

MAYUR FLOORINGS LIMITED

RegdOffice : 4 & 5, Near AdvaniOeirlicion,LBSMarg, Bhandup (West) , Mumbai 400078 Phone
No : 022-25968006, 25964268. Email:mayurflooringslimited@rediffmail.com. CIN
L99999MH1992PLC064993

17.11.2017

[Web Upload / Listing Centre](#)

To,
The Assistant Manager,
The Stock Exchange, Mumbai,
Department of Corporate Affairs, Jeejeebhoy Towers, Dalal Street, Fort, Mumbai
Email: corp.relations@bseindia.com

Re: Terms of Appointment & Brief profile of Company Secretary.

Ref: BSE Listing Code No 531221

In kind attention of Mr. Subhash Purohit

Dear Sir/ Madam

In total compliance of online e-mail query dated November 14, 2017 and in compliance of the provisions of Regulation 30 and SEBI circular dated September 09, 2015 terms of Appointment and brief profile of Company Secretary is enclosed.

Since approval of CS Appointment is pending before Board of Director same was not provided with notice.

Please take the same on records.
Thanking You,

Yours faithfully,

For: Mayur Floorings Limited



Managing Director

Encl: a/a: Terms of appointment
: Brief profile

MAYUR FLOORINGS LIMITED

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Bhandup (W), Mumbai 400078, Phone: 022-25964268, 25968006
CIN Number: L99999mh1992plc064993 Email: mflbsw@gmail.com

(Letter of Appointment-Hand Delivery)

Date: 16th November, 2017

To,
Ms. Ayushi Jain, (CS-Compliance Officer) -ACS 51511
10-A Kalaji Goraji, Vishwkarma Travels ki Gali
UDAIPUR, - 313001
RAJASTHAN

Dear Ma'am,

We are pleased to intimate you that you have been appointed as Company Secretary cum Compliance Officer of the company upon such terms and condition as discussed as approved by you. You are advised to report for joining from 1st Day of December, 2017 to take up the assignment.

1. The company shall pay to you a monthly basic salary of Rs. 14,000/- with other allowances as are applicable to other employees of the company in the same time scale to pay.
2. You will enjoy other benefit like the leave travel allowances, bonus etc. as may be permissible under the company service rule.
3. You shall be allowed casual leave/ sick leave/ festival holidays, weekly off days and earned leave as per rule of the company.
4. The company will expect you to work with high standard of integrity, initiative and efficiency and you are expected to observe company's code of conduct. Your appointment will be governed as per the Rules and Regulation of the company, which may be in force from time to time including any amendments or variations thereof as applicable.
5. If you agree with the above conditions, please indicate your acceptance by signing a copy of this letter as a token of your acceptance.

We welcome you in our Organization and look forward to having a mutually rewarding association.

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Thanking You,

Yours sincerely,

For and on behalf of

MAYUR FLOORINGS LIMITED

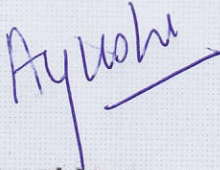


MAHAVIR NANALAL SUNDRAWAT

MANAGING DIRECTOR

DIN: 01928303

Accepted as above.



Ayushi Jain

ACS:51511

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(Brief Profile)

Date: 16th November, 2017

To,
Ms. Mayur Floorings Limited,
Factory: 5/6A, Road No 4, Dahod Road, Inds Area,
Banswara, Rajasthan

Dear Sir,

Reg: Proposed Appointment as Compliance Officer

Ref: Discussions undersigned held with your representative.

In the matter as mentioned herein above and further to discussions held brief profile of undersigned is as follows;

Brief Profile:

Name: Ayushi Jain

Father Name: Chandra Prakash Jain

Address: 10-A, Kalaji Goraji, Vishwkarma Travels ki Gali, Udaipur 313001

Date of Birth: 30th November, 1992

Gender: Female

Assignment Held: Fresher

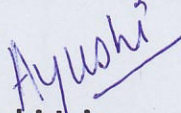
Experience: Fresher

Undersigned has graduated as CS in the exams held for the month of June 2015.

Thereafter undersigned has completed post certificate internship of one year at K K Sehlot & Associates, practicing Company Secretary based at Udaipur, Rajasthan.

Present assignment is my first assignment.

Please acknowledge the same.


Ayushi Jain

ACS No 51511:

Address: 10-A Kalaji Goraji, Udaipur 313001