

# MONOTYPE INDIA LTD.

Date: 01/09/2016

To The Manager Department of Corporate Services **BSE** Limited Floor 25, P.J. Towers, Dalal Street, Mumbai-400 001

Dear Sirs,

Please find enclosed herewith the extracts of the minutes of the Board Meeting of the company held on 1<sup>st</sup> September, 2016 regarding extension of time for holding the AGM of the company for 2 months and be held within 30<sup>th</sup> November, 2016.

Kindly acknowledge the same

Thanking You

For MONOTYPE INDIA LIMITED

Naresh Manakchand Jain Wholetme Director

DIN 00291963

Encl. a/a

## MONOTYPE INDIA LTD.

CERTIFIED TRUE COPY OF THE EXTRACTS OF THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF M/S MONOTYPE INDIA LIMITED HELD AT ITS REGISTERED OFFICE AT "SHANTINIKETAN BUILDING" 3RD FLOOR, ROOM NO. 314, 8 CAMAC STREET, KOLKATA - 700 017 HELD ON THURSDAY, SEPTEMBER 1 OF 2016 AT 11.00 A.M.

### APPLICATION FOR THE EXTENSION OF TIME FOR HOLDING ANNUAL GENERAL MEETING:

The chairman informed the Board about the proposal received for making application to Registrar of the company for extension of time for holding Annual General Meeting of 2016.

The matter was discussed at considerable length and it was:

"RESOLVED THAT pursuant to section 96 & 97 and other applicable provisions of The Companies Act, 2013, the annual general meeting for the year ended 31st March 2016 which is due to be held by 30th September 2016 be deferred by 2 months and be held within 30th November 2016 as company's application for shifting of Registered Office from the State of West Bengal to the State of Maharashtra is pending with the office of the Regional Director, Eastern Region.

"FURTHER RESOLVED THAT Shri Harsh Jain, Director of the company, be and is here by authorised on behalf of the company to sign and verify the application for extension of time for holding Annual General Meeting and to take such steps as may be necessary for obtaining approvals, statutory, contractual or otherwise, in relation to the above if required and to settle all matters arising out of and incidental thereto and sign and execute all applications, documents and writings that may be required, on behalf of the Company and generally to do all acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid Resolution."

#### CERTIFIED TO BE TRUE COPY

Specimen Signature:

For MONOTETE INDIA LIMITED

Harsh Jain

Director

DIN 02457584

Attested By :-

For MONOT

Naresh Manakehand Jair

Whole Time Director

DIN 00291963