



# MONOTYPE INDIA LIMITED

Date: 21<sup>st</sup> August, 2017

To, The Manager (Listing), <b>Bombay Stock Exchange Limited,</b> P.J. Towers, Dalal Street, Mumbai – 400 001	To, The Manager (Listing), <b>Calcutta Stock Exchange Limited,</b> 7, Lyons Range, Kolkata – 700 001	To, The Manager (Listing), <b>Metropolitan Stock Exchange of India Limited,</b> Vibgyor Towers, 4 <sup>th</sup> floor, Plot No.C 62, G-Block, Opp. Trident Hotel, Bandra Kurla Complex, Bandra(E.), Mumbai – 400098
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Dear Sir,

**Sub: Notice of 42<sup>nd</sup> Annual General Meeting of Monotype India Limited**

We wish to inform you that the 42<sup>nd</sup> Annual General Meeting of the Company will be held on Monday, the 11<sup>th</sup> day of September, 2017 at 12:00 p.m. at registered office of the Company i.e. 602, 6<sup>th</sup> Floor, Raheja Chambers, 213 Nariman Point, Mumbai – 400 021 Pursuant to Regulation 30 of the SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015, notice calling 42<sup>nd</sup> Annual General Meeting of the Company is attached herewith.

Further, Pursuant to regulation 47 of the SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015, please find enclosed herewith Public Notice of 42<sup>nd</sup> Annual General Meeting of the Company published on 17<sup>th</sup> August, 2017 in the newspaper viz. Financial Express and Dainik Mumbai Lakshadeep.

Kindly take the note of the same.

Thanking you,  
For **MONOTYPE INDIA LIMITED**

**Sneha Soni**  
Company Secretary & Compliance Officer



**NOTICE**

**NOTICE** is hereby given that the 42<sup>nd</sup> Annual General Meeting (AGM) of the members of Monotype India Limited will be held on Monday, the 11<sup>th</sup> day of September, 2017 at 12:00 p.m. at the registered office of the Company situated at Office No. 602, 6<sup>th</sup> Floor, "Raheja Chambers", 213, Nariman Point, Mumbai - 400 021 to transact the following businesses:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended 31<sup>st</sup> March, 2017 together with the Reports of the Directors' and Auditor's thereon.
2. To appoint a Director in the place of Mr. Naresh Manakchand Jain (DIN: 00291963), who retires by rotation and being eligible, offers himself for re-appointment.
3. To ratify the appointment of M/s. Motilal & Associates, Chartered Accountants (Firm Registration No. 106584W) as the statutory auditors of the Company and in this regard to consider and, if thought fit, to pass, with or without modification(s) the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 and the rules made thereunder, the consent of the Company be and is hereby accorded for the ratification of appointment of M/s. Motilal & Associates, Chartered Accountants (Firm Regn. No. 106584W), as Statutory Auditors of the Company from the conclusion of this Annual General Meeting (AGM) till the conclusion of the next AGM of the Company to be held in the year 2018 and that the Board of Directors be and are hereby authorised to fix such remuneration as may be determined by the Board of Directors of the Company in consultation with the Auditors."

**SPECIAL BUSINESS:**

4. To adopt new Articles of Association of the Company containing regulations in conformity with the Companies Act, 2013 and in this regard to consider and if thought fit, to pass with or without modifications(s), the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 14 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Incorporation) Rules, 2014 (including any statutory modification(s) or re-enactments thereof, for the time being in force), the draft regulations contained in the Articles of Associations submitted to this meeting be and are hereby approved and adopted in substitution, and to the entire exclusion, of the regulations contained in the existing Articles of Association of the Company."

5. To appoint Mrs. Preeti Jayesh Doshi (DIN: 07741542) as Independent Director and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and SEBI (LODR) Regulations, Mrs. Preeti Doshi (DIN:07741542), who was appointed as an Additional Director pursuant to the provisions of Section 161 (1) of the Companies Act, 2013 and who holds office up to the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a member proposing her candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company to hold office for 5 (five) consecutive years from 24<sup>th</sup> March, 2017 to 23<sup>rd</sup> March, 2022."

6. To serve document to any member by the Company by registered post, by speed post, by electronic mode etc and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

**"RESOLVED THAT** pursuant to the provisions of Section 20 of the Companies Act, 2013 and rules made thereunder, consent of the Company be and is hereby accorded to serve any document on member(s) by registered post or by speed post or by courier or by delivery to his office address or by such electronic mode as may be prescribed.

**RESOLVED FURTHER THAT** the Company may charge from member estimated actual expenses of delivery of the documents pursuant to any request made by the member for delivery of such document to him through a particular mode of services mentioned above provided such request along with the requisite fee has been duly received by the Company at least one week in advance of the dispatch of the document by the Company.”

**Date: 19/07/2017**  
**Place: Mumbai**

**For Monotype India Limited**

**Sd/-**  
**Naresh Manakchand Jain**  
**Whole Time Director**  
**DIN: 00291963**

**NOTES:**

1. **A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself / herself and such proxy need not be a member. Proxies in order to be effective, the instrument appointing the proxy, duly completed, must be deposited at the Company's registered office not less than 48 hours before the commencement of the meeting. A proxy form for the AGM is enclosed herewith.**
2. **A person can act as a proxy on behalf of members not exceeding 50 (fifty) and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.**
3. The explanatory statement pursuant to Section 102(1) of the Companies Act, 2013, relating to items of special business to be transacted at the Annual General Meeting (the "Meeting") is annexed hereto.
4. Members/Proxies/Authorised Representative are requested to bring to the meeting, the Attendance Slip enclosed herewith, duly completed and signed, mentioning therein details of their DP ID and Client ID / Folio No.
5. The Register of Members and Share Transfer Books of the Company will remain closed from 05<sup>th</sup> September, 2017 to 11<sup>th</sup> September, 2017 (both days inclusive) for the purpose of AGM.
6. M/s. Niche Technologies Pvt. Ltd., D- 511, Bagree Market, 71 B R B Basu Road, Kolkata-700 001 is the Registrar and Share Transfer Agent of the Company. M/s. Niche Technologies Pvt. Ltd. is also the depository interface of the Company.
7. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their depository participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and Niche Technologies Private Limited, the Company's Registrars and Share Transfer Agents to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to Niche Technologies Private Limited.
8. The Securities and Exchange Board of India ("SEBI") has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are therefore, requested to submit the PAN to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to Niche Technologies Private Limited.
9. Members holding shares in physical form are requested to consider converting their holdings to dematerialized form to eliminate all risks associated with physical shares and for ease of portfolio management. Members can contact the Company or Niche Technologies Private Limited for assistance in this regard.
10. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or Niche Technologies Private Limited, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.
11. Members seeking any information with regard to the accounts, are requested to write to the Company atleast 7 days before, so as to enable the Management to keep the information ready at the AGM.
12. In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
13. As per the provisions of Section 72 of the Companies Act, 2013 the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their

nomination are requested to register the same by submitting Form No. SH-13. The said form can be downloaded from the Company's website [www.monotypeindia.in](http://www.monotypeindia.in). Members holding shares in physical form may submit the same to Niche Technologies Private Limited. Members holding shares in electronic form may submit the same to their respective depository participant.

14. The Notice of the AGM along with the Annual Report 2016-17 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode. Members may note that this Notice and the Annual Report 2016-17 will also be available on the Company's website viz. [www.monotypeindia.in](http://www.monotypeindia.in).
15. Members are requested to bring the copy of the Annual Report sent to them.
16. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board resolution to the Company, authorizing their representative to attend and vote on their behalf at the meeting.
17. To support the 'Green Initiative', Members who have not registered their e-mail addresses are requested to register the same with DPs / Niche Technologies Private Limited.
18. The route map showing directions to reach the venue of the AGM is annexed.
19. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of the SEBI Listing Regulations, the Members are provided with the facility to cast their vote electronically through e-voting services provided by CDSL on all the resolutions set forth in this Notice. The instructions for e-voting are given herein below. Resolution(s) passed by Members through e-voting is/are deemed to have been passed as if they have been passed at the AGM.
20. The instructions for shareholders voting electronically are as under:
  - i. The voting period begins on 08<sup>th</sup> September, 2017 at 10:00 A.M. and ends on 10<sup>th</sup> September, 2017 at 05:00 P.M. During this period, the shareholder's of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) i.e. 04<sup>th</sup> September, 2017 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
  - ii. Shareholders who have already voted by remote e-voting prior to the meeting date would not be entitled to vote at the meeting venue.
  - iii. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
  - iv. Click on Shareholders.
  - v. Now Enter your User ID
    - a. For CDSL : 16 digits beneficiary ID,
    - b. For NSDL : 8 Character DP ID followed by 8 Digits Client ID,
    - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
  - vi. Next enter the Image Verification as displayed and Click on Login.
  - vii. If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
  - viii. If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <p>x Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot/Attendance Slip indicated in the PAN field.</p>
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <p>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</p>

- ix. After entering these details appropriately, click on "SUBMIT" tab.
- x. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xii. Click on the EVSN for MONOTYPE INDIALIMITED on which you choose to vote.
- xiii. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiv. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xv. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xvi. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xvii. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- xviii. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- xix. Shareholders can also use Mobile app – "m-Voting for evoting. m-voting app is available on IOS, Android & Windows based Mobile. Shareholders may log in to m-Voting using their evoting credentials to vote for the company resolution(s).

- xx. Note for Non – Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
  - The list of accounts linked in the login should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- xxi. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
21. The facility for voting, either through electronic voting system or polling paper shall also be made available at the AGM and the Members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right to vote at the AGM.
22. The Board of Directors has appointed Mr. Rohit Oza, Practicing Company Secretaries (Certificate of Practice Number 16076) as the Scrutinizer to scrutinize the voting at the meeting and remote e-voting process in a fair and transparent manner.
23. The notice of Annual General Meeting will be sent to the members whose names appear in the register of members / depositories as at closing hours of business on 04<sup>th</sup> August, 2017.
24. A copy of this notice has been placed on the website of CDSL.
25. The results shall be declared on or after the AGM of the Company. The results declared along with the Scrutinizer's Report shall be placed on the website of the company [www.monotypeindia.in](http://www.monotypeindia.in) and will also be communicated to the Stock Exchanges.

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013 IN RESPECT OF THE SPECIAL BUSINESS SET OUT IN THE NOTICE CONVENING THE 42<sup>nd</sup> ANNUAL GENERAL MEETING.****ITEM NO. 4**

The Articles of Association (hereinafter referred to as "AOA") of the Company as presently in force are based on the Companies Act, 1956 and several regulations in the existing AOA contain references to specific sections of the Companies Act, 1956 which is no longer in force. Consequent upon coming into force of the Companies Act, 2013, several regulations of the existing AOA of the Company require alteration or deletion in several articles. It is expedient to replace the existing AOA by the new set of Articles. The Company cannot alter its Articles of Association without the approval of members by passing a Special Resolution. The new set of Articles of Association is available for inspection at the registered office of the Company during normal business hours on any working day, excluding Saturday.

The Board recommends the Passing of the Special Resolution as set out at item No. 4 of the accompanying notice for members approval.

None of the Directors and Key Managerial Personnel of the Company or their relatives are, in any way, concerned or interested, financial or otherwise, in passing of the abovesaid resolution.

**Item No. 5**

The Board of Directors appointed Mrs. Preeti Jayesh Doshi (DIN: 07741542) as Additional (Non Executive) Director of the Company with effect from 24<sup>th</sup> March, 2017 in accordance with the provisions of Section 161 of the Companies Act, 2013 who shall hold office upto the forthcoming 42<sup>nd</sup> Annual General Meeting. Mrs. Preeti Doshi is not disqualified from being appointed as a Director in terms of Section 164 of the Act and has also given a declaration that she meets with the criteria of independence as prescribed both under sub-section (6) of Section 149 of the Act and under SEBI(LODR)Regulations. The Company has received notice under section 160 of the Companies Act, 2013 from a member signifying his intention to propose Mrs. Preeti Jayesh Doshi (DIN: 07741542) for the office of Independent (Non Executive) Director of the Company at the forthcoming Annual General Meeting for a term of 5 (five) consecutive years.

Brief resume of Mrs. Preeti Jayesh Doshi, nature of her expertise in specific functional areas and name of the companies in which she holds directorships and memberships / chairmanships of Board Committees, shareholding and relationships between directors inter-se as stipulated under the SEBI (LODR) Regulations, 2015 are provided in the Corporate Governance Report which forms part of this Annual Report and Annexed herewith as Annexure A.

The Board recommends the passing of the Ordinary Resolution as set out at item no. 5 of the accompanying notice for members approval.

None of the Directors or Key Managerial Personnel and their relatives, except Mrs. Preeti Jayesh Doshi, are concerned or interested in passing of the abovesaid resolution.

**Item No. 6**

As per the provisions of Section 20 of the Companies Act, 2013, a document may be served on any member by sending it to him by registered post, by speed post, by electronic mode, or any other modes as may be prescribed. Further a member may request the delivery of document through any other mode by paying such fees as maybe determined by the members in the Annual General Meeting.

Accordingly, the Board recommends the passing of the Special Resolution as set out at item No. 6 of the accompanying Notice for members approval.

None of the Directors and the Key Managerial Personnel of the Company and their respective relatives are concerned or interested in passing of the abovesaid resolution.



## ANNEXURE A TO THE EXPLANATORY STATEMENT

Details of Directors seeking re-appointment at the 42<sup>nd</sup> Annual General Meeting

Particulars	Mr. Naresh Manakchand Jain	Mrs. Preeti Doshi
Date of Birth (Age)	16 <sup>th</sup> September 1965 (52 yrs)	20 <sup>th</sup> June, 1975 (42 yrs)
Date of Appointment	12/08/2011	20.03.2017
Qualification	B. Com	Higher Secondary
Expertise in specific functional areas	Wide experience in Management & Administration.	Wide experience in Management & Administration.
Directorships held in other public companies(excluding foreign companies and Section 8 companies)	1. Aagam Capital Limited 2. BT Divine Power and Mining Corporation Limited 3. Divine Power & Mining Corporation Limited	1. Aagam Capital Limited 2. 52 Weeks Entertainment Limited
Memberships / Chairmanships of committees of other public companies (includes only Audit Committee and Stakeholders' Relationship Committee.)	1	2
Number of shares held in the Company	5850000	Nil

Date: 19/07/2017  
Place: Mumbai

For Monotype India Limited

Sd/-  
Naresh Manakchand Jain  
Whole Time Director  
DIN: 00291963

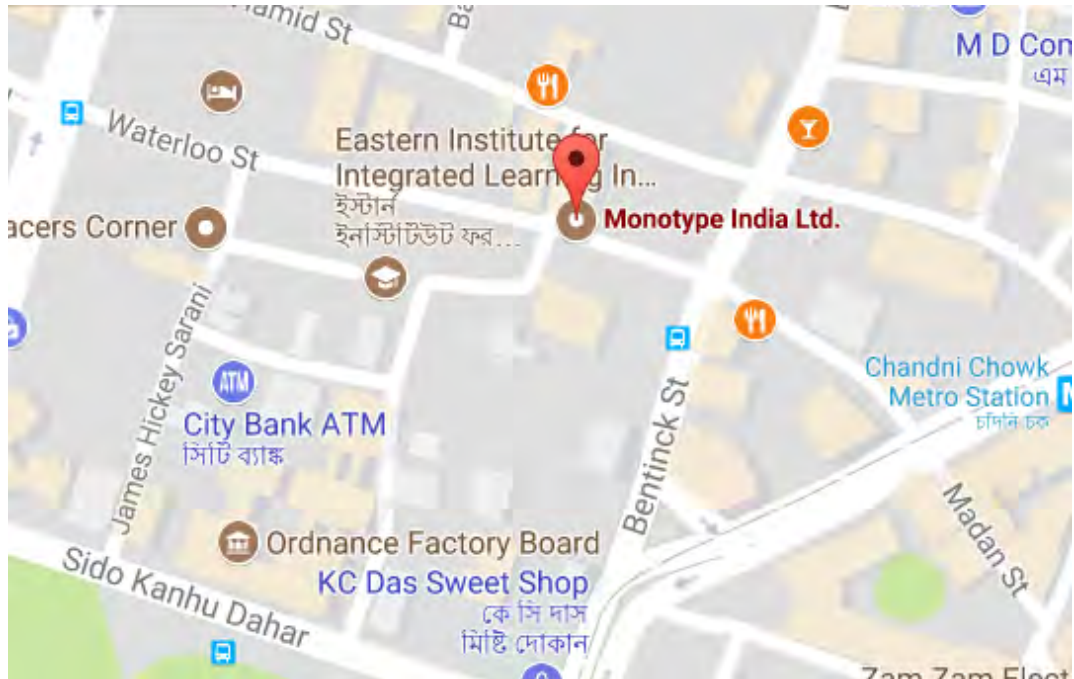
## Route Map to Venue of AGM

**Date:** 11<sup>th</sup> September, 2017

**Time:** 12:00 p.m.

**Venue:** 602, 6th Floor, Raheja Chambers, 213, Nariman Point, Mumbai - 400 021.

**Landmark:** Near Dalamal Tower



**MONOTYPE INDIA LIMIED**

**Regd. Office:** Office No. 602, 6<sup>th</sup> Floor, "Raheja Chambers", 213, Nariman Point, Mumbai - 400 021  
CIN:- L72900MH1974PLC287552; e-Mail: monotypeindialtd@gmail.com;  
website: www.monotypeindia.in

**ATTENDANCE SLIP**

PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL

DP id *	Folio No.
Client id*	No. of Shares

Name and Address of Shareholder/Proxyholder:-

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I hereby record my presence at the 42<sup>nd</sup> Annual General Meeting of the Company held on 11<sup>th</sup> September, 2017 at 12.00 p.m at registered office of the company.

\_\_\_\_\_  
Signature of the Shareholder or Proxy

**MONOTYPE INDIA LIMIED**

**Regd. Office:** Office No. 602, 6<sup>th</sup> Floor, "Raheja Chambers", 213, Nariman Point, Mumbai - 400 021  
 CIN:- L72900MH1974PLC287552; e-Mail: monotypeindialtd@gmail.com;  
 website: www.monotypeindia.in

**Form No. MGT 11**

**Proxy Form**

(Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014)

Name of member(s) :	Email id :
Registered Address :	Folio No/ DP id :
	Client id :

I/We, being the member(s) of \_\_\_\_\_ shares of Monotype India Limited, hereby appoint :

1. Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him/her
2. Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him/her
3. Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him/her

as my/our proxy to attend and vote(on a poll) for me/us and on my/our behalf at the 42<sup>nd</sup> Annual General Meeting of the Company, to be held on Monday, 11<sup>th</sup> September, 2017 at 12.00 pm at registered office of the company and at any adjournment thereof in respect of such resolutions as are indicated below :

Resolutions		Optional	
		For	Against
<b>Ordinary Business</b>			
1	Adoption of the Audited Financial Statement of the Company for the financial year ended 31 <sup>st</sup> March, 2017 and Report of the Directors' and Auditor' s thereon.		
2	Appointment of a Director in place of Mr. Naresh Manakchand Jain (DIN: 00291963) who retires by rotation and being eligible offers himself for reappointment.		
3	Ratification of appointment of M/s. Motilal & Associates, Chartered Accountants (Firm Registration No. 106584W).		

<b>Special Business</b>			
4	Adoption of new Articles of Association of the Company containing regulations in conformity with the Companies Act, 2013		
5	Appointment of Mrs. Preeti Doshi (DIN: 07741542 ) as an Independent Director of the Company.		
6	Service of document to any member by the Company by registered post/by speed post/by electronic mode etc.		

Signed this day of \_\_\_\_\_, 2017

Affix One  
Rupee  
Revenue  
Stamp

\_\_\_\_\_  
Signature of Shareholder

\_\_\_\_\_  
Signature of first proxy holder      Signature of second proxy holder      Signature of third proxy holder

**Notes :**

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting. The Proxy need not be a member of the Company.
2. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.
3. \*\* This is only optional. Please put „X“ in the appropriate Column against the resolutions indicated in the Box. If you leave the „For“ or „Against „ Column blank against any or all the resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.
4. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.

**MONOTYPE INDIA LIMIED**

**Regd. Office:** Office No. 602, 6<sup>th</sup> Floor, "Raheja Chambers", 213, Nariman Point, Mumbai - 400 021  
 CIN:- L72900MH1974PLC287552; e-Mail: monotypeindia@gmail.com;  
 website: www.monotypeindia.in

**POLLING PAPER  
 (Form No. MGT-12)**

(Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1)(c) of the Companies  
 (Management and Administration) Rules, 2014)

**BALLOT PAPER**

Sr.No.	Particulars	Details
1	Name of the First Named Shareholders	
2	Postal Address	
3	Registered Folio No./*DP id/Client id (Applicable to investors holding shares in dematerialized form)	
4	Class of Share	Equity

I hereby exercise my vote in respect of Ordinary/Special Resolution enumerated below by recording my assent or dissent to the said resolution in the following manner:

Sr. No.	Item	No. of Shares held by me	I assent to the resolution	I dissent to the resolution
1	Adoption of the Audited Financial Statement of the Company for the financial year ended 31 <sup>st</sup> March, 2017 and Report of the Directors' and Auditor' s thereon.			
2	Appointment of a Director in place of Mr. Naresh Manakchand Jain (DIN: 00291963) who retires by rotation and being eligible offers himself for reappointment.			
3	Ratification of appointment of M/s. Motilal & Associates, Chartered Accountants (Firm Registration No. 106584W).			
4	Adoption of new Articles of Association of the Company containing regulations in conformity with the Companies Act, 2013			
5	Appointment of Mrs. Preeti Doshi (DIN: 07741542) as an Independent Director of the Company.			
6	Service of document to any member by the Company by registered post/by speed post/by electronic mode etc.			

Date :-

Place:-

\_\_\_\_\_  
 Signature of Shareholder

# वाचा दै. 'मुंबई लक्षदीप'

## जाहीर सूचना

येथे सूचना देण्यात येत आहे की, मे. विपुल ऑर्गेनिक्स लिमिटेडद्वारा प्लॉट क्र. टी-११५, एमआयडीसी तारापूर इंडस्ट्रियल एरिया, गाव-पामटेंभी, जिल्हा-पालघर, महाराष्ट्र येथे असलेले श्रेणी बी अंतर्गत सिन्थेटिक केमिकल प्रकल्पाला महाराष्ट्र शासन, पर्यावरण विभाग यांच्याकडून पत्र क्र. एसईआयएए-ईसी-००००००१६२, दिनांक ९ ऑगस्ट, २०१७ अन्वये पर्यावरण मंजुरी प्राप्त झालेली आहे. पर्यावरण मंजुरी पत्राच्या प्रती पर्यावरण विभाग, महाराष्ट्र शासन यांच्याकडे उपलब्ध आहे आणि पर्यावरण विभाग, महाराष्ट्र शासनाच्या [www.ec.maharashtra.gov.in](http://www.ec.maharashtra.gov.in) वेबसाईटवर सुद्धा उपलब्ध असून त्यावर पाहता येतील.

करिता सही/-  
मे. विपुल ऑर्गेनिक्स लिमिटेड  
प्लॉट क्र. टी-११५, एमआयडीसी तारापूर इंडस्ट्रियल एरिया, गाव-पामटेंभी, जिल्हा-पालघर, महाराष्ट्र.

## इंडियन ओव्हरसीज बँक

मालमत्ता वसूली व्यवस्थापन शाखा: मेकर टॉवर ई ५वा मजला, कफ परेड, मुंबई-४००००५, दूर: ०२२-२२१७१७५-७६, ई-मेल: [job1998@iob.in](mailto:job1998@iob.in)

### ई-लिवाव विक्री सूचना

सिवयुरीटाइग्रेशन अॅण्ड रिफॉर्मेशन ऑफ फिनान्शियल अॅसेट्स अॅण्ड एनफोर्समेंट ऑफ सिवयुरीटी इंटरस्ट अॅक्ट, २००२ अन्वये बँकेकडे तारण असलेल्या स्वावर मालमत्तेची विक्री.

ज्याअर्थी मे. रौनक गॅल्वानायझर प्रा.लि., ६६/१/१ पी, ६६/२, गाव वाडा, प्रतिभा पाईप जवळ, ता. वाडा, जि. पालघर, त्यांचे संचालक श्री. वाहीद रशीद नुरी, श्री. रशीद वाहीद नुरी आणि श्री. खालीद वाहीद नुरी यांच्याद्वारे प्रस्तुत, यानी इंडियन ओव्हरसीज बँक, वडाळ शाखा यांच्याकडून खाली नमूद अनुसूचीत सविस्तारपणे दिलेल्या स्वावर मालमत्तेचे तारणासमोर कर्ज घेतले होते आणि बँकेने कर्जादर आणि जागिनादार श्री. वाहीद रशीद नुरी, श्री. रशीद वाहीद नुरी आणि श्री. खालीद वाहीद नुरी यांना ०५.०५.२०१४ रोजी सरकायरी कायदा २००२ च्या कलम १३(२) अन्वये मागणी सूचना विस्तारित केली होती आणि सादर सूचना तारखेपासून ६० दिवसात रु.४.००,७१.७२६.६५ तसेच पुढील व्याज, शुल्क व खर्च ही रकम बँकेकडे जमा करण्यास कळाविद्यात आले होते.

ज्याअर्थी कर्जादर व जागिनादार हे वर नमूद केलेली रकम भरण्यास असमर्थ ठरले असून बँकेने सादर कायद्याच्या कलम १३(४) अन्वये त्यांना प्राप्त असलेल्या अधिकाऱांतर्गत खाली नमूद केलेल्या मालमत्तेचा वास्तविक ताबा अनुक्रमे १०.०९.२०१४ व २२.११.२०१६ रोजी घेतलेला आहे.

ज्याअर्थी कर्जादर व जागिनादार/ताणकर्ता हे रकम पूर्णपणे भरण्यात असमर्थ ठरले असून प्रतिभूत धनको इंडियन ओव्हरसीज बँक यानी अनुक्रमे २९.१२.२०१५, १९.०१.२०१७, १०.०२.२०१७, ०३.०३.२०१७, २२.०३.२०१७, १५.०४.२०१७, ०९.०५.२०१७, ३१.०५.२०१७, २०.०६.२०१७ व ११.०७.२०१७ आणि ०४.०८.२०१७ या तारखांना ई-लिवावकरिता मालमत्ता ठेवली आहे. तथापी मालमत्ता विक्री न घाल्यास बँकेने निश्चित केले आहे की, सिवयुरीटी इंटरस्ट (एनफोर्समेंट) रूल्स, २००२ च्या नियम ६, ८ व ९ सहाय्यात कायद्याच्या कलम १३(४)अन्वये जसे आहे जसे आहे आणि जसे आहे जसे आहे या तत्वावर खाली नमूद मालमत्तेची पुन्हा ई-लिवाव विक्री करावे. कर्जादरस ३०.०६.२०१७ रोजी देव रकम रु.५,१६,३२,८८४/- अधिक पुढील व्याज व खर्च/इतर शुल्क भरण्याचे आहेत.

### जाम मालमत्तेची अनुसूची

मालमत्तेचे तपशिल	आरक्षित मूल्य (रु. लाख)	इष्टते (रु. लाख)
मे. रौनक गॅल्वानायझर प्रा.लि., साच्या नावे असलेली फेक्टरी जमीन व इमारत तसेच यंत्र व सामग्री, सर्व्हे क्र. ६६/२, (क्षेत्रफळ ४५०० चौ.फु.), सर्व्हे क्र. ६६/१/१पी (क्षेत्रफळ ८४५० चौ.मी.) भिवंडीवाडा रोड, गाव कोळ, ता. वाडा, जि. पालघर येथील जमिनीचे सर्व माग व खर्च.	२६.०५	२७.००

### लिवावाचे तपशिल

ई-लिवावाची तारीख व वेळ	०५.०९.२०१७ रोजी दु.३.०० ते सायं.५.०० दरम्यान विक्री पूर्ण होईपर्यंत प्रत्येकी ५ मिनिटांच्या स्वयंचलितपणे
इष्टते जमा करणे	इंडियन ओव्हरसीज बँक, पत्तोरा फाउंटेशन शाखा, मुंबई, शाखा कोड: १६०६, आयएफएससी कोड: आयओबी००००१६०६ सह आयओबी ई-लिवाव इष्टते खाते क्र.१६०६०२००००५५५५५ च्या नावे ईएफटी/एनईएफटी/आरटीएस त्वरुपात जमा करावे.
बोली वाढविण्याची रकम	१.०० लाख
मालमत्तेचे निरीक्षण	२९.०८.२०१७ रोजी स.११.०० ते दु.४.०० वा. दरम्यान
इष्टते सह बोलीकरिता ऑनलाईन अर्ज सादर करणे	२९.०८.२०१७

अधिभार, काही असल्यास: बँकेला प्राप्त किंवा अज्ञात असे सर्व विद्यमान व भावी अधिभारासह मालमत्तेची विक्री केली जाईल. कोणतेही तृतीय पक्षकार दावा/अधिभार/देयके करिता प्राधिकृत अधिकारी/प्रतिभूत धनको जबाबदार असणार नाहीत.

इष्टते सह बोलीकरिता ऑनलाईन अर्ज सादर करण्याची अंतिम तारीख: ०४.०९.२०१७

### ई-लिवावाचे नियम व अटी

- बँकेचे मान्यता प्राप्त सेवा सुव्यवहार मे डेव्हलपर्स यांच्या मार्फत बँकेचे प्राधिकृत अधिकार्याच्या निरीक्षणालांतर्गत ई-लिवावाद्वारे मालमत्तेची विक्री केली जाईल.
  - ई-लिवाव निविदा दस्तावेजात ई-लिवाव बोली पत्रिका, घोषणापत्र, ऑनलाईन लिवाव विक्रीच्या सर्वभाषांमधील नियम व अटी समाविष्ट असून [www.iob.foreclosureindia.com](http://www.iob.foreclosureindia.com) वेबसाईटवर उपलब्ध आहे.
  - इच्छूक बोलीदाराकडे वैध ई-मेल असावा. डिजिटल सिग्नेचर बाबत तपशिलाकरिता कृपया संपर्क व्यक्ती: १) श्री. आर. योगेश, मोबा: ०८१४२०००७२५, ई-मेल: [yogesh@bankauctions.in](mailto:yogesh@bankauctions.in), २) श्री. राजा पी. मोबा: ०८१४२००००६७, ई-मेल: [raja@bankauctions.in](mailto:raja@bankauctions.in)
  - निविदा दस्तावेजात दिल्याप्रमाणे विशिष्ट नमुन्यातच बोली [www.iob.foreclosureindia.com](http://www.iob.foreclosureindia.com) पोर्टलवर ऑनलाईन सादर कराव्या. इतर प्रकारचे सादर केलेल्या बोली विचारात घेतल्या जाणार नाही.
  - बँकेचे देयके प्रथम वैधानिक देयकांची प्राधान्याने जमा केले जातील.
- इतर नियम व अटीकरिता कृपया [www.iob.foreclosureindia.com](http://www.iob.foreclosureindia.com) ला भेट द्या किंवा संपर्क श्री. सुनिल कुमार गुप्ता, प्राधिकृत अधिकारी, इंडियन ओव्हरसीज बँक, मोबा: ७७४५८३१०१४, ०२२-२२१७१७७०, सादर सूचना ही सरकायरी कायद्याच्या सिवयुरीटी एनफोर्समेंट रूल्सचे नियम ६(२) अन्वये कर्जादर/जागिनादार/ताणकर्ता यांना ५५ दिवसांची वैधानिक सूचना आहे.
- ठिकाण: मुंबई  
दिनांक: १६.०८.२०१७
- प्राधिकृत अधिकारी  
इंडियन ओव्हरसीज बँक

## मोनोटाइप इंडिया लिमिटेड


सीआयएन: L72900MH1974PLC287552  
नोंदणीकृत कार्यालय: कार्यालय क्र. ६०२, ६ वा मजला, रहेजा चेंबर्स, २१३, नरिमन पॉइंट, मुंबई - ४०० ०२१. दूर: ०२२-४००६७८१९०  
ई-मेल: [monotypeindia@gmail.com](mailto:monotypeindia@gmail.com) वेबसाईट: [www.monotypeindia.in](http://www.monotypeindia.in)

### ४२ वी वार्षिक सर्वसाधारणसभा, बुक क्लोजर व ई-मतदानाची सूचना

- मादारे सूचना देण्यात येत आहे की,
- मोनोटाइप इंडिया लिमिटेडच्या सभासदांनी ४२ वी वार्षिक सर्वसाधारण सभा सोमवार, दि. ११ सप्टेंबर, २०१७ रोजी दु. १२.०० वाजता कंपनीचे नोंदणीकृत कार्यालय पत्ता कार्यालय क्र. ६०२, ६ वा मजला, रहेजा चेंबर्स, २१३, नरिमन पॉइंट, मुंबई - ४०० ०२१ येथे आयोजित करण्यात येत आहे. दि. ०४ ऑगस्ट, २०१७ रोजीनुसार भागधारा असलेल्या सभासदांना विहित प्रकाशात वित्तीय वर्ष २०१६-१७ करिताच्या वार्षिक अहवालासमवेत सूचनेची पाठवणी कंपनीने दि. १६ ऑगस्ट, २०१७ रोजी पूर्ण केली आहे.
  - कंपन्या कायदा, २०१३ चे अनुच्छेद ११ व सेबी (सूची अनिवार्यता व विमोचन आवश्यकता) विनियम, २०१५ च्या विनियम ४२ अंतर्गत पुढे अशी सूचना देण्यात येत आहे की, एजीएमच्या निमित्ताने सभासदांचे रजिस्टर व रोअर टायमफर दि. ०५ सप्टेंबर, २०१७ ते दि. ११ सप्टेंबर, २०१७ (दोन्ही दिवस समाविष्ट) दरम्यान बंद राहिल.
  - कंपन्या कायदा, २०१३ चे अनुच्छेद १०८ सहायन कंपनीचा (व्यवस्थापन व प्रशासन) नियम, २०१४ च्या नियम २० च्या तत्सुतीच्या अनुपालनांतर्गत सधेच्या विषयावर इलेक्ट्रॉनिक साधनांद्वारे आपले मत देता येण्यासाठी कंपनी दि. ०४ सप्टेंबर, २०१७ (निर्धारित अंतिम तारीख) रोजीनुसार प्रत्यक्ष व डीमटेरिअलाइज्ड स्वरूपात भागधारक असलेल्या आपल्या सभासदांना सेंट्रल डिवाइसिटी सर्व्हिसेस (इंडिया) लिमिटेड (सीडीएसएल) द्वारे पुरविण्यात आलेल्या ई-मतदान साधनाद्वारे आपले मत दिलेले असले ते एजीएममध्ये उपस्थित राहू शकतील परंतु त्यांना पुन्हा मत देता येणार नाही. व डी) निर्धारित अंतिम तारखेनुसार ज्या व्यक्तीचे नाव सभासदांचे रजिस्टर किंवा डिवाइसिटीद्वारे तयार करण्यात आलेल्या लाग्याची मालकांच्या रजिस्टरमध्ये नोंद असेल अशा व्यक्तींचे केवळ पुरावे ई-मतदान तसेच एजीएमच्या ठिकाणी मतपत्रिकेद्वारे मतदानाची सुविधा प्राप्त करण्यास पात्र असतील.
  - एजीएमच्या सूचनेच्या पाठवणीपरिचालने जे भागधारक कंपनीचे सभासद बनले असतील व निर्धारित अंतिम तारीख अर्थात दि. ०४ सप्टेंबर, २०१७ रोजीनुसार भागधारक असलेले ते [monotypeindia@gmail.com](mailto:monotypeindia@gmail.com) येथे ई-मेलद्वारे विनंती पाठवू नुसर आयडी व पासवर्ड प्राप्त करू शकतील.
  - वार्षिक अहवालाचा भाग असलेली एजीएमची सूचना कंपनीची वेबसाईट [www.monotypeindia.in](http://www.monotypeindia.in) वर तसेच सीडीएसएलची वेबसाईट [www.evotingindia.com](http://www.evotingindia.com) वरील उपलब्ध असले. ई-मतदानासंदर्भात काही शंका/क्रांती असल्यास भागधारकांनी १८००-२००-५५३३ वर संपर्क साधण्या किंवा [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) वर ई-मेल पाठवण्या. सभासद [monotypeindia@gmail.com](mailto:monotypeindia@gmail.com) येथे किंवा कंपनीच्या नोंदणीकृत कार्यालयाच्या पत्त्यावरही लिहू शकतील.

मोनोटाइप इंडिया लिमिटेडकरिता सही/-  
कु. स्नेहा सोनी  
कंपनी सचिव

दिनांक: १६.०८.२०१७  
ठिकाण: मुंबई



## SITA SHREE FOOD PRODUCTS LIMITED

(A Star Export House)

CIN: L15314MP1996PLC010741

नोंदणीकृत कार्यालय: ३३२/४/२, आर.डी.छोशी नगर, पालठा नेमाकर रोड, इंदूर-४९२०२०(म.प्र.) दूर.क्र: +९१-७३१-२४३९०१, १०२, ११२, १२०, १२६, फॅक्स +९१-७३१-४०६८४८ ई-मेल: [info@sitashree.com](mailto:info@sitashree.com), वेबसाईट: [www.sitashree.com](http://www.sitashree.com)

**३० जून, २०१७ रोजी संपसेच्या तिमाहीकरिता असेखापरीक्षित वित्तीय निष्कर्षाचा अहवाल**

(रु.लाखात)



# MONOTYPE INDIA LIMITED

CIN: L72900MH1974PLC287552

Regd. Office: Office No. 602, 6<sup>th</sup> Floor, "Raheja Chambers",  
213, Nariman Point, Mumbai-400 021 Tel: 022 40068190

Email: [monotypeindia ltd@gmail.com](mailto:monotypeindia ltd@gmail.com) Website: [www.monotypeindia.in](http://www.monotypeindia.in)

## NOTICE OF 42<sup>nd</sup> ANNUAL GENERAL MEETING, BOOK CLOSURE & E-VOTING

The Notice is hereby given that:

1. The 42<sup>nd</sup> Annual General Meeting (AGM) of the members of Monotype India Limited will be held on Monday, the 11<sup>th</sup> day of September, 2017 at 12:00 p.m. at the registered office of the Company situated at 602, 6<sup>th</sup> Floor, "Raheja Chambers", 213, Nariman Point, Mumbai-400 021. The Company has completed the dispatch of notice together with Annual Report for the financial year 2016-17 on 16<sup>th</sup> August, 2017 to the members holding shares on 04<sup>th</sup> August, 2017 through prescribed mode.
2. Notice is further given that pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer shall remain closed from, 05<sup>th</sup> September, 2017 to 11<sup>th</sup> September, 2017 (both days inclusive) for the purpose of AGM.
3. Members are hereby informed that in compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide e-voting facility to its members holding shares in physical and dematerialized form as on 04<sup>th</sup> September, 2017 (cut-off date) to enable them to cast their vote by electronic means on the businesses that may be transacted through e-voting services provided by the Central Depository Services (India) Limited (CDSL). The instructions for e-voting are given in the Notice of the AGM. The details pursuant to the provisions of the said Act and the said rule are given hereunder:
  - i. Date of completion of Dispatch of Notice: 16<sup>th</sup> August, 2017
  - ii. Date and time of commencement of e-voting: 08<sup>th</sup> September, 2017 from 10:00 A.M.
  - iii. Date and time of end of e-voting: 10<sup>th</sup> September, 2017 till 05:00 P.M.
  - iv. Members may please note that (a) the remote e-voting module shall be disabled by CDSL after the aforesaid date and time for e-voting and once the vote on a resolution is cast by a Member, the Member shall not be allowed to change it subsequently; (b) the facility for voting through Poll Paper shall be made available at AGM; (c) the Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again and (d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through Poll Paper.
4. Shareholders, who become members of the Company after the date of notice of AGM and holding shares as on the cut-off date i.e. 04<sup>th</sup> September, 2017, may obtain the user id and password by sending an e-mail request to [monotypeindia ltd@gmail.com](mailto:monotypeindia ltd@gmail.com).

The notice of the AGM forming part of the Annual Report is displayed on the Company's website [www.monotypeindia.in](http://www.monotypeindia.in) and also on the CDSL's website [www.evotingindia.com](http://www.evotingindia.com) and in case of queries/grievances relating to e-voting, the Shareholders may contact at 1800 200 5533 or E-mail at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). Members may also write at [monotypeindia ltd@gmail.com](mailto:monotypeindia ltd@gmail.com) or to the Company at its registered office.

For Monotype India Limited

Sd/-

Ms. Sneha Soni  
Company Secretary

Date : 16/08/2017

Place : Mumbai