



14th August 2017

The Manager,
Listing Department,
National Stock Exchange of India Ltd,
Exchange Plaza,
Plot No. – C – 1, G Block,
Bandra – Kurla Complex,
Bandra (East),
Mumbai – 400051

The General Manager,
Department of Corporate Services,
BSE Ltd.,
1st Floor, New Trading Ring,
Rotunda Building,
P.J. Towers,
Dalal Street, Fort,
Mumbai – 400001

The Secretary,
The Calcutta Stock Exchange Ltd,
7, Lyons Range,
Kolkata – 700001

Dear Sir,

## Sub:- Annual General Meeting and Book Closure Notice

This is to inform you that the Fifty – Sixth (56<sup>th</sup>) Annual General Meeting of the Members of the Company is scheduled to be held on Thursday, the 21<sup>st</sup> day of September, 2017 at 10:30 A.M. at "Dr. R P Goenka Auditorium, International Management Institute, Kolkata, 2/4C, Judges Court Road, Alipore, Kolkata – 700027".

Pursuant to Section 91 of the Companies Act, 2013 and the applicable rules thereunder, the Register of Members and the Share Transfer Books of the Company will remain closed from 15<sup>th</sup> September, 2017 to 21<sup>st</sup> September, 2017 (both days inclusive) for the purpose of the 56<sup>th</sup> Annual General Meeting of the Company for the financial year ended 31<sup>st</sup> March, 2017.

The Company's communication relating to E-voting in respect of the business to be transacted at the said AGM will be sent to the members in due course. 14<sup>th</sup> September, 2017 will be the cut-off date for this purpose.

Kindly acknowledge the receipt of the afore-mentioned information and oblige.

Yours faithfully.

FON PHILLIPS CARBON BLACK LIMITED

K. Makherjee

Company Secretary and Chief Legal Officer