

Aptech Limited Regd. office: Aptech House A-65, MIDC, Marol, Andheri (E), Mumbai - 400 093. T: 91 22 2827 2300 F: 91 22 2827 2399 www.aptech-worldwide.com

### July 11, 2016

The Secretary
Bombay Stock Exchange, Mumbai
P. J. Towers, 25th Floor,
Dalal Street, Mumbai - 400 001
Fax No. 022-22723121/3719/2037/2039/2041/2061

The Manager – Listing Department
The National Stock Exchange of India Limited
Exchange Plaza, 5<sup>th</sup> Floor,
Plot no. C/1, G Block,
Bandra-Kurla Complex
Bandra (E), Mumbai - 400 051
Fax No.022-26598237/38

Company Scrip Code: 532475

ISIN No.: INE266F01018

Dear Sirs,

# <u>Sub: submission of copies of the published Notice of the Annual General Meeting, Remote E-Voting Information and Book Closure Dates</u>

We hereby submit copies of the published Notice of the Annual General Meeting to be held on Monday, 31<sup>st</sup> July, 2017 alongwith remote E-Voting Information and Book Closure Dates. The same has been published today i.e. 11<sup>th</sup> July, 2017 in Free Press Journal, the English newspaper and Navshakti, the Marathi newspaper.

Therefore kindly note that the remote e-voting period commences on Friday, 28<sup>th</sup> July, 2017 from 9 a.m. and ends on Sunday, 30<sup>th</sup> July, 2017 at 5 p.m. The cut-off date for the purpose of e-voting is 24<sup>th</sup> July, 2017. Further pursuant to the provisions of Section 91 of the Companies Act, 2013 and Rules thereof, the Register of Members and Share Transfer Books of the Company will remain closed from Friday, 28<sup>th</sup> July, 2017 to Monday, 31<sup>st</sup> July 2017 (both days inclusive) for the purpose of Annual General Meeting.

This is for your information and record.

Thanking you

Yours faithfully

For Aptech Limited

Ketan H. Shah Company Secretary

CIN No.: L72900MH2000PLC123841 / Email Id: info@aptech.ac.in





Unleash your potential

CIN No.: L72900MH2000PLC123841

Regd. Office: Aptech House, A-65, M.I.D.C., Marol, Andheri (East), Mumbai - 400 093 Contact No .:- 022-28272300 Fax No :- 022-28272399 Email :- info@aptech.ac.in Website: www.aptech-worldwide.com

## NOTICE OF ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE DATES

NOTICE is hereby given that:

- 1. The Seventeenth Annual General Meeting (AGM) of the Company will be held on Monday, 31st July, 2017, at 4:00 p.m. at M.C. Ghia Hall, Suryodaya Banquets, 18/20, 4th Floor, Bhogilal Hargovindas Building, K. Dubash Marg, Kalaghoda, Fort, Mumbai 400001, to transact the business as set out in the AGM Notice. Copy of the Annual Report 2016-17, inter-alia, containing the Notice of 17th AGM, Director's Report, Auditor's Report, Standalone and Consolidated Financial Statements for the Financial Year ended March 31, 2017 and Attendance Slip & Proxy Form, has been sent on 7th July, 2017 by electronic mode to all the members whose e-mail addresses are registered with the Company/Depository Participants (DPs) for communication purposes . Physical copy of the said Annual Report will be supplied to members, as and when requested. For Members, who have not registered their e-mail addresses, physical copy of the said Annual Report has been dispatched on 5th July, 2017 by permitted mode. In case of non-receipt of the Annual Report by any member, a copy of the same can be obtained by writing to the Company at secretarial@aptech.ac.in or by downloading it from the Company's website link www.aptech-worldwide.com
- The Register of Members and Share Transfer Books of the Company will remain closed from Friday, 28th July, 2017 to Monday, 31st July, 2017 (both days inclusive).

3. It is hereby informed that:

a) The members may cast their vote by electronic means for all the items of business as set out in the Notice convening 17th AGM, through remote e-voting services provided by Karvy Computershare Pvt Ltd (Karvy)

b) The remote e-voting period commences on Friday, 28th July, 2017 from 9.00 a.m and ends on Sunday, 30th July, 2017 at 5.00 p.m.

 Members holding shares in physical and in dematerialized form, as on cut-off date i.e 24th July, 2017 may cast their vote electronically

d) Any person who acquire shares and become a member of the Company after the date of dispatch of the notice and holding shares as on the cut-off date may obtain user ID and password by sending a letter to the Registrar and Share Transfer Agent viz, Karvy Computershare Pvt Ltd, Karvy Selenium Tower B Plot number 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad - 500032 or by sending an email to einward.ris@karvy.com. However, if such member is already register with Karvy for remote e-voting, he/she/it can use the exiting login user id and password for casting the vote

e) It is informed that:

- i) the remote e-voting module shall be disabled by Karvy for voting after the end of remote e-voting period
- The Company shall provide the facility for e-voting/Ballot at the AGM for all those members who shall be present at the AGM but have not casted their votes by availing the remote e-voting facility

 A member can participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the Meeting and

- iv) A person whose name is recorded in the register of members or in the register of beneficial owners maintained by depositories as on the cut off date i.e. Monday, 24th July, 2017 shall only be entitled to avail the facility of remote e-voting as well as voting in the AGM.
- f) In case of any queries pertaining to e-voting, you may refer to the 'Frequently Asked Questions' (FAQs) for members and 'e-voting user manual' for Members available in the Downloads section of website of Karvy at https://evoting.karvy.com or contact Mr.Anil Dalvi, Manager at Karvy on 040-6716 2222/67161631, E-mail ID: evoting@karvy.com at their toll free number: 1-800-3454-001.

By order of the Board of Directors Ketan H. Shah

Place: Mumbai Date: 10th July, 2017

Company Secretary

### THE FREE PRESS. TOTTONAL MUMBALI TUESDAY I JULY 11, 2017



CIN No.:- L72900MH2000PLC123841

Regd. Office:-Aptech House, A-65, M.I.D.C., Marol, Andheri (East), Mumbai - 400 093 Contact No .:- 022-28272300 Fax No :- 022-28272399 Email: info@aptech.ac.in Website: www.aptech-worldwide.com

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By order of the Board of Directors Ketan H. Shah

Date : 10th July, 2017

Place : Mumbai

**Company Secretary**