

K.Z. LEASING AND FINANCE LIMITED

Regd. Office : Deshna Chambers, B/h Kadva Patidar Wadi, Usmanpura,
Ashram Road, Ahmedabad - 380014. Phone : 079-27543200.

CIN : L65910GJ1986PLC00864

NOTICE FOR ANNUAL GENERAL MEETING, BOOK CLOSURE AND E-VOTING

NOTICE is hereby given that the **30th Annual General Meeting** of the Members of K.Z. Leasing and Finance Limited will be held on Wednesday, **14th September, 2016 at 11.00 a.m.** at the registered office of the Company at 1st Floor, Deshana Chamber, B/h. Kadva Patidar Wadi, Ashram Road, Ahmedabad -380014, to transact the business set out in the Notice dated 30th July, 2016.

The Notice of the 30th AGM and Annual Report for the financial year 2015-16 have been sent by email to all those members of the Company whose email IDs are registered with the Company/ Depository Participants and the physical copies of the same have been sent to all other members at their registered address in the permitted mode. Members desiring to receive the said documents in physical form will continue to get the same in physical form free of cost upon request.

NOTICE is hereby further given that pursuant to Section 91 of the Companies Act, 2013 read with rules made there under and as per Regulation 42 of SEBI (LODR) Regulations, 2015, the Register of Members and the **Share Transfer Books of the Company will remain closed from Wednesday, the 7th September, 2016 to Wednesday, the 14th September, 2016** (both days inclusive), for the purpose of 30th AGM of the Company.

As per the Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (LODR) Regulations, 2015, the Company is providing its members the facilities to cast their vote by 'Remote e-voting' (i.e. e-voting from a place other than venue of AGM) on all the resolutions set forth in the said Notice. The details as required pursuant to the provisions of the Companies Act, 2013 and Rules made there under are given here under :

- 1) Date of Completion of dispatch of Notice of AGM : 22nd August, 2016
- 2) Date & Time of commencement of Remote e-voting : 10th September, 2016 at 9.00 am
- 3) Date & Time of end of Remote e-voting : 13th September, 2016 at 5.00 pm
- 4) Cut-off date for determining rights of entitlement of Remote e-voting : 6th September, 2016
- 5) Those persons who have acquired shares and have become members of the Company after dispatch of notice of AGM by the Company and whose names appear in the Register of Members of the Company/ in the statement of beneficial owners maintained by depositories as on cutoff date can exercise their voting rights through Remote e-voting by following the procedure as mentioned in the said Notice of AGM
- 6) Remote e-voting shall not be allowed beyond : After 5.00 pm on 13th September, 2016
- 7) Manner of casting vote on resolutions at the venue of AGM : The facility of voting through 'Ballot Paper' shall be made available at the venue of AGM. E-voting facility will not be made available at the venue of AGM. Members who have already cast their vote by remote e-voting prior to the AGM can attend the AGM but shall not be entitled to cast their vote again at AGM.
- 8) Notice of 30th AGM is available on CDSL website : www.cdslindia.com
- 9) Contact details of person responsible to address the grievances connected with remote e-voting : Mr. Hitesh Patel, Sr. Assistant, Link Intime India Private Limited, Unit No. 303, 3rd Floor, Shoppers Plaza V, Opp. Municipal Market, Navrangpura, Ahmedabad - 380009
Email : ahmedabad@linkintime.co.in Tel. : 079-26465179

By Order of the Board,

Date : 22/08/2016

For, K.Z. Leasing & Finance Ltd.

Place: Ahmedabad

Pravinkumar K. Patel (Managing Director)