

सचिव विभाग

21, नेताजी सुभाष रोड, कोलकाता-700 001 (भारत) फोन : (91) (33) 2222 5329 / 5314 / 5209

SECRETARY'S DEPARTMENT

21, Netaji Subhas Road, Kolkata - 700 001 (INDIA) Phone: (91) (33) 2222 5329 / 5314 / 5209 E-mail: bhavsar.k@balmerlawrie.com

CIN: L15492WB1924GOI004835

Date: 18th October, 2017

To,

The Secretary, National Stock Exchange of India Ltd. **Exchange Place** Bandra-Kurla Complex Bandra (E), Mumbai – 400 051

The Secretary, BSE Ltd. Phiroze Jeejeebhoy Towers **Dalal Street** Mumbai- 400001

Company Code: 523319

Company Code: BALMLAWRIE

Dear Sir,

Sub: Submission of Report on Grievance Redressal Mechanism under Regulation 13(3) of SEBI (Listing Obligation & Disclosure Requirement) Regulations, 2015

Pursuant to Regulation 13(3) of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we hereby submit the Quarterly Compliance Report on Grievance Redressal Mechanism for the quarter ended 30th September, 2017.

Yours faithfully, For Balmer Lawrie & Co. Ltd.

Kaustav Sen Compliance Officer

Encl.: as above

Statement of Investor Complaints for the Quarter ended 30th September, 2017

SI. No	Particulars	Details (In Numbers)	Remarks/Reasons thereof , required if any:
I.	No. of Grievances Pending at the beginning of the Quarter	NIL	
II.	No. of Grievances received during the Quarter	8	Complaint of Ms. Papiya Sinha Jaiswal in regards to Non-receipt of Bonus Certificates.
			Complaint of Ms. Sukla Mukherjee in regards to Non receipt of Dividend.
			Complaint of Ms. Fatmabibi Ahmed Kasam Yacubali in regards to Non-receipt of Dividend.
			Complaint of Ms. Diptiben Kirtibhai Ghodasara in regards to Non-receipt of Dividend.
			Complaint of Shri Sujan Basak in regards to Non- receipt of Dividend.
			 Complaint of Shri Ebrahim Hashim Bham in regards to issue of duplicate Share certificate and deletion of name.
			7. Complaint of Shri J. V. Varun in regards to Non receipt of Share certificate, Registration of NECS and Unpaid Dividend.
			Complaint of Homanath Investments Pvt Ltd- issue of duplicate Share certificate
III.	No. of Grievance Disposed of during the Quarter	7	
IV.	No. of Grievance Unresolved at the end of the Quarter	1	Serial No. 8

For Balmer Lawrie & Co. Ltd

Kaustav Sen Compliance Officer

Date: 18th October, 2017

Place: Kolkata