



# ALKALI METALS LTD.,

Plot B-5, Block III, IDA, UPPAL, Hyderabad - 500 039, India  
CIN: L27109TG1968PLC001196

Tel : +91-40-2756 2932 / 2720 1179 Fax: - 91-40-2756 2634 / 2720 1454  
Email: [alkalimetals@alkalimetals.com](mailto:alkalimetals@alkalimetals.com) ; Website : [www.alkalimetals.com](http://www.alkalimetals.com)

AN ISO 9001 & 14001 COMPANY



Manufacturers of Sodium Amide, Sodium Alkoxides, Sodium Hydride, Sodium Azide, Teravolts,  
Amino Pyridines, Pyridine Derivatives, Cyclic Compounds, Fine Chemicals, Oleo Chemicals & Oleoresins

AML/SE/IEPF/20171206

Date: 06.12.2017

To  
The General Manager  
Department of Corporate Services,  
The Bombay Stock Exchange Limited,  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai-400001  
Ph: 022-22721234  
Fax: 022-22723121  
Scrip Code: 533029

To  
The Vice President,  
Listing Department,  
National Stock Exchange of India,  
Bandra (East), Exchange Plaza,  
Bandra Kurla Complex,  
Mumbai-400051  
Ph: 022-26598235/36  
Fax: 022-26598237/238/347/348  
Symbol: ALKALI, Series : EQ

Dear Sir,

**Sub: Notice to Shareholders about Proposed Transfer of Equity Shares of the Company to Investor Education & Protection Fund (IEPF) Demat Account - Reg.,**  
**Ref: Alkali Metals Ltd.**

Pursuant to Regulation 30 read with Schedule III Part A Para A of the SEBI (Listing Obligations and Disclosure Requirements) 2015, we enclose the following documents:

1. Copy of reminder letter to shareholders dated December 4, 2017.
2. Copies of newspaper advertisement published in Financial Express (English) and Navatelangana (Telugu) both dated December 6, 2017.

The above reminder letters were sent to the shareholders by speedpost who have not claimed their dividends for seven or more consecutive years and whose shares are liable for transfer to the IEPF Demat Account as per Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 notified by the Ministry of Corporate Affairs and subsequent amendment from time to time.

This is for your information and record.

Thanking You

Yours faithfully,  
For Alkali Metals Limited

*M. Neeharika*

M.Neeharika  
Company Secretary

Alkali Metals Limited  
CIN: L27109TG1948PLC001196  
Reg Off: B-5, Block - III, IDA, Uppal, Hyderabad - 500 039.  
Ph : +91 40 27201179/27562932, Fax : +91 40 272 01454  
Email : secretarial@alkalimetals.com, website : www.alkalimetals.com

Ref: AML/IEPF-3/2017

Date: 04.12.2017

SL NO : 000001 FOLIO\_DP\_CL\_ID : 1204470003743478  
A K MAHAJAN  
C112  
ANAND NIKETAN  
NEW DELHI  
DELHI  
INDIA  
110021

SUB: NOTICE OF TRANSFER OF YOUR SHARES TO INVESTOR EDUCATION & PROTECTION FUND  
REF: EQUITY SHARES HELD BY YOU IN THE COMPANY AS DETAILED OVERLEAF  
FOLIO\_DP\_CL\_ID : 1204470003743478 - SHARES : 11

Dear Shareholder(s),

We wish to draw your attention to the provisions of Section 124E UNPAID DIVIDEND ACCOUNT and Section 125 'INVESTOR EDUCATION AND PROTECTION FUND' (IEPF) of the Companies Act, 2013 read with Rule 6 of the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

In terms of the above provisions, the Company is required to transfer the dividend remaining unpaid/unclaimed for seven years to the Investor Education and Protection Fund and also all the shares pertaining thereto, if the dividend amounts have remained unclaimed and unpaid for a consecutive period of 7 years or more to 'IEPF DEMAT ACCOUNT'.

We have completed the transfer of unpaid/unclaimed dividend to IEPF upto the Financial year 2009-10 and it is now required to transfer the corresponding shares as stated above. It may be noted that the shares are to be transferred if and only if the shareholders has not encashed any dividend on the connected shares for the last seven years.

In this regard, we find that you had not claimed any of the dividend amounts during the stated period, despite providing details of the same to your last known address. Hence in terms of Section 124(6) of the Act and Rule 6 referred above, THE COMPANY SHALL TRANSFER YOUR SUBJECT EQUITY SHARES TO THE 'IEPF DEMAT ACCOUNT' after giving due notice for the same. Accordingly we hereby inform you that the subject shares shall be transferred to the IEPF DEMAT ACCOUNT as per the procedure prescribed in the said Rules. You are requested to take appropriate actions to avoid the transfer for which you may get in touch with our Registrar & Share Transfer Agent (RTA) on or before 03.03.2018 at the below address:

M/s. Cameo Corporate Services Limited,  
Unit: Alkali Metals Limited  
5th Floor, Subramanian Building, No.1, Club House Road, Chennai - 600 002  
Phone: 044-28460390/28460394 & 28460718,  
Fax: 044-28460129, e-mail: investor@cameoindia.com

No communication in this regard would be entertained by the company after the said date and the shares will be transferred to the IEPF as specified in the relevant laws.

Please note that subsequent to such transfer of shares to 'IEPF DEMAT ACCOUNT', all benefits, if any, which may accrue in further for the subject shares, including future dividend, will be credited to the IEPF. Also, your name will be removed from the Register of Members/ Beneficial Holders if you are holding only the above shares in the Company and hence there would be no communication whatsoever from the Company, including notice of meetings, copies of annual reports, etc. In sum, you will cease to be Members of the Company in respect of the said shares and so shall not be entitled to exercise any rights otherwise available to the Members.

It may however be noted that in terms of Rule 7 of the said Rules, any person, whose shares, unclaimed dividend etc. have been transferred to the IEPF, may claim the same from the IEPF authorities by filing an application in the prescribed form for transfer of such shares and payment of the dividend. You may visit the IEPF website: www.iepf.gov.in for further information in this regard.

The details of unpaid/unclaimed shares pertaining to previous years upto 2016 as on the date of the Annual General Meetings and details of the unclaimed / unpaid dividend transferred relating to the financial year 2009-10 are available on our Company website : www.alkalimetals.com.

We once again request you to get in touch with the RTA immediately along with the copies of the relevant documents such as Share Certificate, PAN Card, Address proof, etc. to avoid transfer of the shares to the IEPF

Yours faithfully  
For Alkali Metals Limited  
-s/d-  
M.Neeharika  
Company Secretary



## ALKALI METALS LIMITED

CIN: L27109TG1968PLC001196

Reg Off: B-5, Block - III, IDA, Uppal, Hyderabad - 500 039.

Ph : +91 40 27201179/27562932, Fax : +91 40 272 01454

Email: [secretarial@alkalimetals.com](mailto:secretarial@alkalimetals.com) , Website: [www.alkalimetals.com](http://www.alkalimetals.com)

### NOTICE TO SHAREHOLDERS

#### Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF) Demat Account

Ministry of Corporate Affairs (MCA) had notified the Investor Education and Protection Fund Authority (Accounting, Audit, transfer and Refund) Rules, 2016 ("the Rules") on September 5, 2016 providing for the transfer of the Equity Shares to IEPF in respect of which dividend has remained unpaid/unclaimed for seven consecutive years or more. As per the said Rules, the shares are liable to be transferred to IEPF since the shareholders had not claimed the Dividends for seven consecutive years starting from Financial Year 2009-10.

The Company had uploaded the details of the Shareholders whose shares were so liable to be transferred to IEPF on its website: [www.alkalimetals.com](http://www.alkalimetals.com)

The MCA have now, vide their communication dated October 13, 2017, notified the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Second Amended Rules, 2017, for effecting the transfer of shares to IEPF and the procedure has been notified.

In compliance with the Amended Rules, Notice is hereby given to the Shareholders whose Dividend has remained unclaimed/ unpaid from Financial year 2009-2010 onwards that the Company shall initiate action for transfer of Shares to IEPF. Company had already served the individual notice to shareholders giving 3 months notice and if the shareholder does not respond within 3 months, Company will transfer the respective shares to IEPF during the month of March, 2018.

Further Shareholders holding shares in physical form and whose shares are liable to be transferred to IEPF, may please note that the Company would be issuing new Share Certificate in lieu of the Original Share Certificates held by them for the purpose of conversion into Demat form and subsequent transfer to Demat account opened by IEPF Authority with both the Depositories respectively. Upon such issue, the Original Share Certificates which are registered in their name shall stand automatically cancelled and be deemed non- negotiable. In case of Shareholders holding shares in Demat form, the transfer of Shares to the Demat account to the IEPF Authority as indicated herein above shall be effected by the Bank through the respective Depositories by way of Corporate Action.

Shareholders are requested to note that the updated list of Shareholders uploaded on the Company's website should be regarded final and shall be deemed to be adequate notice in respect of issue of new Share Certificates for the purpose to transfer of Shares to Demat accounts to the IEPF Authority pursuant to the Amended Rules. Subsequent Dividends on such Shares shall also be credited to the IEPF.

No claim shall lie against the Company in respect of the Unclaimed Dividends and the Shares transferred to IEPF. On transfer of Dividend /Shares to IEPF, Shareholders may claim the same by making an application to IEPF in Form IEPF-5, as per the Rules. The said Form is available on the website of the IEPF [www.iepf.gov.in](http://www.iepf.gov.in)

In case of any queries on the subject matter, please write to or contact our Company Registrar & Share Transfer Agent (RTA): M/s . Cameo Corporate Services Limited, Unit: Alkali Metals Limited ,5th Floor, Subramanian Building , No.1, Club House Road, Chennai -600 006 Phone: 044-28460390/28460394 & 28460718, Fax: 044-28460129, e-mail: [investor@cameoindia.com](mailto:investor@cameoindia.com) or contact the Company's Secretarial and Investor Services team on the contact details provided in this Notice.

For Alkali Metals Limited

Sd/-

M.Neeharika

Company Secretary

Place : Hyderabad

Date : 06-12-2017



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Place : Hyderabad  
Date : 06-12-2017

For Alkali Metals Limited  
Sd/-  
M.Neeharika  
Company Secretary