

Greenlam/2016-17
August 02, 2016

The Manager,
BSE Limited
Department of Corporate Services
Floor 25, P.J. Towers, Dalal Street
Mumbai - 400 001
Fax No. 022-2272-3121/1278/1557/3354
Email: corp.relations@bseindia.com

The Manager,
National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex,
Bandra (E)
Mumbai - 400 051
Fax No. 022-2659-8237/8238/8347/8348
Email: cmlist@nse.co.in

BSE Scrip Code: **538979**

NSE Symbol: **GREENLAM**

SUB: PUBLIC NOTICE OF 3RD ANNUAL GENERAL MEETING, E-VOTING INFORMATION & BOOK CLOSURE INTIMATION

Dear Sir/ Madam,

Pursuant to Regulation 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find attached the Public notice of the 3rd Annual General Meeting, E-voting Information & Book Closure Intimation as published in the Financial Express (English Language) all editions and Dainik Janambhumi (Assamese Language) on August 02, 2016.

This is for your reference and record.

Thanking You,
Yours faithfully,

For **GREENLAM INDUSTRIES LIMITED**


PRAKASH KUMAR BISWAL
COMPANY SECRETARY &
ASST. VICE PRESIDENT – LEGAL



Encl: As Above

GREENLAM INDUSTRIES LIMITED

Registered Office: Makum Road, Tinsukia, Assam - 786 125, India
Corporate Office: 1501-1505, Narain Manzil, 23 Barakhamba Road New Delhi - 110001, India
Phone: 011-42791399, Fax: 011-42791330, CIN: L21016AS2013PLC011624
Email: investor.relations@greenlam.com ; website: www.greenlamindustries.com

**NOTICE OF 3RD ANNUAL GENERAL MEETING,
E-VOTING INFORMATION AND BOOK CLOSURE INTIMATION**

Notice is hereby given that the 3rd Annual General Meeting ("AGM") of the Members of Greenlam Industries Limited (the "Company") will be held at the Registered Office of the Company at Makum Road, Tinsukia, Assam - 786125 on Wednesday, August 24, 2016 at 9.30 a.m. to transact the business(es) set out in the Notice of the AGM. The Notice along with printed Attendance Slip and Proxy Form and Annual Report for the year ended March 31, 2016 have been sent electronically on July 30, 2016 to those Members who have registered their e-mail addresses with the Company / Company's RTA / Depository Participant and whose name appears in the register of members as on the close of the business hours of July 22, 2016. Physical copy of the aforesaid documents has been sent on July 31, 2016 through post/registered post/courier service to those Members who have not registered their email IDs with the Company/ Company's RTA/ Depository Participant and whose name appears in the register of members as on the close of the business hours of July 22, 2016.

In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 w.e.f. March 19, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide to its Members facility to exercise their right to vote by electronic means in respect of the businesses to be transacted at the AGM through remote e-voting facility (i.e. voting electronically from a place other than the venue of the AGM) and the same will be provided by Central Depository Services (India) Limited (CDSL). All the Members are hereby informed that:

- a) The remote e-voting period shall begin at 10:00 a.m. IST on August 21, 2016 and ends at 5:00 p.m. IST on August 23, 2016. The facility for remote e-voting shall be discontinued thereafter;
- b) Members of the Company holding shares either in physical form or dematerialized form as on the cut-off date i.e. August 17, 2016 only shall be entitled to avail the facility of remote e-voting as well as voting in the AGM.
- c) Any person, who acquires shares of the Company and becomes Member of the Company after dispatch of the Notice of the Meeting and holding shares as on the cut-off date i.e. August 17, 2016, needs to refer the instruction given in the Notice which is available on the website of the Company i.e. www.greenlamindustries.com regarding login ID and password and may also contact the Company Secretary or the Company's RTA for any query or assistance in this regard.
- d) Members of the Company, holding shares either in physical form or in dematerialized form, as on the close of working hours of the aforesaid cut-off date and not casting their vote by way of remote e-voting, may cast their vote at the AGM through ballot.
- e) A Member may participate in the Meeting even after exercising his right to vote through remote e-voting, but, shall not be allowed to vote again in the Meeting.
- f) Once the vote is cast by the Member, the Member shall not be allowed to change it subsequently or cast the vote again.
- g) The notice of AGM is available on the Company's website: www.greenlamindustries.com and also on the CDSL's website : www.cdslindia.com.
- h) For any queries, the Members may refer to the Frequently Asked Questions and e-voting user manual as made available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com or to Mr. Prakash Kumar Biswal, Company Secretary & Asst. Vice President-Legal at investor.relations@greenlam.com or contact at 011-42791399.
- i) Further notice is also given that pursuant to Section 91 of the Companies Act, 2013 read with relevant rules thereunder and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members of the Company and the Share Transfer Books of the Company will remain closed from August 18, 2016 to August 24, 2016 (both days inclusive), for the purpose of the payment of final dividend for the financial year 2015-2016, if approved by the Members, at the 3rd AGM of the Company. The dividend will be payable to those Members whose names will appear in the Register of Members as on the close of business hours of August 17, 2016. In respect of the shares held in Electronic Form, the Dividend will be paid to those persons whose names shall appear as beneficial owners as at the end of the business hours on August 17, 2016 as per details furnished by National Securities Depository Limited and Central Depository Services (India) Limited.

For Greenlam Industries Limited

Sd/-

Prakash Kumar Biswal

Company Secretary &

Asst. Vice President-Legal

Place : New Delhi

Date : August 01, 2016