



HB LEASING AND FINANCE CO. LTD.

Regd. Office : Plot No .31, Echelon Institutional Area, Sector - 32, Gurgaon -122001 (Haryana)
Ph. : 0124-4675500, Fax : 0124-4370985, E-mail : corporate@hbleasing.com
Website : www.hbleasing.com, CIN No. L65910HR1982PLC034071

HBLFCL/2016

Listing Centre

August 12, 2016

The Listing Department,
Bombay Stock Exchange Limited,
Pheroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai - 400 001

Company Stock Code-508956

Sub:- Remote E-voting Information (Cut-off date) and Book Closure Dates

Dear Sir/Madam,

1. In compliance with the provisions of Regulation 44 of the SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Members/ Shareholders of the company are provided with the facility to cast their votes by electronic means from a remote location (Remote e-voting) on all the resolutions proposed to be considered at the 33rd Annual General Meeting (AGM) of the Company scheduled to be held on Tuesday, 20th September, 2016. The Company has engaged the services of Karvy Computer Share Private Limited (Karvy) as the authorised agency to provide the facility of Remote e-voting.

The Members of the Company, holding shares either in physical form or dematerialised form, as on **cut off date i.e. 13th September, 2016**, may cast their vote by remote e-voting/ at the meeting.

Commencement of e-voting : From 09:00 A.M. (IST) on 17th September, 2016
End of e-voting : Up to 05:00 P.M.(IST) on 19th September, 2016

2. Pursuant to the provisions of Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Section 91 of the Companies Act, 2013, **the Register of Members and Share Transfer Books will remain closed from 14th September, 2016 to 20th September, 2016 (both days inclusive)** for the purpose of 33rd Annual General Meeting of the Company would be held on Tuesday, 20th September, 2016.

You are requested take the above information in your record.

Thanking you,
Yours faithfully,
For **HB LEASING AND FINANCE COMPANY LIMITED**


Sukhmani Walia
(Company Secretary & Compliance Officer)