully, For Skipper Limited

Arbind Kumar Jain Company Secretary