

**NIIT Limited** 

www.niit.com

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Registered Office: 8, Balaji Estate, First Floor Guru Ravi Das Marg, Kalkaji New Delhi 110 019, India CIN: L74899DL1981PLC015865

July 5, 2016

The Manager
 National Stock Exchange of India Ltd Listing Department Exchange Plaza
 5<sup>th</sup> Floor, Plot no C/1, G Block Bandra Kurla Complex
 Bandra (E), Mumbai – 400 051

2. The Manager BSE Limited

Corporate Relationship Department, 1st Floor, New Trading Ring, Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400 001

Subject: Intimation about Annual General Meeting and Book Closure Dates

Dear Sir,

This is to inform you that 33<sup>rd</sup> Annual General Meeting (AGM) of the Members of the Company will be held on Monday, August 1, 2016 at 10:00 A.M. at Mapple Exotica, Khasra No. 123, Chattarpur Mandir Road, Satbari, New Delhi- 110 074. Notice for the AGM is enclosed herewith for your reference.

Further, pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the Register of Members and Share Transfer Books of the Company shall remain closed during the Book Closure period starting from Saturday, July 23, 2016 to Monday, August 01, 2016 (both days inclusive), for the purpose of Annual General Meeting.

In terms of the provisions of Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the Listing Regulations, the Company is providing to the Members the facility to exercise their right to vote on resolutions proposed to be considered at the 33rd AGM by electronic means and the business may be transacted through e-voting services provided by National Securities Depository Ltd. (NSDL). The e-voting period commences on July 28, 2016 (9:00 A.M. IST) and ends on July 31, 2016 (5:00 P.M.). During this period, shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of July 25, 2016, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter.

Further, the facility for voting through ballot paper will also be made available at the AGM and members attending the AGM, who have not already cast their vote by remote e-voting shall be able to exercise their rights at the AGM through ballot paper.

Kindly acknowledge the receipt.

Thanking you,

Yours truly,

For NIIT Limited

Arpita B. Malhotra Company Secretary