



SURAJ PRODUCTS LIMITED

Registered Office & Works :

CIN : L269420R1991PLC002865

Vill. : Barpali, P.O. : Kesramal, Rajgangpur, Dist. : Sundargarh, Odisha, India, PIN : 770017

Tel : +91-94370 49074, e-mail : info@surajproducts.com, suproduct@gmail.com

www.surajproducts.com

Dated: August 14, 2017

Dy. General Manager
BSE Limited
Corporate Relationship Department
P.J.Towers, Dalal Street
Mumbai - 400001

Dear Sir/ Madam,

Subject: Board Meeting held on August 14, 2017

1. Board has approved the unaudited financial results for three months ended June 30, 2017 along with the Limited Review Report by the Auditor on the financial results.
2. Board has approved the Directors Report & Report on Corporate Governance for the Financial Year ended 31st March, 2017.
3. Board has approved appointment of Messers Bharat D. Sarawgee & Co, Chartered Accounts (Firm Registration No-326264E) as Statutory Auditor of the Company subject to approval of the shareholders at the forthcoming Annual General Meeting.
4. Board has approved the Notice convening the 26th Annual General Meeting to be held on Friday the 29th day of September, 2017 at 11:30 AM at the registered office of the Company.
5. Board has fixed the date for Book Closure. The Register of Members and Share Transfer Book of the Company will be closed from September 25, 2017 to September 29, 2017 (both days inclusive) for the purpose of Annual General Meeting.
6. Board has approved the appointment of L.N.Panda & Associates, Company Secretaries of Rourkela, Odisha as the Secretarial Auditor for the Financial Year 2017-18.
7. Board has approved the appointment of L.N.Panda & Associates, Rourkela, Odisha as the scrutinizer for e-voting process to be conducted for the purpose of the 26th Annual General Meeting.
8. Board has fixed the Cut-off date (record date) for the purpose of e-voting. The record date will be the 21st day of September, 2017. The e-voting will commence from Tuesday the 26th September, 2017 at 9:00 AM and end on Thursday the 28th September, 2017 at 5:00 PM.

The Meeting of Board of Directors commenced at 4:30 PM and concluded at 5:45 PM.

This is for your kind information and record.

Thanking you,

Yours Faithfully,
For Suraj Products Limited


A.N. Khatua
Company Secretary

Copy to:

The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range, Kolkata – 700001