TVS Motor Company Limited. Regd Off: Jayalakshmi Estates, 29, (Old No.8) Haddows Road, Chennai - 600 006, India: Tel: +91(44) 28272233, Fax: +91(44) 28257121

14<sup>th</sup> July 2017

BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001. Scrip code: 532343 National Stock Exchange of India Ltd., Exchange Plaza, 5<sup>th</sup> Floor, Bandra-Kurla Complex, Bandra (E), Mumbai 400 051. Scrip code: TVSMOTOR

Dear Sir,

Reg : Compliance under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations)

In terms of Regulation 30 of Listing Regulations, we hereby enclose the Notice of 25<sup>th</sup> Annual General Meeting of the Company to be held on 11<sup>th</sup> August 2017.

Kindly acknowledge receipt.

Yours faithfully, For TVS MOTOR COMPANY LIMITED

Hasserwase K S Srinivasan Company Secretary

Encl: a/a

# NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 25<sup>th</sup> annual general meeting of the Company will be held on Friday, the 11<sup>th</sup> August 2017 at 10.00 a.m. at 'The Music Academy', New No. 168 (Old No. 306) T.T.K. Road, Royapettah, Chennai 600 014 to transact the following businesses:

### **ORDINARY BUSINESS**

 To consider passing the following resolution as an ordinary resolution:

RESOLVED THAT the audited balance sheet as at 31<sup>st</sup> March, 2017, the statement of profit and loss, notes forming part thereof, the cash flow statement for the year ended on that date and the consolidated financial statements, together with the directors' report and the auditors' report thereon as circulated to the members and presented to the meeting be and the same are hereby approved and adopted.

To consider passing the following resolution as an ordinary resolution:

RESOLVED THAT Mr Sudarshan Venu (holding DIN 03601690), director, who retires by rotation and being eligible, offers himself for re-appointment, be and is hereby re-appointed as a director of the Company.

To consider passing the following resolution as an ordinary resolution:

RESOLVED THAT the re-appointment of M/s V Sankar Aiyar & Co., Chartered Accountants, Mumbai, having Firm Registration No. 109208W allotted by The Institute of Chartered Accountants of India, as statutory auditors of the Company to hold office, from the conclusion of this annual general meeting till the conclusion of the next annual general meeting, for the fifth consecutive year in the first term of five years as recommended by the Audit and Risk Management Committee and approved by the board of directors of the Company, in terms of Section 139 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 on such remuneration, as may be mutually agreed upon between the board of directors of the Company and the Statutory Auditors in addition to reimbursement of all applicable taxes, travelling and out-of-pocket expenses, be and is hereby ratified.

# **SPECIAL BUSINESS**

4. To consider passing the following resolution as a special resolution:

RESOLVED THAT, subject to the provisions of Sections 197 and 198 and other applicable provisions, if any, of the Companies Act, 2013 (the Act, 2013), (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), all non-executive independent directors of the Company [as defined in Regulation 16 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015], be paid / continue to be paid, (in addition to sitting fees for attending the meetings of the board or of a committee thereof and travelling and stay expenses) such sum as commission payable, at such intervals, for each such independent director of the Company, as may be determined by the board of directors of the Company, from time to time, for each financial year, from 1st April 2018 within the overall limit, so as not to exceed, in aggregate, 1% of the

net profits of the Company, calculated in accordance with the provisions of Sections 197 and 198 of the Act, 2013.

RESOLVED FURTHER THAT the Board be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.

5. To consider passing the following resolution as a special resolution:

RESOLVED THAT subject to the provisions of Sections 149, 150, 152, 160, 164 and other applicable provisions of the Companies Act, 2013 (the Act, 2013) and the Companies (Appointment and Qualification of Directors) Rules 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) read with Schedule IV to the Act, 2013 and Regulation 17 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as recommended by the Nomination and Remuneration Committee and the board of directors of the Company, Mr Rajesh Narasimhan (holding DIN 07824276), who has submitted a declaration of independence under Section 149(6) of the Act, 2013 and is eligible for appointment as director and in respect of whom the Company has received a notice in writing from a member, under Section 160 of the Act, 2013, signifying the intention to propose Mr Rajesh Narasimhan as a candidate for the office of director of the Company, be and is hereby appointed as a non-executive independent director of the Company, to hold office from the date of approval by the members at the ensuing 25<sup>th</sup> annual general meeting to be held on 11th August 2017 till the conclusion of the 28<sup>th</sup> annual general meeting, and whose office shall not be liable to retire by rotation and is eligible to receive remuneration, by way of commission within the limits prescribed under Section 197 of the Act, 2013 and fees, as determined by the board from time to time including reimbursement of expenses for participation in the meetings in terms of applicable provisions of the Act, 2013, during such period.

RESOLVED FURTHER THAT the Board be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.

To consider passing the following resolution as an ordinary resolution:

RESOLVED THAT pursuant to Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), the remuneration of Rs. 5 lakhs, in addition to reimbursement of all applicable taxes, travelling and out-of-pocket expenses, payable to Mr A N Raman, practising cost accountant, holding Membership No. 5359, allotted by The Institute of Cost Accountants of India, who was re-appointed as cost auditor of the Company for the year 2017-18 by the board of directors of the Company, as recommended by the Audit and Risk Management Committee of directors, be and is hereby ratified.

By order of the board

Chennai 16<sup>th</sup> June 2017 K S SRINIVASAN Company Secretary

Registered Office: "Jayalakshmi Estates", No.29 (Old No.8), Haddows Road, Chennai - 600 006.

#### Notes:

The Explanatory Statement, pursuant to Section 102 of the Companies Act, 2013, (the Act, 2013) in respect of the special businesses to be transacted, as set out in the Notice is annexed hereto.

### **Proxy**

- 1. A member entitled to attend and vote at the meeting is entitled to appoint one or more Proxies to attend and vote instead of himself and the Proxy or Proxies so appointed need not be a member or members, as the case may be, of the Company. The instrument appointing the Proxy and the power of attorney or other authority, if any, under which it is signed or a notarially certified copy of that power of attorney or other authority shall be deposited at the registered office of the Company, not later than 48 hours before the time fixed for holding the meeting. A person shall not act as a Proxy for more than 50 members and holding in aggregate not more than ten percent of the total voting share capital of the Company. However, a single person may act as a Proxy for a member holding more than ten percent of the total voting share capital of the Company provided that such person shall not act as a Proxy for any other person.
- During the period beginning 24 hours before the time fixed for commencement of Annual General Meeting (AGM) and ending with the conclusion of the AGM, a member is entitled to inspect the proxies lodged, at any time during the business hours of the Company.

### **Unclaimed Dividend**

- 3. In terms of Section 124 of the Act, 2013, the dividend declared by the Company for earlier years, which remain unclaimed for a period of seven years will be transferred on due dates to the Investor Education and Protection Fund (IEPF) established by the Central Government. The particulars of due dates for transfer of such unclaimed dividends to IEPF are furnished in the Report on Corporate Governance, forming part of the Annual Report.
- Members who have not encashed their dividend warrants in respect of the above period are requested to make their claim(s) by surrendering the un-encashed warrants immediately to the Company.
  - Pursuant to The Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, the Company is providing / hosting the required details of unclaimed amount referred to under Section 124 of the Act, 2013 on its website and also on the website of the Ministry of Corporate Affairs (MCA) viz., www.iepf.gov.in.

# General

5. With a view to serving the Members better and for administrative convenience, Members who hold shares in identical names and in the same order of names in more than one folio are requested to write to the Company to consolidate their holdings in one folio.

- 6. A Corporate Member intending to send its authorised representative to attend the Meeting in terms of Section 113 of the Act, 2013 is requested to send to the Company a certified copy of the Board Resolution / power of attorney authorizing such representative to attend and vote on its behalf at the Meeting.
- 7. Members may also note that the Notice of AGM and the Annual Report will also be available on the Company's website viz., www.tvsmotor.com for their download. The physical copies of the aforesaid documents including annexures alongwith Notice will also be available at the Company's Registered Office in Chennai for inspection during 10.00 a.m. to 12.00 Noon on all working days, from 30<sup>th</sup> June 2017 till the date of AGM.
- 8. As a measure of economy, copies of the Annual Report will not be distributed at the venue of AGM. Members are, therefore, requested to bring their copies of the Annual Report to the meeting.
- 9. Members are requested to affix their signatures at the space provided in the Attendance Slip annexed to Proxy Form. Members / Proxies / Authorised Representatives are requested to bring the attendance slip duly filled in for attending the Meeting. Members are requested to write their Client ID and DP ID / Folio numbers in the attendance slip for attending the Meeting and handover the slip at the entrance of the meeting hall.

## Members holding shares in electronic form

- 10. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members are requested to submit their PAN to the Depository Participant(s) with whom they are maintaining their demat account.
- 11. Members are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their Depository Participant (DP).
- 12. The Company will not entertain any direct request from such Members for deletion or change of such bank details. Instructions, if any, already given by Members in respect of shares held in physical form will not be automatically applicable to the dividend paid on shares in electronic form.
- 13. Electronic copy of the Annual Report and the Notice of AGM *inter alia* indicating the process and manner of e-Voting along with Attendance Slip and Proxy Form are being sent to all the members whose email IDs are registered with the Company / DPs for communication purposes, unless any member has requested for a hard copy of the same.
- 14. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post, free of cost. For any communication, the members may also send their requests to investorscomplaintssta@scl.co.in.

## Members holding shares in physical form

- 15. Members can submit their PAN details to the Company / Share Transfer Agent (STA).
- 16. Members are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nomination as per Section 72 of the Act, 2013 by filling Form SH-13, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., with the Company / STA. Blank forms (SH-13) will be supplied on request.
- 17. Members in their own interest, are requested to dematerialize the shares to avail the benefits of electronic holding / trading.
  - Members who have not registered their email address, physical copies of Annual Report and the Notice of AGM *inter alia* indicating the process and manner of e-Voting along with Attendance Slip and Proxy Form are being sent in the permitted mode.

### Voting

- 18. The businesses set out in the Notice will be transacted through electronic voting system and the Company is providing facility for voting by electronic means. The members may cast their votes using an electronic voting system from a place other than the venue of the meeting ('remote e-Voting').
- 19. The facility for voting through Ballot papers shall be made available at the venue of AGM and the members attending the AGM who have not cast their vote by remote e-Voting shall be able to vote at the AGM.
- 20. In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
- 21. In terms of Section 108 of the Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules 2014, as amended ('the Rules') and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 [SEBI (LODR) Regulations], the Company has provided facility to exercise votes through electronic voting system, to members holding shares as on 4<sup>th</sup> August 2017 being the "Cut-off Date" ("Cut-Off" for the purpose of Rule 20(4)(vii) of the Rules) fixed for determining voting rights of members entitled to participate in the e-Voting process through the e-Voting platform provided by NSDL viz., www.evoting.nsdl.com

The voting rights of the members / beneficial owners will be reckoned on the Equity Shares held by them as on 4<sup>th</sup> August 2017, i.e "Cut-off Date". Members as on the cut-off date only shall be entitled to avail the facility of remote e-Voting or Ballot paper.

The instructions for remote e-Voting are as under:

- (A) For members who receive Notice of AGM through e-mail:
  - (i) Launch internet browser www.evoting.nsdl.com;
  - (ii) Enter the login credentials, i.e., User ID and Password mentioned in your email. Your Folio No./DP ID will be your User ID. However, if you have already registered with NSDL for e-Voting, you can use your existing User ID and Password for casting your votes;
  - (iii) Initial password is provided in the body of the e-mail;
  - (iv) After entering the details appropriately, click on LOGIN;
  - (v) You will reach the Password Change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with atleast one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,\$ etc). It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential;
  - (vi) You need to login again with the new credentials;
  - (vii) On successful login, the system will prompt you to select the EVEN, i.e TVS Motor Company Limited;
  - (viii) On the voting page, the number of shares (which represents the number of votes) as held by the member as on the Cut-Off-date will appear. If you desire to cast all the votes assenting/dissenting to the resolutions, then enter all the number of shares and click "FOR" / "AGAINST", as the case may be or partially in "FOR" and partially in "AGAINST", but the total number in "FOR/ AGAINST" taken together should not exceed your total shareholding as on the 'Cut-Off date'. You may also choose the option "ABSTAIN" and the shares held will not be counted under either head;
  - (ix) Members holding multiple folios / demat accounts shall choose the voting process separately for each folio / demat account;
  - (x) Cast your votes by selecting an appropriate option and click on "SUBMIT". A confirmation box will be displayed. Click 'OK' to confirm or 'CANCEL' to modify. Once you confirm, you will

not be allowed to modify your vote subsequently. During the voting period, you can login multiple times till you have confirmed that you have voted on the resolutions;

- (xi) Corporate / Institutional members are required to send scanned copy (PDF/JPG Format) of the relevant board resolution / authority letter etc. together with attested specimen signature of the duly authorised signatory(ies) who are authorised to vote, to the Scrutinizer through e-mail sriram.krishnamurthy@rediffmail.com, with a copy marked to evoting@nsdl.co.in;
- (xii) Members can cast their vote online from 8<sup>th</sup> August 2017 (Tuesday) (9 a.m.) till 10<sup>th</sup> August 2017 (Thursday) (5 p.m.) through remote e-Voting. Thereafter, the remote e-Voting module will be disabled by NSDL for voting and hence e-Voting will not be allowed after the aforesaid date and time;

Only members as on the Cut-Off date, who have not cast their vote through remote e-Voting will be able to exercise their voting right at the AGM through ballot paper;

The members who have cast their vote by remote e-Voting prior to the AGM may also attend the AGM but will not be entitled to cast their vote again;

A person who is not a member as on the Cut Off date should treat this Notice for information purposes only; and

- (xiii) In case of any query, the member may refer the Frequently Asked Questions (FAQs) and remote e-Voting user manual for Members available at the downloads section at www.evoting.nsdl.com or call on toll free no.: 1800-222-990.
- (B) For members who receive the Notice of AGM in physical form:
  - Initial password is provided as below / at the bottom of the Attendance Slip for the AGM.

<b>EVEN</b> (remote e-Voting Event Number)	USER ID	PASSWORD / PIN

(ii) Please follow steps from SI. No. (ii) to (xiii) under heading (A) above to vote through e-Voting platform.

- (C) General Instructions:
  - Members holding shares as on the "Cut-off Date" i.e., 4<sup>th</sup> August 2017 will be entitled to vote through remote e-Voting or at the venue of the AGM through ballot paper;
  - (ii) The Notice of AGM is being sent (by email where email ID is available and in physical form in other cases) to the members holding shares of the Company as on 30<sup>th</sup> June 2017; Where Notice is sent by email, User ID and password are sent in the email itself. Where Notice is sent in physical form, User ID and Password are printed at the bottom of the Attendance Slip for AGM along with the Notice:

Shareholders who become members of the Company, after despatch of Notice and hold shares as on 4<sup>th</sup> August 2017 may obtain the User ID and password for e-Voting by sending an email, intimating DP ID and Client ID / Folio No. to raman@scl.co.in or may send an e-mail request to evoting@nsdl.co.in or can vote through ballot paper distributed at the venue of AGM:

- (iii) Mr K Sriram, Practising Company Secretary (C.P No. 2215), Chennai has been appointed by the board as scrutinizer for conducting the remote e-Voting process and voting through ballot papers at the venue of AGM in a fair and transparent manner;
- (iv) The Scrutinizer shall, immediately after the conclusion of the voting at the AGM, first count the votes cast at the meeting, thereafter unlock the votes through remote e-Voting in the presence of atleast two witnesses, not in employment of the Company and make, within 48 hours from the conclusion of the AGM, a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the chairman of the Company or any other director, who shall countersign the same; and
- (v) The Scrutinizer will submit his report to the Chairman, or any other director of the Company, who will declare the result of the voting. The results declared along with the Scrutinizer's report will be placed on the Company's website www.tvsmotor.com and on the website of NSDL www.evoting.nsdl.com and shall also be communicated to the Stock Exchanges. All the resolutions, subject to receipt of requisite number of votes, shall be deemed to be passed at the AGM scheduled to be held on 11<sup>th</sup> August 2017.

- Route-map to the venue of the AGM is provided in the Attendance Slip.
- 23) Any query relating to financial statements must be sent to the Company's Registered Office atleast seven days before the date of AGM.
- 24) In accordance with the provisions of Article 132 of the Articles of Association of the Company, Mr Sudarshan Venu will retire by rotation at the AGM and being eligible offer himself for re-appointment.
- 25) In terms of Regulation 36(3) of SEBI (LODR) Regulations read with Secretarial Standards on General Meeting, a brief profile of the directors, who are proposed to be re-appointed / appointed in this AGM, nature of their expertise in specific functional areas, other directorships and committee memberships, their shareholding and relationship with other directors of the Company are given below:

#### I. Mr Sudarshan Venu

Mr Sudarshan Venu completed his graduation in 2010 with Honors at the Jerome Fisher Program in Management and Technology at the University of Pennsylvania, USA.

He holds B.S. in Mechanical Engineering from the School of Engineering and B.S. in Economics from the Wharton School, USA. He also completed his M.Sc in International Technology Management from the Warwick Manufacturing Group attached to University of Warwick in U.K.

In the initial years, during his visits to India, he underwent practical training in Die Casting Division, of the holding company viz., Sundaram-Clayton Limited (SCL) and in the Company.

Mr Sudarshan Venu, aged 28 years, has been actively involved in all spheres of the management of the Company and handling wider responsibilities for exploring new business opportunities both in India and abroad.

The board at its meeting held on 10<sup>th</sup> September 2014, appointed Mr Sudarshan Venu as Joint Managing Director of the Company. He also serves as the Joint Managing Director of SCL.

He is a member of the Stakeholders' Relationship Committee of the Company. He does not hold any share in the Company. He is related to Mr Venu Srinivasan, Chairman and Managing Director and Dr. Lakshmi Venu, Director of the Company.

Details of his other directorships and memberships of committees are given below:

S. No.	Name of the Company	Position held	Committee membership
1.	Sundaram-Clayton Limited	Joint Managing Director	-
2.	TVS Credit Services Limited	Director	Asset Liability Management Committee - Member
3.	S. Venu Trustee Private Limited	Director	-

# II. Mr Rajesh Narasimhan

Mr Rajesh Narasimhan, aged 51 years, is an alumnus of the Indian Institute of Management - Ahmedabad and also holds a Masters in Computer Applications and a Bachelor's Degree in Statistics.

Mr Narasimhan is an Innovative & highly adaptable leader with almost three decades of experience in both start-up and mature organizations across multiple industries including Information Technology, Consumer Durables & Consumer Electronics. He brings extensive experience in General Management, Technology and Executive Leadership, Digital & Business transformation and Talent & leadership development.

He has had an illustrious career at TVS group, Covansys (A CSC Group Company) and Hewlett Packard, where he has been highly rated and valued as a quality top talent consistently delivering in every role and growing rapidly within the respective organizations.

Mr Narasimhan has advised several clients around their business transformation through digital and technology innovation leveraging Automation, Cloud, Cyber-security, Data Analytics and Management, Mobility & Social. He is very passionate and highly focused on Human Capital Management including leadership and talent development and has an established track record in acquiring, developing and retaining talent.

Mr Narasimhan has held senior positions at Hewlett Packard where he successfully led several business transformations and turnarounds last leading the delivery of their multi-billion \$ enterprise services business across 25 countries in Asia Pacific & Japan where he had accountability for over 15,000 employees and more than 400 partners and vendors. Prior to this, he also served as the Vice President and General Manager of the Enterprise services business in Asia and as Vice President of Hewlett Packard's multi-billion \$ Applications services business for Asia Pacific and Japan.

Prior to joining Hewlett Packard in June 2010, Mr Narasimhan had a 15+ year tenure with Covansys (Public listed, US headquartered company) during which he lived and worked in France, the Middle East and Singapore establishing and expanding its business & presence in the Asia Pacific, Japan and the Middle East geography last serving as their Senior Vice President and Head for the geography.

Prior to joining Covansys in January 1994, Mr Narasimhan held several executive positions with the TVS group in India including Sundaram-Clayton Ltd., TVS Whirlpool and TVS Electronics.

He holds the position as a Director in Parrot Solutions Pte Limited, Singapore, a digital start up incorporated in Singapore.

He does not hold any share in the Company and is not related to any director of the Company.

# Explanatory Statement pursuant to Section 102 of the Companies Act, 2013

The following Explanatory statement sets out all material facts relating to the special businesses mentioned in the accompanying Notice dated 16<sup>th</sup> June 2017 and shall be taken as forming part of the Notice.

#### Item No.4

The shareholders, at the twentieth AGM of the Company, held on 12<sup>th</sup> September 2012, approved the remuneration, by way of commission payable to non-executive and independent directors of the Company (NE-IDs), for a period of 5 years commencing from 1<sup>st</sup> April 2013 to 31<sup>st</sup> March 2018

The board was also authorized by the shareholders to fix the quantum of remuneration, at such intervals for each NE-ID such that the total commission payable, in aggregate, would not exceed 1% of the net profits of the Company, calculated in terms of the applicable provisions of Sections 197 and 198 of the Act, 2013. The Company has been paying commission to NE-IDs in such manner, as the board may determine, from time to time, for each financial year, within the overall limit fixed by the shareholders.

The board was of the view that NE-IDs devote considerable time in deliberating the operational and other issues of the Company and provide valuable advice in regard to the management of the Company, from time to time, and the Company also derives substantial benefit through their expertise and advice.

The board, therefore, considered it expedient to continue with the payment of commission from 1<sup>st</sup> April 2018, in view of the increased involvement and participation by such NE-IDs in the meetings of Audit and Risk Management Committee and board and having regard to their contribution and involvement in policy issues concerning the Company's operations.

The earlier authorization of the shareholders for payment of commission to NE-IDs, in terms of Sections 197 and 198 of the Act, 2013, will be valid till 31<sup>st</sup> March 2018. Such authorization for payment of commission to directors may be renewed by way of a special resolution as per the provisions of Section 197 of the Act, 2013 and pursuant to the articles of association of the Company. The directors, therefore, recommend the resolution, as set out in Item no.4 of the Notice to be approved, as a special resolution, by the shareholders of the Company.

None of the Directors or Key Managerial Personnel or their relatives, except M/s. T Kannan, C R Dua, R Ramakrishnan, Prince Asirvatham and Hemant Krishan Singh being NE-IDs of the Company, is concerned or interested, financially or otherwise, in the above said resolution.

#### Item No.5

The board, on recommendation of the Nomination and Remuneration Committee of directors (NRC), through a resolution by circulation dated 19<sup>th</sup> May 2017, proposed the appointment of Mr Rajesh Narasimhan (holding DIN 07824276) as a non-executive independent director of the Company (NE-ID), in terms of Sections 149, 150, 152, 160, 164 and other applicable provisions of the Act, 2013 and Companies (Appointment and Qualification of Directors) Rules 2014 read with Schedule IV to the Act, 2013 and Regulation 17 of SEBI (LODR) Regulations.

In the opinion of the NRC and the Board, Mr Rajesh Narasimhan fulfils the conditions specified under the Act, 2013 and the rules made thereunder and SEBI (LODR) Regulations, for the proposed appointment as NE-ID by the shareholders of the Company and he is independent of the management of the Company.

The Board considers that the proposed appointment of Mr Rajesh Narasimhan as director will be of immense benefit to the Company. In terms of the provisions of Section 149 read with Schedule IV to the Act, 2013, the appointment of NE-ID will be required to be approved at the meeting of the shareholders of the Company.

Hence, it is proposed that Mr Rajesh Narasimhan be appointed as a NE-ID of the Company to hold office from the date of approval by the members at the ensuing 25<sup>th</sup> annual general meeting to be held on 11<sup>th</sup> August 2017 till the conclusion of the 28<sup>th</sup> annual general meeting and not liable to retire by rotation during his tenure of appointment.

The Company has received a consent in writing from Mr Rajesh Narasimhan to act as a Director in Form DIR-2, intimating to the effect that he is not disqualified to be appointed as a director and a declaration in writing that he meets the criteria of independence as provided under Section 149(6) of the Act, 2013 and also under the SEBI (LODR) Regulations.

The Company will formalize his appointment as NE-ID, if appointed by the shareholders, setting out the terms and conditions, as stipulated in Schedule IV to the Act, 2013.

A copy of the draft letter of appointment setting out the terms and conditions of appointment of NE-ID will be available for inspection without any fee by the members at the Registered Office of the Company, at No.29 Haddows Road, Chennai 600 006, Tamilnadu, India, during office hours as stated above and shall also be uploaded on the website of the Company at <a href="https://www.tvsmotor.com">www.tvsmotor.com</a>.

The Company has also received a notice from a member along with the deposit of requisite amount under Section 160 of the Act, 2013, proposing the candidature of

Mr Rajesh Narasimhan for the office of director of the Company.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution relating to the appointment of Mr Rajesh Narasimhan as a NE-ID of the Company.

Accordingly, the directors recommend the Special Resolution in relation to appointment of Mr Rajesh Narasimhan as a NE-ID for approval by the shareholders, as set out in Item No. 5 of this Notice.

Item No.6

As recommended by the Audit and Risk Management Committee, the board at its meeting held on 27<sup>th</sup> April 2017, re-appointed Mr A N Raman, practising cost accountant, having membership no. 5359, as Cost Auditor of the Company, in terms of Section 148 of the Act, 2013 and fixed a sum of Rs. 5 lakhs as remuneration payable to him for the financial year 2017-18, subject to ratification by the

shareholders of the Company at the ensuing annual general meeting.

None of the Directors or Key Managerial Personnel of the Company or their relatives is concerned or interested, financially or otherwise, in the resolution as set out in Item No.6 of this Notice.

The directors, therefore, recommend the ordinary resolution, as set out in Item No.6, for ratification of remuneration payable to the Cost Auditor of the Company.

By order of the board

Chennai 16<sup>th</sup> June 2017 K S SRINIVASAN Company Secretary

Registered Office: "Jayalakshmi Estates", No.29 (Old No.8), Haddows Road, Chennai - 600 006.



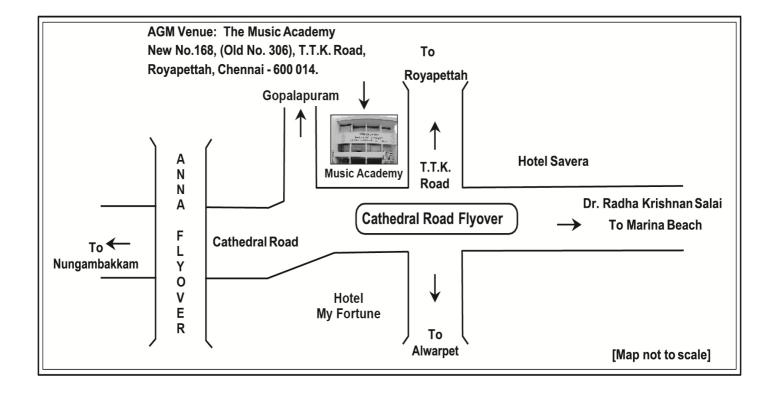
Registered Office: Jayalakshmi Estates, No.29, Haddows Road, Chennai – 600 006 CIN: L35921TN1992PLC022845; Website: <a href="www.tvsmotor.com">www.tvsmotor.com</a> Email: <a href="mailto:investorscomplaintssta@scl.co.in">investorscomplaintssta@scl.co.in</a> Phone: 044-28272233, Fax: 044-28257121

# ATTENDANCE SLIP

Name and Address of the Shareholder	Folio No. DP ID / Client ID No. of Shares held	:
I / We being the Registered Shareholder/F presence at the 25 <sup>th</sup> Annual General Meet No.306), TTK Road, Royapettah, Chennai	ing of the Company being held at The M	usic Academy, New No.168 (Old
Name of the Shareholder / Proxy	 Signa	ture of Shareholder / Proxy
Note: Please fill up this attendance slip and Members are requested to bring their copie		ting hall at the registration desk.
<b>E-VOTING</b> Users who wish to opt for e-voting may use	e the following login credentials.	
EVEN ( E-Voting Event Number)	USER ID	PASSWORD

Please follow the steps for e-voting procedure as given in the Notice of AGM or by logging on to www.evoting.nsdl.com

# Route map for the venue of AGM of TVS Motor Company Limited to be held on Friday 11<sup>th</sup> August 2017 at 10.00 A.M.





Or failing

him

Registered Office: Jayalakshmi Estates, No.29, Haddows Road, Chennai – 600 006
CIN: L35921TN1992PLC022845; Website: <a href="www.tvsmotor.com">www.tvsmotor.com</a> Email: <a href="mailto:investorscomplaintssta@scl.co.in">investorscomplaintssta@scl.co.in</a> Phone: 044-28272233, Fax: 044-28257121

# PROXY FORM FORM No. : MGT 11

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN Name of the Company	: L35921TN199 : TVS Motor (	2PLC022845 Company Limited	E-Mail ID Folio No. DP ID / Client ID	: : :		
Registered Office	: Jayalakshmi : No.29 Haddo Chennai – 60	ows Road,	No. of Shares	:		
Name of the Member(s)	:					
Registered Address	:					
e being the Mem	ber(s) of TVS Motor	Company Limited hold	ding Equ	uity Shares, he	ereby appoint:	
S.No.	Name	Addre	ess	Email id	Signature	]
1						Or failin

as my/our Proxy to attend and vote (on a poll) on my/our behalf at the 25<sup>th</sup> ANNUAL GENERAL MEETING of the Company to be held at The Music Academy, New No.168 (Old No.306), TTK Road, Royapettah, Chennai - 600 014 on Friday, 11<sup>th</sup> August 2017 at 10.00 A.M., and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolution	Vote	
Ordinary Bu	siness	For	Against
1.	Adoption of audited financial statements including the consolidated financial statements of the Company for the financial year ended 31 <sup>st</sup> March 2017 together with the reports of the Board of Directors' and Auditors' thereon.		
2.	Re-appointment of Mr Sudarshan Venu as director, who retires by rotation.		
3.	Re-appointment of M/s V Sankar Aiyar & Co. Chartered Accountants, Mumbai as Statutory Auditors and fixing their remuneration.		
Special Bus	iness		
4.	Approving the payment of commission to non-executive independent directors of the Company effective 1 <sup>st</sup> April 2018.		
5.	Appointment of Mr. Rajesh Narasimhan as an Independent Director.		
6.	Ratification of remuneration payable to Mr A N Raman, Practising Cost Accountant as Cost Auditor for the financial year 2017-18.		
	•		

Signed thisday of2		Affix Revenue Stamp of Re.1
Signature of Member	Signature of Proxy holder	

### Notes:

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- 1. This form of Proxy in order to be effective should be duly completed and deposited at the Registered office of the Company at "Jayalakshmi Estates", No.29, Haddows Road, Chennai 600 006, not less than 48 hours before the commencement of the meeting.
- 2. It is optional to put a  $\checkmark$  in the appropriate column against the resolutions indicated in the box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.